



**Scouts**

**1st Little Paxton**

**Annual General Meeting  
(AGM)**

**Wednesday 5th June 2024**

# Agenda

- Introductions and Welcomes
- Apologies for Absence.
- Approve the minutes from the previous AGM.
- Adopt the model constitution from POR.
- Approve the Financial Year.
- Appointments to the Trustee Board.
- Quorum for Future Meetings of the Trustee Board.
- Review of the Previous Year.
- Annual Report for 1st Little Paxton Scout Group.
- Appreciations and Awards.
- Financial Report.
- Elections to Trustee Board.
- Closing Remarks.

# Introductions and Welcomes & Apologies



A Group Scout Council meets at least once a year usually for an Annual General Meeting. The Council consists of all the adult Members of the Group, as well as the children's parents/carers.

# Approve the minutes from the previous AGM

- Approve the minutes of the Annual General Meeting held on  
[16th July 2023]

# Adopt the model constitution from POR.

In line with the recommendation from Scout Headquarters, the Group Trustee Board proposes we continue the model constitution from **Chapter 5 of Policy, Organisation and Rules**. A copy of this is available for review and inspection online by following the QR Code.

<https://www.scouts.org.uk/por/5-local-governance-and-finance-of-groups-districts-counties/>



# Approve the Financial Year



Can the Group Scout Council members please note our charity's financial year is [1 January 2023 to 31st December 2023].

# Appointments to the Trustee Board

Following good practice recommendations from the Charity Governance Code, POR states Trustee Boards should have a minimum of 5, and no more than 12, Trustees in total. This includes ex officio and co-opted Trustees.

1st Little Paxton Scout Group Scout Council must agree the number of people to be appointed to the Trustee Board. The outgoing Trustee Board recommends that **12** people are appointed. I propose the Group Scout Council approves that recommendation.

# Quorum for Future Meetings of the Trustee Board.

1st Little Paxton Scout Group Scout Council must agree its quorum – the minimum number of Group Scout Council members that must be present at Group Scout Council meetings. The outgoing Trustee Board recommends the quorum should be set at **5** people. Does the Group Scout Council approve that recommendation?

The quorum should consist of a minimum of 5 people with a balance from all section teams in the group.



# Annual Report - Lead Volunteer



Our numbers have grown from last year.

- **2022** - 49 young people
  - **2024** - 80 young people
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- Remembrance Parade, Bowling Night, Bonfire Night, Astronomer Evening, Swimming Galas, Camps, Day Out.

# Future Actions for Group



- Paxfest 2024
- District Summer Bash 2024
- Cubs - Disney Trip 2025 - 5 attending
- 1st Little Paxton Group Camp 2025
- International Trips and Jamborees.
- District Camps for each sections,
- Adventure Days

# Appreciations and Awards



**Good Service  
Award**



**Commissioner's  
Commendation  
Award**



**Group  
Commendation  
Award**

# Annual Statement of Accounts

- The Group Trustee Board has approved the Annual Report and Statement of Accounts, and has received the report on the accounts from Jennifer Gellatly.
- Treasurer report on Annual Report.

# Elections to the Trustee Board

- **Appointed Trustees**

- **Group Chair** - Colin Hart
- **Group Treasurers** - Gemma Pearce & David Pickles
- Tasha Minney (*Squirrel Representative*)
- Ashley Walton (*Beaver Representative*)
- Kate Jarman (*Cub Representative*)
- Julia Jones (*Scout Representative*)
- Gareth Mount (*Key Holder and SASU Liaison*)

- **Co-opted Trustees**

- Lynette Daffern (*Girlguiding Liaison*)
- Charlotte Ashley-Roberts (*Parents/Carers*)
- Amanda Harrison (*Safeguarding*)

- **Ex-officio Trustees**

- **Group Lead Volunteer** - Rhys Thomas
  
- **Group Secretary** - Penny Lusha

## **Policy Organisation and Rules**

### 5.4.7.2

A Group Trustee Board should comprise a maximum of 12 Trustees (the total of all ex officio, appointed and co-opted Trustee Categories), with a minimum of five Trustees. The maximum number of Trustees should be agreed by the Group Scout Council at its AGM.

### 5.4.7.10.e

The number of co-opted members must not exceed the actual number of appointed Trustees (excluding Chair and Treasurer).

# Closing Remarks



**Squirrels** **BEAVERS** **cubs** **SCOUTS**