

SOUTHWEST HARBOR WATER & SEWER DISTRICT

February, 2025

Meeting Minutes

Town Hall

4:00 PM.

Ralph Dunbar, Ken Minier, Karen Reddersen
Steven Kenney, Director
Aaron Zurek, Assistant District Manager

Meeting called to Order: 4:00 PM

Meeting minutes;

Motion to approve January 2025 minutes by Dunbar, 2nd by Minier, Unanimous

Annual Election of Officers;

Motion by Dunbar, 2nd by Reddersen for the following Officers, all in favor.

Lee Worcester, Chairman

Ralph Dunbar, Vice Chairman

Karen Reddersen, Clerk / Secretary

Ken Minier, Treasurer

Financials;

Reports;

Board read over and acknowledged the monthly financial statements. Motion by Minier, 2nd by Reddersen to acknowledge the reports, Unanimous.

Reddersen discussed about the 10% reserve needed for the acceptance of the USDA 8 million and the 5-million-dollar loans. The Board acknowledged the need and will address later once the Town budget process is complete and the District can review it's budget.

Karen asked about the 2.5 million dollar DEP SRF loan for the wwtp project. The Board felt it was within the realm of the Town Meeting vote for capital projects.

Warrants 107 & 107A, December Payroll;

Motion by Minier to approve the Warrant 106 & 106A, 2nd by Karen. Unanimous.

Motion to approve November Water & Sewer payroll by Minier, 2nd by Karen, Unanimous

Updates;

WWTP project;

The project is going along well, and mostly on schedule.

Personnel;

Director Position, The Board heard from the Director, and the District Clerk / Town Manager, that due to medical conditions, and extremely light duty and limited work load put on the Director by Workers Comp that Legal Council recommended not renewing his contract and a severance package per the contract. Board agreed and Council will draft up a severance package with the District Clerk.

Next Meeting, Thursday, March 13, 2025

Meeting Adjourned 4:45 PM, motion by Minier, 2nd by Dunbar, Unanimous.