



Strathmore Community Hub

Minutes of Board Meeting

15th December 2022

Attending: David Downie (Chair)
John Davies (Treasurer)
Susie Black (Trustee)
Alan Grant (Trustee)
Graeme Dawson (Hub Manager)

AGENDA

1. Apologies

Apologies from Bob Pawson and Alastair Gemmell

2. Minutes of the last meeting

- The previous minutes were all agreed

3. Finance

- No sign of debit cards yet
- £35,958.44 in the bank
- Ringfenced funds:
 - £18,398.39 Graeme's wages
 - £4,000 Community Fridge
 - £2,088.73 Cost of Living Fund
- Leaving £11,471.32 unrestricted funding
- John has received finance spreadsheet from Maggie, and has reconciled it to today's date
- Xero agreed as invoicing solution
- £36.84 received from solar panels feed in tariff
- David meeting with Alison Seggie Friday 16 Dec

4. Updates

- No further contact from PKAVS
- The Robertson Trust have made an offer to cover the Hub Manager salary for an additional xx duration
- Noted that Growbiz's name for their Strathmore Cycle Hub is very similar to ours, we intend to ask them to change it to avoid confusion, Graeme already fielded 1 bike related phone call
- Girlguiding overnights can go ahead with specific insurance put in place for each event
- Graeme to contact the CA Social Prescriber re distribution of warm packs
- Matilda & John to begin purchasing of warm pack components, donation of 6x hot water bottles gratefully received from Davidsons CA
- TV license has now been purchased
- Deadline for AGM notice 21st December, Graeme will send out Mailchimp & FB notices
- Snagging:
 - Baby changing hot water working (although tap hot/cold are reversed)
 - Baby changing toilet seat now in place
 - Damage to ceiling from ventilation contractor noted to Shepherds
 - No final bill yet received from Shepherds
- John will work up some requested income projections
- Keys to be cut for John and a Guest User key set to be established
- The alarm is now operational and will be set every evening going forwards
- John to order shelving for the store room (Screwfix, £120)
- John to organise a contract for Sanitary bins and cleaning materials
- At next meeting some 2023 potential plans for discussion:

- PKAVS and Café
- Offering to open weekends for events to increase reach
- Walking group // toddler group // book group as options for the Hub to start?

5. Date of next meeting

- Agreed as 8 Thursday 19th January 2023 3.00pm