

## CDS Worksheet

Fill in the blanks below

### Hourly Shift Duration Equation:

1.  $\frac{\text{Total Auth Units}}{\text{Auth transportation units}} \text{ minus } \frac{\text{Auth transportation units}}{\text{Auth transportation units}} = \frac{\text{Auth transportation units}}{\text{Auth transportation units}}$  CDS *units* auth monthly w/o trans

2.  $\frac{\text{A}}{\text{A}} / 4 = \frac{\text{B}}{\text{B}}$  CDS *hours* auth monthly w/o trans

3.  $\frac{\text{B}}{\text{B}} / \frac{\text{Days seen/ month}^*}{\text{Days seen/ month}^*} = \underline{\hspace{2cm}} \text{ hours per day( rounded down to nearest unit)}$

\*1 day/wk= 5; 2 days/wk= 10; 3 days/wk=15; 4 days/wk=19; 5 days/wk=23; 6 days/wk=27; 7 days/wk= 31

Days per week is determined by referencing the care plan to find how many days per week tasks are authorized

### Transportation time Equation:

4.  $\frac{\text{Auth transportation units}}{\text{Auth transportation units}} / 4 = \frac{\text{Auth transportation units}}{\text{Auth transportation units}}$  Monthly transportation *hours*

5.  $\frac{\text{C}}{\text{C}} / 5 \text{ weeks per month} = \underline{\hspace{2cm}} \text{ hours per week for transportation}$

### Total Service Time:

Hours per day: \_\_\_\_\_

**X** Days per week: \_\_\_\_\_

**=** \_\_\_\_\_ PC Hours

**+** Weekly transportation hours: \_\_\_\_\_

If Consumer decides that transportation hours are not best used weekly, do NOT add transportation into Total Weekly Hours Available.

The Consumer will be responsible for scheduling the correct amount of transportation hours throughout the month.

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**= Total weekly hours available: \_\_\_\_**