

03/28/2025

SOUTH BIG HORN COUNTY WATER DISTRICT

SERVICE BOOKLET

South Big Horn County
 Water
District

TABLE OF CONTENTS

Revised 03/28/2025

	<u>PAGE</u>
In Case of Emergency	2
Before You Dig	2
About the District	
Organization	3
Construction Funding Sources	3
About the Water	
Water Sources and Quality	4
Disinfection Treatment.....	4
Rules and Regulations.....	5-18
User Service Connection	
Service Connection Requirements.....	19
Service Connection Recommendations	20
Service Rate Schedules	
South Big Horn County Water District	21
Basin Gardens Water District	22

IN CASE OF EMERGENCY NOTIFY:

South Big Horn County
Water District Office
311 West C Street
PO Box 684
Basin, WY 82410
Office: 307-568-2321 After Hours: 307-431-8613

BEFORE YOU DIG, CALL:

SBHCWD Office	307-568-2321
Utility Line Locator	1-800-849-2476

ABOUT THE DISTRICT

ORGANIZATION

The South Big Horn County Water District (SBHCWD) is a "Water Service District" formed under the laws of the State of Wyoming. A Board of Directors, elected by the residents of the District, governs the SBHCWD. The purpose of the District is to deliver disinfected domestic water to rural homes in areas of South Big Horn County and Northern Washakie County.

MANAGER: John Joyce Home: 307-568-2514
Cell: 307-272-4860

SYSTEM OPERATOR: Mike Neufer Office: 307-568-2132
Cell: 307-431-8613

ADMINISTRATIVE ASSISTANT: Charlene Anderson Office: 307-568-2132
Danae Bales Office: 307-568-2132

The Board of Directors of SBHCWD holds meetings on the third Thursday of each month, at such time and place as the board may decide.

BOARD MEMBERS:

Dan Malson-Chairman	Manderson	307-568-2724
Brenton Paxton-Vice Chairman	Manderson	307-272-4642
Tony Harrison	Basin	307-272-9072
Don Russell-Secretary/Treasurer	Basin	307-272-8940
Travis Tigner	Basin	307-250-3645

CONSTRUCTION FUNDING SOURCES

The District will be constructing a distribution system which will start in 1996 is scheduled for completion in 1997. The many miles of pipeline, will serve over 150 homes in rural areas of South Big Horn County and Northern Washakie County. The funding for this construction project is from the following sources:

SOURCE	AMOUNT	%	
Grants Funds:			
Wyoming Water Development Commission	\$6,060,100	64.6	
Rural Economic	1,542,325	16.4	
Wyoming Farm Loan Board	168,250	1.8	
TOTAL	<u>\$7,770,675</u>	<u>82.8</u>	
Loan Funds:			
Community Development			
TOTAL	1,542,325	16.4	
Direct Payment from tap fees	<u>68,100</u>	<u>.8</u>	

TOTAL

\$9,381,000

100.0

ABOUT THE WATER

WATER SOURCE AND QUALITY

The source of water for the South Big Horn County Water District is Wild Horse Wells one & two in the Madison and Big Horn formations. The water quality is much higher in all categories than current Federal EPA standards. The water has been subjected to different tests for purity, quality and safety. If you are interested in the results of these tests, please contact the SBHCWD Manager (John Joyce).

The water will be tested on a continuous basis to assure that you received SAFE, HIGH QUALITY WATER.

DISINFECTION TREATMENT

The water delivered to your home is disinfected with chlorine. Disinfection will take place at the wellhead storage tank.

SOUTH BIG HORN COUNTY WATER DISTRICT

ADOPTED by Resolution April 5, 1995.

RULES AND REGULATION AS AMENDED: June 17, 2004

Pursuant to the authority vested by W.S. S41-10-101 through S41-10-157 and Articles VIII and I of the Bylaws of the South Big Horn County Water District (hereinafter referred to as "SBHCWD" or as "DISTRICT"), the Board of Directors of the SBHCWD (hereinafter referred to as "BOARD"), hereby adopts the following Rules and Regulations to aid in orderly and lawful management of the DISTRICT. These Rules and Regulations may be altered, amended or repealed, and new Rules and Regulations may be adopted at any time, or from time to time, as any regular or special meeting of the BOARD.

ARTICLE I - DECLARATIONS

CONTROL:

The BOARD shall manage the water system of the DISTRICT.

