



Attending: David Downie (Chair)
John Davies (Trustee)
Johann Rennie (Trustee)
Tracie Dick (Trustee)
Mary Brown (Trustee)
Graeme Dawson (Hub Manager)

AGENDA

1. Apologies

- Alastair Gemmell

2. Minutes of the last meeting

- The previous minutes were all agreed, Manager's report not submitted at last meeting to be attached to previous minutes.

3. Financial update

- Bank balance: £34,719.41
 - Ringfenced funds: £22,659.72 (salaries)
£ 1,278.51 (CIF)
 - Unrestricted funds: £10,789.18
- Awaiting £3000 from Mushroom Trust grant
- Paid: Insurance £1765.00
Domain name £67.00
- DD has amended the Gannochy Trust funding application twice from their feedback. This is for:
 - Capital costs: Outside storage / library equipment and shelving / 50% of retention fee
 - Core costs: Staff costs / electricity and insurance

4. Managers Report

- Income: July (actual) £963 vs June (actual) £1786
- Numbers: July (actual) 365 vs May (actual) 456
- May lunches: Served 138, income £337 (estimate)
- New events since last month:
 - Chicken factory 3x days of interviews (£210)
 - Markethill Solar Consultation (£100)
 - PKC CIF Funding roadshow
 - Tackling Poverty Working Group
 - Rejane French Conversation Group
 - Community Mental Health Art Group (30 weeks booked, £450)
 - Community Council first meeting
- Events upcoming or in planning:
 - Community Council meeting 1/month
 - Five Mile Feast one-off event promoting local good food Aug 12
 - Tracey Taylor Wellbeing classes x2, more in Aug
 - PKC Community Cookits x3
 - Community Cohesion meeting with local Police & community groups
 - Gannochy Trust staff away day Oct?

- Other reminders/items:
 - Handyman has fixed various things in the Hub (£40/hr)
 - Have a CIF funding application for @ £3600 to run 12 months of community cinema in the hub (staffing)

5. Library Project Sub-group Report

- Amanda Pirie, Elaine's deputy said move of books, shelving & furniture will be w/c 21st August, possibly Wed 23rd or Fri 25th.
- Elaine on holiday so no confirm of when we can publicly announce.
- If these dates hold, I suggest SATURDAY 30th SEPTEMBER as the grand opening date for the library. I have a few volunteers to help with getting books on the shelf.

6. Adoption of new logo

The trustee's majority voted for the design below. Graeme will get our Hub paperwork, website updated and we can look to get the logo onto kitchen aprons, staff/volunteer badges, external signs etc. Elaine Wallace will use this logo (not text) to produce stickers for the Community Library books.



Strathmore
Community
Hub & Library

7. Garden matters

- David has trimmed Johann's ivy
- Alan Brown is going to keep the long grass at the edges of the Hub property down

8. AOCB

- New Job Role:
 - Agreed as Assistant Manager, 30 hours
 - Create and advertise this post locally & social media initially, ASAP
 - Graeme to move to 30 hours once practical
 - Tracie Dick to finalise job description
 - Mairi Todd to help with getting the job advert out if required?
- The audit is ongoing
- Lunches: Due to the increased takeup of 2 portions, it was agreed to retain the Soup as free/donation, and charge for the Main Course and 2 Courses options
- Graeme authorised to spend some of the unspent CIF money on an office PC from Disc Depot, for public internet access use in the Hub, for the atrium or library space.

10. Date of next meeting

- 14th September, 5.30pm