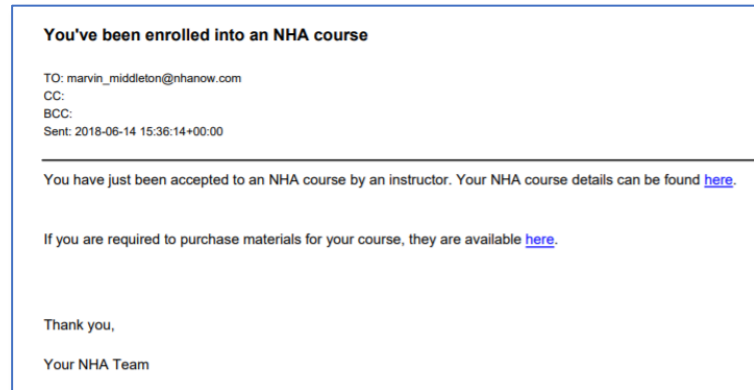




How to Access Online Study Guide and Practice Exams through a Course

Step 1: If you are receiving materials through an institution, wait to receive a **confirmation email** of your Course Enrollment.

If you haven't yet, follow the steps in this email to set up your Individual Candidate account, or reference [How to Create a Candidate Account](#)



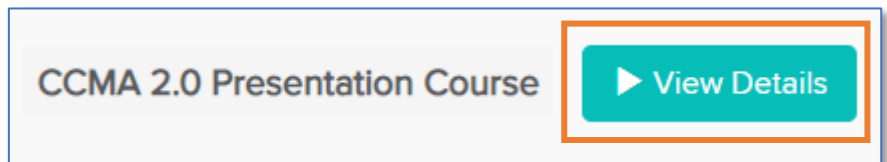
Step 2: Log into your Candidate account at NHANOW.com.



Step 3: Under Study Materials on the left-hand side select **My Courses**

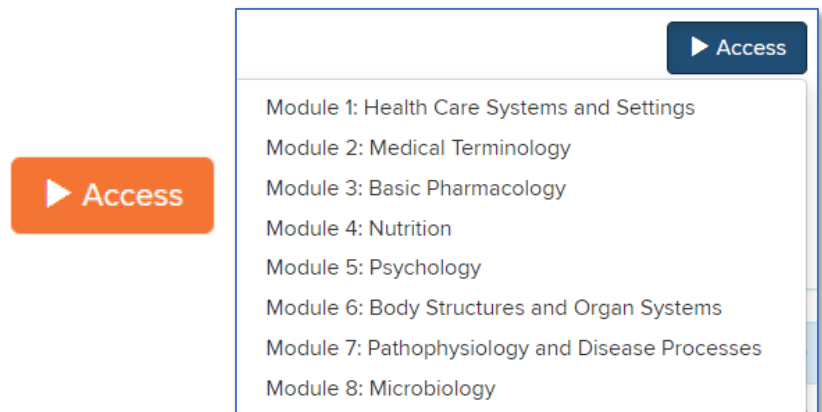


Step 4: Locate the course title for the course you are enrolled in and select **View Details**



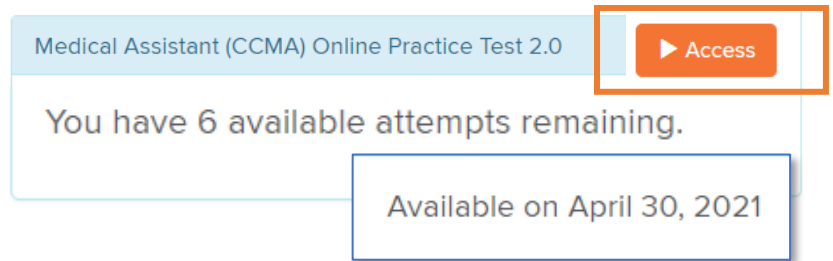
Step 5: To access your Study Guide, select **Access** on the right-hand side.

- If you have modules available to open, select the appropriate module
- Your instructor may have locked specific modules until you are supposed to access them.



Step 6: To access your 6 Practice Tests scroll down and select **Access** on the right-hand side

- If your instructor has locked the practice tests, the availability date will be visible
- You may also have a required wait period between attempts



Medical Assistant (CCMA) Online Practice Test 2.0

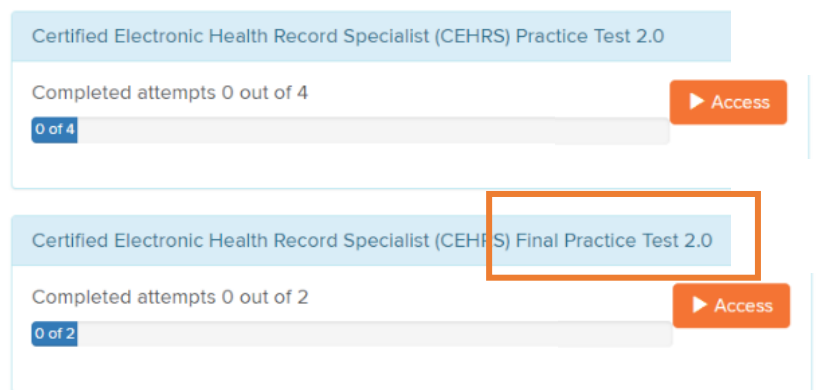
You have 6 available attempts remaining.

Available on April 30, 2021

▶ Access

Step 7: If your options include a **Final Practice Test**, please refer to your instructor when you should take that exam.

*NHA recommends that between each practice test attempt, for you to review your scores and launch your **Focused Review**. For more on that see [How to use your Focused Review](#)



Certified Electronic Health Record Specialist (CEHRS) Practice Test 2.0

Completed attempts 0 out of 4

0 of 4

▶ Access

Certified Electronic Health Record Specialist (CEHRS) Final Practice Test 2.0

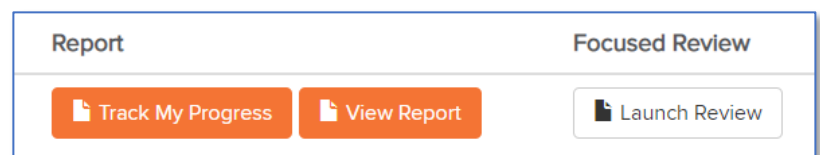
Completed attempts 0 out of 2

0 of 2

▶ Access

Step 8: Reports for your time logged, quizzes completed, and practice test outcomes will be available to you through your orange **Reports** buttons

- If you see Track My Progress please refer to the how-to for [How to use Track My Progress](#)



Report

Focused Review

Track My Progress

View Report

Launch Review

For additional questions, contact us via [Live Chat](#) at nhanow.com.