PURPOSE AND GOAL:

The purpose of the DISTRICT is to deliver disinfected water drawn from the well to a general service area extending from south of Greybull River to the Washakie County line. The goal of the DISTRICT is to provide a system to deliver disinfected domestic water to a rural area having no other source of quality water. It is the intent of the BOARD to develop, construct and operate a system with grant and loan funding paid for by water user tap fees and not by tax levy. The completion of such a system will improve the quality of life in the servable rural area.

ARTICLE II - DEFINITIONS

The following definitions shall apply to the terms used throughout these Rules and Regulations:

ACTIVE TAP:

Water users that receive water through a meter and paying a monthly bill will follow as shown on the rate schedule.

APPLICANT:

Any individual, business, firm partnership, corporation or other agency or entity or combination thereof owning land located within the DISTRICT, applying for water service.

BOARD:

The governing Board of Directors of the District.

COMMERCIAL SERVICE:

This shall include all uses other than residential domestic service, such as but not limited to multi-family dwelling, motels, mobile home parks, overnight campgrounds and other commercial purposes.

DIRECTOR:

Must be a duly elected and qualified member of the Board of Directors of the District.

DISTRICT:

South Big Horn County Water District.

EQUIPMENT OR EQUIP:

Shall mean furnishing all necessary or desirable, related or appurtenant facilities, or any combination thereof.

FARMSTEAD:

Shall mean land used for farming or ranching for a profit consisting of **one permanent single-family domestic dwelling**. It may also include the barn, a corral, garage, outbuildings, feedlots, and temporary labor houses on contiguous property.

FLUSHING HYDRANT / FIRE HYDRANT:

A frost proof hydrant with a 2 1/2" NH/NST nozzle designed for operational flushing or sampling of the DISTRICT'S water system, which is also available for temporary or fire use through a Temporary Water Users Permit. Additional hydrants of this type are installed under contract with the local Fire Protection Districts.

FRAUDULENT USE:

Shall mean any violation of any rule, regulation, agreement and contract of or with the DISTRICT.

GENDER:

Words importing the masculine gender include the feminine and the neuter.

IMPROVEMENT OR IMPROVE:

Shall mean the extension, betterment, alteration, reconstruction, repair or other improvement as may be deemed necessary or desirable by the BOARD, or any combination thereof.

INACTIVE TAP:

A tap that is paid for, installed and fully functional but currently turned off. The monthly charge is shown on the rate schedule.

INDUSTRIAL USE:

Shall mean water used by any facility in a manufacturing process and water incorporated into a product produced by the facility.

INSTALLER:

The landowner who requested the line to be installed.

LIEN:

Until paid, all rates, tolls, or charges shall constitute a perpetual lien on and against the property served, and any lien may be foreclosed in the same manner as provided by the laws of the State of Wyoming for the foreclosure of mechanic's liens. Money received will be applied to the oldest bill first.

LIVESTOCK:

This shall mean service for livestock production, including but not limited to feed lots for cattle, sheep or hogs.

LOAN:

Money borrowed for payment of tap fees from Security State Bank of Basin under a special loan program offered at the request of the District Board.

MANAGER:

Shall mean the DISTRICT manager.

MOBILE HOME PARK:

A parcel or contiguous parcels of land under one ownership which may be utilized for residential use and which contains 3 or more mobile homes. Mobile Home parks must take 60 GPM tap and pay \$5.00 point of use charge.

MULTI-FAMILY DWELLING:

A building containing two (2) or more dwelling units including: apartments, condominiums, town houses, etc.

OVERNIGHT CAMP GROUND:

A parcel or contiguous parcels of land under one (1) owner, which may be utilized for overnight residential use and which contain two (2) or more spaces.

OWNER:

Shall mean the owner of the property being served who is ultimately responsible for all water service rates, tolls, tap fees, or charges under all circumstances.

POINT OF USE:

This shall mean each family point of use, such as in mobile home parks, apartment, motel room, and campsite or other.

POINT OF USE CHARGE:

A fee charged for each point of use more than one per tap. This fee is to be a family unit charge to be used to reduce the DISTRICT'S construction debt.

PROJECT:

Shall mean any structure, facility, under-taking, or system, which the DISTRICT is authorized to acquire, improve, equip, maintain, or operate. A project may consist of all kinds of personal and real property, including, but not limited to, land, improvements and fixtures thereon, property of any nature appurtenant thereto or used on connection therewith, and every estate, interest and right therein, legal or equitable including terms for years, or any combination thereof.

