



Strathmore Community Hub

Minutes of Board Meeting

19th January 2023, 3.00pm, Strathmore Community Hub

Attending: David Downie (Chair)
Susie Black (Trustee)
Alan Grant (Trustee)
Alastair Gemmell (Trustee)
Graeme Dawson (Hub Manager)

AGENDA

1. Apologies

- Apologies from John Davies and Bob Pawson

2. Minutes of the last meeting

- The previous minutes were all agreed

3. Finance update

- John not attending so some financial updates not presented
- Valuation certificate received – approximately £11,500 inc. VAT. Agreed this can be paid from current funds
- KLM bill received for £840 for planning design services (for operations manuals?)
- And £230 bill received for fixing the solar panels + building warrant issue
- Ongoing work in the Hub to fix the damaged ceiling, and to bring some of the ventilation controls in the rooms from PIR sensors to wall mounted controls
- John & Saranne will be visiting PKAVS this coming Tuesday, to try to achieve a workable settlement for PKAVS using the building
- David will make an application to the Mushroom Trust for approx. £5000 for landscaping

4. Updates

- Hub attendance 276 (Dec) vs 173 (Jan to date)
- Hub income £671 (Dec) vs £577 (Jan to date)
- Soup attendance 81 (Dec) vs 60 (Jan to date)
- Soup income £158 (Dec) vs £148 (Jan to date)
- 9/20 warm packs given out so far, funding for a few more if required
- Community Fridge:
 - Both received, freezer not working, engineer expected, Graeme will chase
 - Wooden counter to be built to allow a workable “retail” space
 - Contacted Fareshare and Scotmid r.e. receiving food for the CF
 - Hopeful of a start date early/mid February 2023
- Volunteer update:
 - We have one new very engaged volunteer, they have the new guest keys and will be in charge of the Hub on Saturday 21st Jan
 - With another 2 volunteer inquiries to be followed up
 - Available volunteers means weekend bookings have now been unlocked
- Other:
 - We are too small for the Blood Transfusion Service, who came for a site visit 18 Jan
 - Trying to organise drop-ins with Mairi Todd of PKC – CAB, HEAT, CATH, welfare right etc.
 - Jeff Coull does not have a lease, we need to organise this
 - 4 light switches in the office to be moved into the hall to allow the office to remain locked when external events are happening in the Hub

- The similar name of the Strathmore Cycling Hub was deemed to not be a problem and we don't need to contact Growbiz about this
- The current position of not allowing children's parties to go ahead has been reversed. This will generate more income, footfall, and engagement with new demographics, and is in keeping with our community ethos
- We need to get kitchen whites (jackets/hats)

5. AGM preparations

- Will be held in the atrium, we will get additional biscuits
- Agenda document to get updated with the month
- We will take membership applications on the night
- And proposed new Trustees will still have to fill out an application and be approved by the current board – it's not an automatic acceptance on the night
- Susie Black stated her intention to stand down as a trustee. All members of the board expressed their thanks to Susie for her contributions as a trustee.

6. PBI Application and OSCR report

- PKC funding application for £65K will cover all final building costs, to the end of the year bringing the build costs to a close
- A copy of this and all other grant applications to go onto the Google Drive for aiding future applications

7. AOCB

- None

8. Date of next meeting

- Agreed as 8 Thursday 23rd February 2023 3.00pm