

SOUTHWEST HARBOR WATER & SEWER DISTRICT

January 23, 2020

(regularly scheduled meeting of Jan 16 was postponed due to weather)

Meeting Minutes

Open Meeting 4:00 PM. Town Hall

Trustees; Lee Worcester, Ralph Dunbar, Justin VanDongen and William Tillman present.
Director Steven Kenney present.

Guests Heard; None

Minutes Approved;

December 19, 2019 minutes. Motion by Ralph Dunbar, 2nd Greg Tillman, unanimous

Financial Reports:

Reports reviewed and acknowledged by the Trustees after some questions

Commitments;

Motion by Justin Van Dongen to accept 3rd quarter commitments, 2nd by Greg Tillman, unanimous.

Motion by Justin Van Dongen to accept 4th quarter commitments, 2nd by Ralph Dunbar, unanimous.

Warrant 45 & 45A and December payroll approved; Motion by Ralph Dunbar, second by Justin VonDongen. All in favor.

New Business;

COLA, Motion by Ralph Dunbar, 2nd by Greg Tillman to approve a 3% cost of living to all employees to follow suit with the Town and other Districts. Unanimous

2020 Budget, After some discussion a motion by Ralph Dunbar, 2nd by Greg Tillman, to approve the 2020 budget. Unanimous

Purchase Policy, after discussion a motion by Ralph Dunbar, 2nd by Greg Tillman, to approve a new purchase policy as written. Unanimous

Domestic Partnership policy, After some discussion the Trustees did not vote in favor of a policy to allow domestic partners access to health insurance siting, costs, paperwork, and that the original intent of this policy was to allow same gender folks participation as they could not legally be married, but that is no longer the case and the Town does not have such a policy.

Legal Services, Motion by Ralph Dunbar, 2nd by Justin Van Dongen, to approve a service agreement with Bernstein - Shur for legal services in relation to long term borrowing for WWTP upgrade

Old Business;

Sludge Hauling- Motion to approve the “Sludge Hauling” contract and RFP documents prepared by Council as written, but with the following changes:

- 1) All hauling price quantities will be in gallons, not “per trip”
- 2) A minimum truck size of 3,500 gallons will be added.
- 3) The payment procedure will be for the District to take meter readings monthly, and produce a bill for payment to the hauler monthly, for the amount they hauled.

Motion by Ralph Dunbar, 2nd by Greg Tillman, Unanimous.

Meeting Adjourned; Motion by Lee Worcester, 2nd by Justin Van Dongen to adjourn the meeting at 5:30 PM.

Next Meeting: January 16, 2020 at Town Hall, 4:00 PM

Meeting adjourned 5:45 PM