RESIDENTIAL DOMESTIC SERVICE:

Shall mean one permanent single-family domestic dwelling. Also includes service to farmstead. (Seasonal labor house and farm outbuildings. Dose not include any other full time residence.)

RESOLUTION:

A "resolution" adopted by at least a majority of the Directors present constituting a quorum in any meeting duly assembled, unless the Bylaws of the DISTRICT require a greater number, shall constitute the formal written instrument by which a BOARD shall act in the exercise of any legislative power or upon a permanent matter, or both. Otherwise the BOARD may act by resolution or verbal motion so adopted.

SERVICE CHARGES:

Service charges are water use, operations and maintenance, and debt retirement. Active taps pay water use, operations and maintenance, and debt retirement. Inactive taps pay only debt retirement. Bill for monthly service charges will include loan payment on money borrowed for tap fee where applicable.

SYSTEM COST:

Includes, but is not limited to, debt service, operations, maintenance, and equipment replacement.

TAP FEE:

Shall mean the fee charged according to the current rate schedule for system capacity, inactive taps or active taps for residential farmstead service, commercial, and industrial service.

TAP FEE LOCK OPTION:

Potential users may after purchasing one or more taps, reserve the existing price on one or more future taps by paying a tap fee lock option for each future tap desired. This option is available only until April 30, 1996. Purchase of an option is good for ten years, from date of purchase. Lock option may be used any where the district provides service, but may not be sold or transferred to any other land owner.

TAP TRANSFER:

The reassignment of a water service contract whenever property is sold or other changes of tap contract ownership.

TEMPORARY WATER USER:

A temporary water user is an agency or entity requiring tap water delivery at a flushing or fire hydrant. A permit will cover the usages of the following: quantity measurement, charges for water based on usage, and associated DISTRICT expenses.

TIME, COMPUTATION OF:

In computing any period or days prescribed or allowed by these Rules and Regulations, the day such period of time begins to run shall not be included. The last day of the period shall not be included, unless it is a Sunday or a legal holiday in which event the period shall run until the end of the next day which is neither a Sunday nor holiday.

USER:

Shall mean the individual, business, firm, facility, partnership, corporation or other agency or entity or combination thereof who receives water service and is billed for and is responsible for all costs of service.

WATER SERVICE:

Water delivered to the user through a District meter.

WATER USER CONTRACT:

A written contract between the DISTRICT and the owner/user specifying the terms of delivery of water and an acknowledgment by the owner/user of the District's Rules and Regulations in force.

ARTICLE III

WATER SERVICE, FEES, DEPOSITS, ACCOUNTING, BILLING, DISCONTINUANCE, ETC.

LIMITS TO SERVICE CONNECTIONS:

Each residential farmstead service or commercial service shall have a separate water service connection, except for farmsteads.

Residential domestic and farmstead service shall serve one (1) permanent single-family domestic dwelling and may extend to the barn, garage, outbuildings, and temporary labor houses and irrigation.

No tap may be used to provide water upon any lot or property except the lot or property bound by a Water User Contract. Water shall not be transferred, conveyed or piped from one property or lot to another.

Water shall not be shared, resold, or sub-metered to any other user except in exigent circumstances with specific written permission of the Board.

Water shall not be used for commercial irrigation purposes.

Water service shall be only to available lands within the District. However, the fee owner of any real property capable of being served with facilities of the DISTRICT may file with the BOARD a petition in writing praying that the property be included in the DISTRICT subject to the requirements and liabilities set forth in W.S. S41-10-122 (Laws 1983).

All applications for new service and petitions for inclusion in the DISTRICT may be limited by system capacity.

Commercial and industrial use and all uses not covered by this section shall be subject to BOARD approval upon petition.

The DISTRICT will not provide water service to any new structure or subdivisions without first obtaining evidence of compliance with Big Horn and/or Washakie County subdivision regulations.

The DISTRICT will not provide water service to any new structure that is located in a wetland or 100-year flood plane, unless it complies with all applicable state and federal laws and regulations.

INITIATION OF SERVICE TO USER:

The procedure for initiating service to a user is as follows:

Prior to construction of any water facilities on private property to be connected to the DISTRICT'S system, the following requirements must be met:

The current applicable tap fees set forth in the current rate schedule, and any special fees, must be paid.

