

SOUTHWEST HARBOR WATER & SEWER DISTRICT

September 17, 2020

Meeting Minutes
Water Plant, Long Pond Rd.
4:00 PM.

Trustees; Ralph Dunbar, Dan Farley, William Tillman, Justin VanDongen
Manager; Steven Kenney present.

Meeting called to Order: 4:00 PM

Vice Chair Ralph Dunbar as Chair

Minutes Approved; Motion to approve of July and August minutes by Mr. Tillman, 2nd by Mr. Farley, unanimous. (Mr. VanDongen not present for this vote)

Visitor; Thomas Farley, Chief Wastewater Plant operator attended the meeting to express his concern with spending monies on a waste sludge meter and explain how the WWTP operates pertaining to waste sludge pumping. He explained how he is able to determine the amount of sludge hauled. Even though the average load is over 5,000 gallons, both the contracted Hauler and disposal site are comfortable with just estimating each load at 5,000 gallons rather than precise amount over 5,000 gallons due to the complexities of gathering actual gallonage figures both at our WWTP and the disposal WWTP site. The Board was comfortable with Mr. Farley assurance no partial loads were leaving the WWTP and all loads on average are at or above 5,000 gallons. The Board requested that we no longer pursue the installation of a sludge pit discharge meter as the expense would not achieve any savings in hauling.

Manager Kenney also told the Board about an award Mr. Farley today from acknowledging his

Financials; Discussion over potential borrowing for projects such as new WTP operating program and new chloramine system. Manager explained that a request for SRF funding has been submitted to the State Drinking Water Program for upgrade to the WTP operating program and SCADA system. Also mentioned that our bank said they could set us up with a general obligation loan for anything under \$250,000 with little paperwork and within a couple weeks if we did not receive the SRF loan.

Financial Reports:

Reports reviewed and acknowledged by the Trustees

Warrant 53 & 53A and **August payroll** approved; Motions by Mr. Tillman, second by Mr. Farley. Unanimous.

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Old Business;

Waste Sludge Meter; Discussed earlier in meeting under visitors.

Managers Report; Update on SEP project, Manager reported a tentative date of Wednesday, September 23, for the installation of the culvert on Marshall Brook Rd. as per our 2016 DEP, ACO requirements.

Tentative next meeting; October 15, 2020

Meeting Adjourned; Motion by Mr. Tillman, second by Mr. VanDongen to adjourn the meeting 4:45 PM. Unanimous