



# SEAN KALARAS

TECHNOLOGY PROJECT MANAGER AND CLIENT SERVICES SPECIALIST    📍 NORTH WALES, PA, UNITED STATES OF AMERICA    ☎ (484) 300-2287

## ◦ DETAILS ◦

North Wales, PA  
United States of America  
(484) 300-2287  
[seankalaras@gmail.com](mailto:seankalaras@gmail.com)

## ◦ LINKS ◦

[Linkedin](#)

## ◦ SKILLS ◦

Leadership

Highly organized and efficient

Multitasking Skills

Decision Making

Ability to Work Under Pressure

## ◦ HOBBIES ◦

Travel & Photography



## PROFILE

Motivated professional with strengths in supervising employees and promoting optimal customer service. Adept at working independently and collaboratively on projects, and committed to achieving high quality and rapid results. My passion is using technology to create exciting new opportunities for human connection.



## EMPLOYMENT HISTORY

### AV Project Manager at Applied Video Technology, Kimberton, PA

October 2023 — Present

- Identified and resolved project issues quickly and efficiently, minimizing their impact on project progress
- Implemented project lifecycle management processes to ensure project requirements were documented and tracked throughout the project
- Developed a comprehensive project plan that outlined the key tasks and milestones for a major consulting project, resulting in the successful completion of the project on time and within budget
- Developed and managed project timelines and budgets, resulting in a X% decrease in project costs
- Developed and maintained spreadsheets to track project progress, enabling accurate reporting of project status
- Developed and implemented project quality control measures that improved project performance by X%

### Technical Project Manager at ClearTech Media , Altadena, CA

March 2023 — October 2024

- Collaborated with cross-functional teams to ensure project requirements were met on time and within budget
- Developed project plans that identified key dependencies, risks, and mitigation strategies
- Implemented best practices in project management to ensure successful project delivery
- Developed and maintained an effective project roadmap that enabled stakeholders to stay informed on project progress and deadlines
- Facilitated meetings with stakeholders to present project updates and gather feedback

### Manager of Audio Visual Technology at Pepperdine University, Malibu, California, United States

June 2021 — March 2023

- Developed and implemented technology initiatives to increase the use of technology in the classroom, resulting in improved student engagement and outcomes
- Set up and maintained audio and visual equipment to ensure clear sound and visuals for event attendees
- Assisted teachers in managing classroom behavior, leading to improved classroom discipline and reduced disruption

- Implemented a flipped classroom model that improved student learning outcomes by 75%
- Utilized technology in the classroom to enhance the learning experience

#### Team Lead, Audio Visual Technology at Pepperdine University, Malibu, California, United States

November 2017 — June 2021

Designing custom audio and video solutions to create an engaging and immersive learning environment.

#### Senior Client Technology Analyst at Pepperdine University, Malibu, CA

October 2015 — November 2017

Designing custom audio and video solutions to create an engaging and immersive learning environment.

#### Campus Supervisor at SAE Institute, USA, New York, New York

August 2012 — September 2015



### EDUCATION

#### Diploma in Audio Engineering Mastering, Surround Sound, Advanced Pro Tools, etc..., SAE Institute of Technology, New York

January 2010 — December 2012

#### Diploma General, Pottsgrove Senior High School

January 2000 — December 2004



### CERTIFICATIONS

#### Extron AV Associates

April 2016 — Present

Extron Electronics 1056692 [www.extron.com](http://www.extron.com)

#### Extron Control Specialist, Anaheim

January 2017

Specialist level control programming class for Extron control products.

#### Extron Control Professional, Anaheim

June 2017 — June 2017

Professional level control programming class for Extron control products.

#### Google G Suite , Los Angeles

August 2019 — August 2019

Google G Suite Certification

#### Amazon AWS , Los Angeles

March 2020 — March 2022

Amazon AWS Level 1 Certification



### REFERENCES

#### Jared Mukai from Pepperdine University

[jared.mukai@pepperdine.edu](mailto:jared.mukai@pepperdine.edu) · 310.506.7588

#### Jim Mauger from Solutionz Inc

[jim.mauger@solutionzinc.com](mailto:jim.mauger@solutionzinc.com) · 602.751.3226

○ Jerry Dzerens from SAE Institute, NYC  
jdzerens@sae.edu · 212.944.9121  
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★ **SPECIALIZED SKILLS**

○ **Video Capture and Editing**

Experienced video editing in industry standard environments such as Final Cut pro and Adobe Audition. In depth knowledge of cameras video equipment.

○ **Audio Recording and Production**

Experienced audio engineer who has worked in professional level recording studios for both production and broadcast. Specialized knowledge of advanced audio capture and manipulation techniques. Deep knowledge of audio equipment and industry standard practices.

○ **Graphic Design and Development**

Proficient in Adobe suite products such as Light Room and Photo Shop. Strong understanding of graphic composition and creation of engaging content.

○ **Sound Design**

Experienced sound designer with project history in film and TV. Custom sonic creation through both capture/manipulation and analog/digital audio synthesis.  
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