A Water User Contract must be signed by the user and be on file with the DISTRICT. EXECUTION OF A WATER USER CONTRACT OBLIGATES THE APPLICANT TO PAY SYSTEM COSTS AND WATER USAGE CHARGES.

A signed "request for service form" must be on file with the DISTRICT.

FEES, DEPOSITS AND USE CHARGES:

The fees adopted by the BOARD and set forth by the current rate schedule at the time of payment shall be the fees are required to be paid.

THE CURRENT RATE SCHEDULE IS ATTACHED HERETO AS EXHIBIT "A" AND EXHIBIT "B" AND BY THIS REFERENCE MADE PART HEREOF AS IF MORE FULLY SET FORTH HEREIN.

MONTHLY MINIMUM SERVICE CHARGES:

See current rate schedule attached, Exhibit "A" and Exhibit "B".

ADMINISTRATIVE CHARGES:

An initial administration charge is due at the time of contract signing. Additional administrative assessments may be required annually. See Rate Table on Exhibit "A" and Exhibit "B".

NEW TAPS IN ANY ARE AFTER CONSTRUCTION IS COMPLETED:

The tap price will be in accordance with the current rate schedule Exhibit "A" and Exhibit "B". The following are provided by the district for the current tap fees:

1. TAP ON THE DISTRICT'S MAIN LINE.
2. SERVICE LINE RUNS FROM TAP TO CURB STOP AND METER PIT ON ADJACENT PROPERTY.
3. CURBSTOP & METER PIT WITH METER & PRESSURE REGULATOR.

Additional cost will be charged to the customer for the following:

1. ROAD CROSSING, CUT, BORE, AND CASING.
2. COST OF ANY SERVICE LINE RUN TO PLACE METER PIT BEYOND ADJACENT PROPERTY.
3. COSTS ASSOCIATED WITH EASEMENTS AND/OR PERMITS GRANTED TO THE DISTRICT FOR THE CONSTRUCTION OF THE NEW SERVICE.

REASSIGNMENT OF TAPS AFTER OPENING CONSTRUCTION OF BID:

Reassignment will be accepted on paid up taps with no refund or fees. Reassignment of taps after bid opening for construction in any given service area will be accepted according to the conditions set for by SBHCWD Board Resolution on month, April 5, 1995 and Revised on December 4, 1996 the following additional conditions:

1. THE TOTAL DUE FOR THE TAP TO BE REASSIGNED HAS BEEN PAID IN FULL. NO TAPS FEES WILL BE REFUNDED.
2. IF THE TAP PIT HAS BEEN CONSTRUCTED THERE WILL BE A STATEMENT OF AGREEMENT SIGNED TO ALLOW THE PIT TO REMAIN LOCATED ON THE PROPERTY UNDER THE OWNERSHIP OF THE DISTRICT.

LINE EXTENSIONS:

Main lines may be extended to serve a new customer as follows:

In order to qualify for one of the following line extensions options the service area in question must have been excluded from the construction plans due to excessive cost.

Option #1:

Users wishing a line extension may install the line to water district specifications. At their expense, and upon completion, the water district will assume ownership and maintenance of the line and install single meters after each user has paid the current tap fee. The district will handle the billing and the operations and maintenance from there forward.

Option #2

Users wishing a line extension may install their own distribution system, which does not meet the specifications of the water district. This system would continue to be owned by those users. The district would install one meter at the end of the line and bill the private entity formed. Failure of that entity to pay its water user bill in full each month would result in water service being terminated. Tap fee for this option would be negotiated with the district board on a case - by - case basis.

Option #3

This option would allow those wishing the line extension to build to other than water district specifications, but still be privately owned. The water district would not provide operation and maintenance but would provide meters for each end user as well as a meter at the end of the district line. Each end user would pay the standard tap fee and be charged an additional \$5.00 per

month per user to have the district handle the double metering and the billing. A special multiple water users contract will be signed by the parties of this third option.

ACCOUNTING:

Meter Reading - Meters will be read at the time service is first established and thereafter at regular periodic intervals as determined by the BOARD. The BOARD may adopt at any regular meeting or special meeting any and all additional Rules and Regulations necessary to implement this policy. The DISTRICT will, upon written request, test any subscriber's meter. Should the meter be found to be more than two percent (2%) fast, the DISTRICT will credit to the subscriber the overage based on the corrected meter readings for the period in which the meter was in use, not exceeding three (3) months, and no charge for testing will be made to the subscriber. Should the meter be found to be operating within plus or minus two percent (2%) of true readings, then all costs incurred in testing will be billed to the subscriber.

