



# Strathmore Community Hub

## Minutes of Board Meeting

13<sup>th</sup> October 2022

**Attending:** David Downie (Chair)  
Susie Black (Trustee)  
Alan Grant (Trustee)  
Alastair Gemmell (Trustee)  
Graeme Dawson (Hub Manager)  
Mairi Todd (PKC)

### AGENDA

#### 1. Welcome and apologies

- Apologies from John Davies and Bob Pawson
- Welcome to Mairi Todd, PKC Community Learning and Development Worker

#### 2. Minutes of the last meeting

- The previous meeting was an informal meeting to discuss final preparations for the opening day, so no previous minutes

#### 3. Finance

- £3312.74 in the bank
- Ringfenced funds:
  - £24,601.38 Graeme's wages
  - £4,000 Community Fridge
- Balance (£25,288.64)

#### 4. Updates

- Maggie Langelaan has resigned as a trustee
- Keith Langelaan has resigned as a volunteer
- One or both have keys which David will get back
- David to investigate alternative accountant/book keeper, or seek Growbiz recommendation
- Otherwise investigate if Maggie can/will continue in the Treasurer role
- Determine with Maggie/John who is responsible for HR/wages
- Opening Day agreed by all to be a resounding success
- Graeme was asked to leave the meeting while the board discussed Graeme's post and issues raised in informal emails sent to the Board and David by Maggie and Keith Langelaan. Graeme was then asked to return to the meeting and offered a full contract as hub manager, at least until the current funding from The Robertson Trust has been spent. This needs to be checked but should be at least 18 months.
- Trustee application form to go out to potential candidates ASAP
- Hub to be closed 17–19 Oct as Graeme is on holiday, but cover is in place for the 3 events taking place on those days – Susie Black, Fiona Findleton and David Carson
- The Board reinstate that everyone is welcome in the hub, specifically mentioning children

#### 5. Date of next meeting

- Agreed as 10<sup>th</sup> November 3.00pm