

# SOUTHWEST HARBOR WATER & SEWER DISTRICT

**January 19, 2023**

Meeting Minutes

Town Hall

4:00 PM.

Trustees; Lee Worcester, Ralph Dunbar, William Tillman  
Manager; Steven Kenney.

Meeting called to Order: 4:02 PM

## **November Minutes;**

Motion made by Dunbar to approve September minutes, 2<sup>nd</sup> by Tillman. unanimous

## **Financials;**

Reports; Board read over and acknowledged the monthly financial statements.

Commitments;

Motion by Dunbar to accept the \$154,772.97 sewer commitment, as written, 2<sup>nd</sup> by Tillman, unanimous.

Motion by Tillman to accept the \$183,033.02 water commitment, as written, 2<sup>nd</sup> by Dunbar, unanimous.

## **November & December Payroll & Warrant 82 & 82A;**

Motions by Dunbar to approve the Warrants 82 & 82A, 2<sup>nd</sup> by Tillman. Unanimous.

Motion by Dunbar, 2<sup>nd</sup> by Tillman, to approve payroll. Unanimous

**2023 Budget;** discussion and review of the Draft 2023 budget and COLA, motion by Dunbar to approve the Budget and give a COLA of 3%, 2<sup>nd</sup> by Tillman, unanimous.

**Managers Contract;** Motion by Dunbar to grant a 3% COLA to the manager, 2<sup>nd</sup> by Tillman, unanimous. Board requested Manager seek out more grants for infrastructure projects.

## **Project Updates;**

SCADA, Manager reports that the new SCADA program is running well and communication update between WTP and Pump Station should be completed soon.

WWTP, Manager reported that there has been another delay by the Engineers in getting the bid documents out to bid. Awaiting documentation from the Town to show all local permits and permissions have been obtained. Hoping for publication for requests in December.

Next meeting; Thursday, February 16, 2023

**Meeting Adjourned** 5:00 PM, motion by Dunbar, 2<sup>nd</sup> Tillman, Unanimous.