BILLING:

The DISTRICT shall bill monthly after the user has received the use of said water service, issue monthly billing for at least the minimum service charges according to the current rate schedule. The bills will show separately the service charges, use charges and whatever other charges may be due. All bills are due and payable in full when received.

If the user's meter is not read for any reason, the DISTRICT may estimate the monthly billing and the user will be required to pay the same as if the bill has based on an actual reading.

DELINQUENT WATER CHARGES SHALL CONSTITUTE A PERPETUAL LIEN ON AND AGAINST THE PROPERTY SERVED UNTIL PAID.

All bills are delinquent if not paid within thirty- (30) days after billing date. Payments will be first applied to the oldest outstanding bill.

If any user neglects, refuses or fails to pay the bill within thirty (30) days of billing, the user will be assessed an eighteen percent (18%) per annum interest charge and a shut-off notice may be sent to the user, with a copy of the notice sent to the property owner, if not the same person.

If any delinquent water charges are not paid in full within ten (10) days of sending the shut-off notice, the BOARD may take the following actions:

1. Discontinue service.
2. In the event the DISTRICT elects to retain an attorney for the recovery of any delinquent water charges, court costs, sheriff's fees, reasonable attorney's fees, and interest at the rate of eighteen percent (18%) per annum on the delinquent

account charges shall be assessed against the property served.

3. Property owner will ultimately be responsible for all unpaid service charges for taps serving his/her property.

SECURITY DEPOSIT:

If the user is not the owner, a security deposit may be paid to the DISTRICT prior to the initiation of any services. The deposit will be set off against the unpaid water charges. The deposit is refundable upon termination of service and full payment of all current charges. Deposit shall be two times the base monthly service charge.

DISCONTINUANCE OF SERVICE:

All users will be held responsible for all service rendered to the property until three (3) days after notice to discontinue service has been received by the DISTRICT.

Service may be discontinued for violation of the Rules and Regulations five (5) days after written notice that the violation of Rules must cease, provided, however, that where fraudulent use of services is detected or where a dangerous condition is found to exist on the customer's premises, service may be discontinued without notice.

Whenever service is discontinued for nonpayment of bills, or for violation of the Rules and Regulations, a charge will be made equal to the DISTRICT'S cost of reconnection, but not less than \$20.00, and this charge must be paid before service is restored.

Whenever service is discontinued because of fraudulent use, the first time the DISTRICT will require a reconnection charge as set out in paragraph 3 above and penalty of \$50.00, which must be paid before service is restored. The second time the service is disconnected because of fraudulent use, the reconnection charge set out in paragraph 3 above and a penalty of \$100.00, there shall be no reconnection without prior approval from the DISTRICT board.

When water service is temporarily shut-off and later turned on at the request of the customer, the actual cost of such disconnection and reconnection shall be paid by the customer, but, in any event, shall not be less than \$10.00.

Any customer service fraudulently connected to DISTRICT'S main or to other customer's service without approved application from the BOARD, will be immediately disconnected.

AVAILABILITY OF SUPPLY AND CONTINUITY:

The DISTRICT reserves the right to shut-off the water from its mains for the purpose of making repairs or extensions or for any other purpose without incurring liability for any damage that might result there from.

CONTINUITY OF SERVICE - DISCLAIMER OF LIABILITY:

The DISTRICT will make all reasonable efforts to supply continuous, uninterrupted service. However, it shall have the right to interrupt service for the purpose of making repairs, connections, extensions, or for other necessary work. Efforts will be made to notify consumers who may be affected by such interruptions, but the DISTRICT will not be responsible for losses, which might occur due to such necessary interruptions. The DISTRICT is not responsible for losses, which might occur due to interruptions to service caused by storms, strikes, floods, or other causes beyond its control.

SHORTAGES:

In the event of shortages, the Board of Directors is authorized to restrict or limit uses allowed, quantities that may be used, and hours of use and impose such other restrictions and limitations as may be necessary. In the event the total water supply shall be insufficient to meet all of the needs of the users, the DISTRICT may pro-rate water available among the various users on such basis as is deemed equitable by the BOARD, and may also prescribe a schedule of hours covering the use of water for irrigation purposes, or prohibit the use of water for irrigation purposes if at any time the total water supply shall be insufficient to meet all of the needs of the participating user for domestic, livestock, irrigation and other purposes. The order of priority of uses shall be: (1) domestic, (2) livestock, (3) irrigation or other purposes, in the order stated.

