

SOUTHWEST HARBOR WATER & SEWER DISTRICT

March, 2026

Meeting Minutes

Fire house

4:00 PM.

Lee Worcester, Ralph Dunbar, Karen Reddersen, Allan Willey, Ken Minnier
Interim Manger Aaron Zurek

Convene Meeting;

Meeting called to Order: 4:04 PM by Lee Worcester

Guests to be Heard;

none

Amendment;

Motion made to the agenda for the addition of Change order #22 for the wastewater project. Lee made the motion and was seconded by Karen, unanimous

Meeting minutes Approval;

February 2025. Ralph made a motion to accept the minutes as presented. Ken 2nd the motion, unanimous.

Financials;

Ken made the motion to accept the financial reports as presented. Allan 2nd the motion, unanimous.

Warrants 121 & 121A

Motion to approve the Warrant 121 made by Ralph, 2nd by Allan, unanimous.

Motion to approve the warrant 121a made by Ralph, 2nd by Ken, unanimous.

Payroll

Motion to approve water and sewer payroll by Ken, 2nd by Ralph, unanimous.

Updates;

WWTP project;

The project is going along well, and overall, on its timeline. The project has a substantial completion date of April 1st. The project maybe behind schedule by a few weeks, undetermined at this time. The following week will have the UV system come online as well as the decant

pump station, @ weeks from now the High tide pump station should be coming online. This should complete the major equipment upgrades to the plant.

District Manager

The interim district manager wanted to let Ralph know that he was unable to attend the executive session on candidates and that the position has not been filled yet and we will be continuing to advertise until the position is filled

Change order #22

Aaron presented to the board change order #22. It entails a new grinder for the plant. The old grinder had been replaced at some time in the past. Engineers wear unaware of the change that took place. The intention was to rehab the old one. The new stack showed at the jobsite and was found to be incompatible. The engineers put together a change order for replacing the old one with an all-new one utilizing the new stack that was on site. The board questioned the labor and electrical part of the change order if the old one was be rehabbed and put in place. The board directed Aaron to talk with the engineers and come back to the board on Tuesday March 24th at 4:00 for a meeting and decision on the change order.

Date of next meeting;

Thursday April 16th, 2026

Meeting Adjourned

Motion made by Ken to adjourn the meeting at 4:40, Karen 2nd the motion, unanimous.