My phone number is 901-826-3196; better to text during set up.

For GPS Use 5135 Monahans Ave., Fort Worth TX 76109

Schedule and Important Information for Thursday, October 22 through Sunday, October 25, 2026

Instructions for Load-In, Thursday, October 22 (GPS: 5135 Monahans Avenue Fort Worth, TX 76109)

1) Please check the attached artist list for your booth assignment; booth positions are shown on the accompanying site map.

(Please Note: we will not utilize all spaces indicated this year. There are 83 artists in the show and 6 demonstrating stations, etc.)

Space #'s:		Drive-Up Time Slot
80-92 & 93-99	**116-122**	8:30 a.m. to 9:15 a.m.
52-62	**63 – 75**	9:30 a.m. to 10:15 a.m.
29-38	**39 – 49**	10:30 a.m. to 11:15 p.m.
1-16	**17-28**	12:00 noon to 12:45 p.m.

Set-Up time slots are determined by booth number.
{*Please note: if you have difficulty with the time assigned, you may email a request for another appointment time; however, you may be delayed in waiting for a parking space while those assigned to that time unload vehicles. You may arrive later, but please plan to be onsite to finish set up by 4:00 p.m. (and let us know in advance as to when you plan to arrive!). This is a bustling retail and restaurant complex and our space for unloading is very limited.*

2) **You will enter The Shops at Clearfork from Edwards Ranch Road,** turn onto Monahans Avenue: a right from Chisholm Trail Parkway (Chism Trail is a toll road); OR, a left from South Hulen Street, via Clearfork Main Street: at the traffic circle, take the 3rd exit onto Edwards Ranch Road, heading north (note, from the traffic circle, Monahans Avenue is the second entrance).

   Once on Monahans, you will take the first left onto Ozona Avenue; this street will be closed for our event; therefore, you must provide your name to be admitted. You will receive your exhibitor's packet at this point.

3) Once admitted, park in one of the spaces to the right along Ozona Avene; please do not block the curb on the east side of Ozona (i.e. the curb to your left).

Please DO NOT exit your vehicle on Monahans or at either of the traffic barricades as this will cause traffic to back up.

4) **You will have 45 minutes to unload your car.** There will be golf carts and staff to help, for those who want assistance transferring equipment to the *area in front of your space*: **DO NOT** begin setting up. As soon as your equipment is transferred to your space - and before you start setting up - *you must move your vehicle to the artist parking lot* (more to follow). NOTE: staff help is there to transfer equipment; *not to help you set up*. Those helping you move are paid temporary labor. (Tipping is not necessary, but if you feel so compelled, DO NOT tip them at set up; *mention that you will take care of them at load-out on Sunday*. They have a habit of not returning if they get cash at the outset, and competition for their assistance is much fiercer duding load out when everyone is trying to leave at once.)

5) **NOTE:** there is a release form in this packet, please sign it releasing the show from liability in providing this assistance during move in and load out: you must sign a release to receive this help.

6) Please wear your exhibitor's badge (found in arrival packet), at all times.

7) Once you unload, you will exit the Ozona Ave parking area by turning left onto Marathon Avenue; a barricade will need to be moved to enable this. Then turn right at the light, on to Edwards Ranch Road; at the traffic Circle, take the 3rd exit on to Clearfork Main Street, heading east. The artists' parking lot is located about a quarter down the road: the gate is marked.

8) **Artists' Parking:** the show offers an artists' parking lot; it is located one-half mile away from the festival grounds, but there will be shuttles to and from this lot each day. (You may leave trailers, and other vehicles in this lot overnight, *as long as you do not sleep in them*: **no overnighting** is allowed anywhere on Clearfork/Edwards Ranch property (alternative suggestions to follow). No artists' vehicles may be parked in the surface lots or garages of The Shops at Clearfork. Note: there will be security patrols of the artists' lot, but all vehicles are parked at the owners' risk; neither Clearfork nor the show can be held liable for any loss/damage. The lot will be locked one hour after close each day; it will be opened at least one-hour prior to opening each day.

9) After parking your vehicle, take the artists' shuttle back to your space, and begin setting up your tent:

A. **Do NOT Stake** – REPEAT – **Do NOT Stake**, or drive anything into the ground: there is an underground irrigation system comprised of a *grid of small copper tubes*; you will be liable for any damage. **Do NOT Stake!**

B. Weight your tent appropriately (we require at least 50 lbs per corner, suspended from the top of the frame; 75lbs+ preferred). Weights will be inspected.

11) Set up at your leisure (we anticipate everyone will be finished no later than 4 p.m.

12) 24-hour Security is provided, but please be cognizant of leaving equipment unsecured, or valuables in plain sight. NOTE: security staff will be instructed to challenge anyone not wearing an exhibitor's badge: *please wear yours at all times*. Neither Clearfork, nor the show, assume any responsibility for loss or damage.

13) Load out will be the reverse of the process described above; pack up everything, and place it in front of your space, *before* catching a shuttle to your car. Access the grounds as described for load-in, and show your badge to drive on to Ozona Avenue, but please bear in mind that parking spaces are *very limited, and you may have to circle or park for a while and try again*.

Special Notes:

1. You may **NOT** drive on the grass (this could damage the irrigation system, for which you would be liable!)

2. You will have 3' of storage space behind your tent; there are 6 feet between the backs of the tent rows: 3' for you; 3' for the neighbor behind you.

3. Restrooms are sited at two locations:
   A. there are spacious and well-appointed indoor restrooms available in the lobby of the plaza Garage (The plaza is on Gage Avenue, just a short block west of Ozona, along either Monahans or Marathon Avenues. The lobby is located in between B&B Butcher and the Stained-Glass Windmill).

   B. there will be air-conditioned restroom trailers located on the south side of the Front Lawn, on Marathon Avenue (the door on the east side of each trailer will be marked "for artists and performers only"…but, you know how well that will be observed)

3. Bottled water will be available to artists Thursday through Sunday. On Thursday, it will be available at Space #74; Friday through Sunday, it will be delivered to your tents throughout the day, along with light snacks. Coffee will be available at space #74 each morning from one-half hour prior to opening, until one hour after opening. There are a dozen restaurants on-site, we will have a beverage station available onsite, operated by CRU Wine Bar, plus a cookie stand, as well as side walk café with a walkup window at Rise Souffle (These will all be located on Ozona).

OPTIONS For Set-Up:

1. You may rent a tent (set-up, removal, weights and sidewalls included); tables and chairs (or just weights, etc.) are also available, *directly* from our provider Grant Events. Contact: sales@grandeventstx.com, or 817.920.7667. Prices start at $465 for a 10'x10' tent.

2. They also provide very expensive power ($300), but you may use your own portable batteries & chargers for power (**but no generators; unless they are silent inverter generators!**).

WIFI Service - If you are unsure about your cellular service's ability to connect to a signal, public Wi-Fi is available at **The Shops at Clearfork.**

There is 24 Hour Security.

Thank you so much for being part of the 5th annual Art Worth Festival; we wish you Great Sales!