CONNECTION WITH PRIVATE WATER SYSTEM:

NO cross-connections may be made to enter into any part of the potable water system under any conditions.

Representatives of the DISTRICT shall have the right at all reasonable hours to enter upon the consumer's premises for the purpose of inspection and enforcement of these provisions. Violations of these provisions shall constitute a reason for disconnection of the consumer's service.

REFUSAL OF SERVICE:

DISTRICT may decline to serve any customer until he has complied with the State regulations governing water service and that are within the Rules and Regulations of the DISTRICT.

DISTRICT may decline to serve or increase the size of the service connection to any customer if, in the opinion of the BOARD, it does not have adequate facilities to accommodate the service applied for or if the desired service is of a character likely to unfavorably affect service to other customers.

BOARD may refuse to serve a customer, if in its opinion, customer's plumbing or

equipment is of such a character that satisfactory service cannot be given.

At any time the BOARD deems the system not capable of providing adequate service to any new customer, or if the BOARD deems that service to a new customer will result in a reduction of quality of service to existing customers, the BOARD, in its sole discretion, may refuse to provide service to any new customer.

POWERS OF THE DISTRICT FOR ABANDONMENT OF EXISTING WATER LINES:

The DISTRICT has the power to abandon lines so long as adequate provision is made for the service to the property owners affected by the abandonment and as long as there is substantial factual information to justify the abandonment. The procedure is as follows:

1. A line may be abandoned only after a hearing and formal action by the BOARD.
2. All users affected by a proposed abandonment must be given notice that the Board will consider abandonment of the line, specifying the date and place of the BOARD meeting where such consideration would take place. This notice must be sent to each of the users by registered or certified mail.
3. The notice must specify that the cost of the change of service will be paid for by the DISTRICT, but that the property owner will have to specify the place upon his property line where the service should run, and, if he so desires, the DISTRICT can include service from the property line to his house in the contract for reconstruction, provided that the property owner agrees to pay for the line from the property line to the house or other building.
4. The notice must specify the time when service on the old line will be terminated, giving the property owner adequate time to make provisions for construction of the new connection.
5. The notice must include the factual justification for abandoning the old line.

CONTESTED CASES:

In any contested case before the BOARD, the procedures set forth in the Wyoming Administrative Procedures Act S16-3-101 through S16-3-115, shall apply, together with these Rules and Regulations as they may be amended from time to time.

METERS:

1. **Installation.** All installations shall be to the current specifications as adopted by the DISTRICT.
2. **Water Meters and Service Connections.** All water flowing through DISTRICT

lines to property shall flow through a water meter, except for fire hydrants. All water meters are the property of the DISTRICT. All owners shall keep their service pipes, connections, and other apparatus in good repair, and protected from frost and water damage at their own expense. The owner or user shall give the BOARD, or its authorized agents, permission to enter owners' or users' premises at all reasonable times for the purpose of installing, inspecting, repairing or removing any or all of the apparatus used in connection with the supply and metering of water.

3. **Maintenance.** The DISTRICT will maintain the metering devices installed for the user. Defective meters will be removed and repaired or replaced by the DISTRICT.

UNIFORM PLUMBING CODE:

All plumbing and equipment of the owner shall be connected, at the owner's expense, to the service piping in such a manner as meets the approval of the DISTRICT, and all such plumbing shall comply with the current addition of the Uniform Plumbing Code.

WATER USER SERVICE CONNECTION

REQUIREMENTS

The connection between the SBHCWD meter pit and the water users point of use is the contract holder's responsibility.

SBHCWD recommends that this connection be made by a qualified plumber according to the following minimum standards:

REQUIREMENTS:

NO cross-connections may be made to enter into any part of the potable water system under any conditions.

Representatives of the DISTRICT shall have the right at all reasonable hours to enter upon the consumer's premises for the purpose of inspection and enforcement of these provisions. Violations of these provisions shall constitute a reason for disconnection of the consumer's service.

A thermal expansion devise **MUST** be installed within the user's system that will prevent pressure increase resulting from hot water heater expansion. (See note #1) The PT valve on the top of the hot water heater will not meet this requirement.

