

SOUTHWEST HARBOR WATER & SEWER DISTRICT

December 17, 2020

Meeting Minutes
Town Hall / E-meeting
4:00 PM.

Trustees; Lee Worcester, Ralph Dunbar, Dan Farley, Justin VanDongen, William Tillman
Manager; Steven Kenney.

Meeting called to Order: 4:12 PM

Minutes Approved; Motion to approve October minutes Dunbar, 2nd VanDongen, Unanimous by those attending meeting.

Financials;

Dunbar motion to grant a 3% COLA for employees starting 1/1/21, 2nd Farley, Unanimous
Motion by VanDongen to approve Draft 2021 budget for first quarter of 2021, 2nd Dunbar,
Unanimous.

Warrant 56 & 56A and October payroll; Motions by Farley to approve, 2nd by Tillman.
Unanimous.

Vacation; Board requested more info on vacation time for the Manager before a decision for
carry forward was made.

Old Business; Manager reported that the DEP/SEP Marshall Brook Culvert project was 99%
completed and that the DEP was notified of such.

Meeting Adjourned 5:10 PM, motion by Farley, 2nd Dunbar, unanimous.

Tentative next meeting; January 15, 2021

