

SOUTHWEST HARBOR WATER & SEWER DISTRICT

January, 2025

Meeting Minutes

Town Hall

4:00 PM.

Ralph Dunbar, Ken Minier, Karen Reddersen
Aaron Zurek, Assistant District Manager

Meeting called to Order: 4:00 PM

Meeting minutes;

Motion to approve December 2024 minutes by Minier, 2nd by Karen, Unanimous

Amendment to Agenda;

Karen made a motion to add Commitments to the Agenda for approval, Minier 2nd, Unanimous

Financials;

Reports;

Board read over and acknowledged the monthly financial statements. Discussion by Minier on Budget line item 620.3 amounts. Question asked why the line item has been changed. Question was tabled until next meeting Motion by Karen, 2nd by Minier to acknowledge the reports, Unanimous.

Board read over sewer commitments and a motion by Minier to approve, 2nd by Karen, unanimous

Board read over water commitments and a motion by Karen to approve, 2nd by Minier, unanimous

Karen discussed about the 8 million and the 5-million-dollar loans and the debt service for them. A 10% reserve is needed.

Karen asked about the 2.5 million dollar DEP srf loan for the wwtp project. It was tabled until next meeting

Warrants 106 & 106A, December Payroll;

Motion by Minier to approve the Warrant 106 & 106A, 2nd by Karen. Unanimous.

Motion to approve November Water & Sewer payroll by Minier, 2nd by Karen, Unanimous

Updates;

WWTP project;

The project is going along well, with one exception. There is a delay on one of the tanks. Other tasks are on or ahead of schedule.

The Director has talked to Apex construction, and they have agreed to share costs involved in heating the building as it is an expense due to construction. They will pay the costs directly as part of there bid, so there will be no need to go through a change order or any additional approval.

Personnel;

Director,

Manager reported Workers Comp took until the week before to finally deny him the MRI he had requested back in July. He has increasing pain over the past few months and is on medication that are not conducive with driving and decision making. At the Doctors suggestion, is taking a few weeks of to seek an MRI on his own and to go to physical therapy. Aaron is in charge during his absence and will attend the monthly meeting. He will remain available by phone at any time needed.

Next Meeting, Thursday, February, 2025

Meeting Adjourned 4:29 PM, motion by Minier, 2nd by Karen, Unanimous.