An inspection of the water service connection and thermal expansion devise by a SBHCWD representative is required before the meter will be activated and water delivered to the water user.

Note #1: Either of the following will provide thermal expansion protection for the water user's system:

- a). Watts Governor 80 Ball Cock Relief Valve Assembly installed in a toilet tank will allow discharge of excess water caused by thermal expansion.
- b). Therm-X-Trol Model ST-5 or ST-12 expansion tank mounted on the cold water supply to the hot water heater to allow space for thermal expansion.

WATER USER SERVICE CONNECTION

RECOMMENDATIONS

- 1). A one-inch (1") diameter, 160 psi rated, line of plastic or copper should be used from the meter to the water users system.

Exceptions:

- a). If the house is more than 100 feet from the meter pit, use one and one-half inch (1 1/2") pipe.
 - b). If the house is more than 10 feet above the level of the meter pit, use one and one-half inch (1 1/2") pipe.
- 2). Double stainless steel clamps on plastic lines.
 - 3). Bury 6 feet deep.
 - 4). Bed pipe with sand in rocky soil.
 - 5). Bury a #14 or #16 plastic insulated copper wire with the plastic line to facilitate future pipeline locating. Bring the copper wire to the ground surface at the meter pit and the house.

SOUTH BIG HORN COUNTY RURAL WATER DISTRICT RATE SCHEDULE
(Adopted June 19, 2014)

EXHIBIT A

Tap Size	Approximate Gallons Per Minute (Continuous)	Base Gallons Per Month	Monthly User Charge		Service Connection Fee*
			Active	Inactive	
3/4"	15	4,000	\$55.00	\$38.000	\$2,000.00
1"	25	6,000	\$73.78	\$51.78	\$2,200.00
1 1/2"	50	10,000	\$106.00	\$77.00	\$2,400.00
2"	80	24,000	\$180.34	\$132.34	\$2,600.00

** The total cost of the service connection will include: the service connection fee plus the actual cost of the parts and labor to make the connection.*

Water charges through a service connection are \$1.50 per 1,000 gallons up to 24,000 gallons. More than 24,000 gallons, the water charge will be \$1.00 per thousand gallons.

Water charges for bulk water delivered to a customer not owning a service connection are \$2.00 per thousand gallons.

Commercial or industrial use: District Board will define and set rates on a case-by-case basis. Industrial use is subject to approval by the Wyoming State Engineer.

Base Gallons per month: Users receive these gallons for the monthly user cost.

Monthly user cost: Each user will pay the base monthly charge for an active tap. Inactive taps will cost two-thirds of the amount of active taps.

Administration fees: An administration fee of \$20.00 will be charged on each new contract along with the appropriate recording fee (\$13.00) and release fee (\$8.00).

BASIN GARDENS WATER DISTRICT SERVICE RATE SCHEDULE
(Adopted June 19, 2014)

EXHIBIT B

Tap Size	Approximate Gallons Per Minute (Continuous)	Base Gallons Per Month	Monthly User Charge		Before Construction Connection Fee	Service Connection Fee*
			Active	Inactive		
3/4"	15	4,000	\$61.00	\$61.00	\$1,500.00	\$2,000.00
1"	25	6,000	\$80.28	\$80.28	\$1,700.00	\$2,200.00
1 1/2"	50	10,000	\$112.00	\$112.00	\$1,900.00	\$2,400.00
2"	80	24,000	\$189.34	\$189.34	\$2,100.00	\$2,600.00

** The total cost of the service connection will include: the service connection fee plus the actual cost of the parts and labor to make the connection.*

Water charges through a service connection are \$1.50 per 1,000 gallons up to 24,000 gallons. More than 24,000 gallons, the water charge will be \$1.00 per thousand gallons.

Water charges for bulk water delivered to a customer not owning a service connection are \$2.00 per thousand gallons.

Commercial or industrial use: District Board will define and set rates on a case-by-case basis. Industrial use is subject to approval by the Wyoming State Engineer.

Base Gallons per month: Users receive these gallons for the monthly user cost.

Monthly user cost: Each user will pay the base monthly charge for an active tap. Inactive taps will be same amount as active taps.

Administration fees: An administration fee of \$20.00 will be charged on each new contract along with the appropriate recording fee (\$13.00) and release fee (\$8.00).