



Strathmore Community Hub

Minutes of Board Meeting

10th November 2022

Attending: David Downie (Chair)
Susie Black (Trustee)
Alan Grant (Trustee)
Alastair Gemmell (Trustee)
Graeme Dawson (Hub Manager)

AGENDA

1. Apologies

- Apologies from John Davies and Bob Pawson

2. Minutes of the last meeting

- The previous minutes were all agreed

3. Finance

- £37,706.35 in the bank
- Noted receipt of compensation (£33,139.09) and Cost of Living funds (£2,780)
- Ringfenced funds:
 - £xx Graeme's wages
 - £4,000 Community Fridge
 - £2,780 Cost of Living Fund
- John & David have full bank account access, Graeme has view-only access
- Debit cards and Square contactless reader should be coming from the TSB

4. Updates

- Difficulty in finding the accurate final year financial figure for the OSCAR Annual Return.
- Income greater than £500,000 requires auditing, David contacting OSCAR to see if we can supply less stringent accounts as per <£500,000
- David is going to start the draft Trustees Report
- Warm Space events (after school board games and SOUP! lunches) have started
- Warm Space application is leading to delivery of free sanitary products from PKC
- Council rateable values received and will be filed
- POP are going to be invoiced for their meetings as per their request
- Christmas closed dates agreed as 24 Dec through 3rd January
- Graeme has asked for Hub cover on 14/12 (afternoon) and 15/12 (morning)
- The Mushroom Trust have invited an application for a grant towards the design and construction of the hub garden space.
- Confirmed by Disclosure Scotland that Graeme's job description does not require a PVG
- Graeme has achieved his Food Hygiene Certificate level 2
- Alastair is going to investigate possible purchases for blankets & warm packs (total budget £610)
- Graeme to provide ideas on costings for PKAVS tenancy
- The board to consider options for how to run the kitchen space as a café

5. Date of next meeting

- Agreed as 24th November 3.00pm