Risk assessment

Name of Section, activity, event, location and proposed date.	**1st Little Paxton Scout Group (All Sections)** **Rememberance Parade and Service** **Little Paxton Scout Hut and St James' Church in Little Paxton.** **Sunday 9th November 2025** ~~**Sunday 10th November 2024**~~ ~~**Sunday 12th November 2023**~~	**Date of risk assessment**	~~**Sunday 12th November 2023**~~ ~~**Friday 1st November 2024**~~ **Monday 3rd November 2025**	**Name of person doing this risk assessment**	**Rhys Thomas** **Lead Volunteer** **11941518**
		Date of next review	• **1 Year Later** • **Each term or with significant change to the environment.** • **When the need to update the risk assessment.**		

Event Plan:
This event is for a Remembrance Service Parade of all uniformed groups in Little Paxton Scout Group and Little Paxton Girl-Guiding Sections.
The Scout Group and Girl Guiding Unit will march from 1st Little Paxton Scout Headquarters to St James Church. They will attend the service for one hour and then march back to the Scout Hut.

This is a public event. The uniformed members of the group and parents/carers/relatives will/may walk with us and attend the service as well,

What hazard have you identified? What are the risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
Lone working – People on their own - risk of a medical or other incident occurring they cannot deal with adequately – or at start/end of event		No one should be left/walking alone unless in an emergency when no other option is available.	
Traffic - injuries from collisions between vehicles and people		The route remains on the pavement. There is one crossing point across the High Street Road to the Church . All young people to be escorted by adults along the route. Adults to ensure that they observe the conditions relating to traffic. Adults to stop traffic so safe crossing happens for young people Car Park - Parade will form in the Car Park next to the Scout Headquarters. Adults supervise children at all times and are observing traffic. Adults who are assisting crossing the road to where Hi-Viz Jackets.	

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		~~Car Park by Scout Hut, Cones will be left out in the morning of the Parade to ensure no vehicles move in that area. - Check with the Council.~~ Due to size of carpark, sections may have to meet inside and then move out marching along the path.	
Manual Handling – back injuries, strains, impact injury (carrying flags)		Section leaders to select appropriate young people who are able to carry the flag. Flags should be carried tethered (flag held by bearer) to reduce the impact of the wind. During the ceremony flag bearers are to be positioned so that they are a safe distance from others. This will be supervised by adults	
Terrain - Unsuitable terrain, trips and slips		The parade route is on the pavement. All involved to watch where they are standing, taking due care, especially when crossing roads. No running across the road at any time. Young people and adults walk at a sensible place. The route will be checked before the event.	
Weather – rain before and during the hike, hot weather causing heat exhaustion or sun stroke. Cold weather causing hypothermia.		Monitor weather forecast in advance. If extreme heavy rain/ very cold or cery hot weather forecast then plan alternative or cancel. Advise participants on suitable clothing to wear and carry (including sun protection, coats and waterproofs). In cold/wet weather, use of layers under uniform, consideration of coats over uniform if weather is inclement. If hot, young people to wear suitable clothing. Review route before and during the parade considering weather conditions, Route is short, so can turn back if needed.	
Lost / Safeguarding – physical / mental harm, abduction		Headcounts or roll calls should be carried out periodically to check all participants are present. Young people must be accompanied/visible at all times. Young people remain in the parade formation, away from members of the public. Young people not to be “released” from parents/carers until at least two adults present. At least two adults are present until the end of the activity. Register to be taken by a section adult.	
First Aid / Injuries that need treatment / Incident / Emergencies		Section leaders have first aid qualification. First aid kits are available in the Scout Hall and the Church. Leaders will have an emergency contact for each young person attending the parade. First Aid kit with designated First Aider, who is known to Leaders and is not part of supervision ratios. Follow the Purple Card guidance if an incident occurs.	
Behaviour – Young person not following instructions or unable to complete the route.		Young people will only be able to take part in the event if leaders are sure their behaviour is safe. expectations are set at the start of the event.	
Health & Wellbeing – injury to self or others, fainting or dizzyness		Flag Bearers to have opportunity to practice prior to event. Instruction on how to safely walk with a flag. YP/parents reminded of the importance to eat and drink before an event to reduce the risk of fainting. Avoid prolonged standing still to avoid fainting.	

You can find more information in the Safety checklist for leaders and at scouts.org.uk/safety

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		Leaders to monitor all young people and other adults for signs of dizziness/ fainting during the event, particularly when standing still. Everyone know to alert someone and sit down on the floor if they feel faint at any time.	
Parade disperses – Dismissal from Scout Hut		Members of Parade and supporters advised to take care of the area around the finish point as there will be crowd and traffic movement. Leaders for each Group/Section are responsible for checking off and dismissing their own members. All young people will stay with their respective Leader until they are handed back to parents in a controlled manner, or the parents have given permission for the older YP to go home by themselves.	

Approved by: Catherine Gregorious & Rhys Thomas

Signed: