

# **Broad Run Crew**

Minutes of the Board of Directors Meeting  
January 16, 2019  
7:30 PM

## **Location of Meeting**

Broad Run (library)  
21670 Ashburn Rd.  
Ashburn VA 20147

## **Attendees**

Dave Burke, Aimee Love, Martha Raterman, Carolyn Galleher

## **Approval of Agenda**

The agenda for the meeting was distributed and unanimously approved.

## **Topics discussed**

Update on equipment  
Update on insurance  
Update on Coach contracts  
Update on Fundraising  
Update on Budget  
Update on Registration  
Registering launches, Vhulls, jon boat from BRR with new titles  
Boat driver for Margaret  
Thank you note for donors  
Add Spring practice schedule to website  
Committees need to meet  
    Hospitality Committee meeting on 2/06/19  
Erg-a-thon on 2/23/19  
Spring Tryouts – reserve pool  
Dock installation on 3/20/19 at 9 am. Need to send out signups  
Pre-season meeting with Algonian Regional Park director on 2/23/19 at 1 pm  
Hotel reservations for Stotbury/Nationals  
Order extra uniforms  
Spirit wear

### **VASRA & D & O updates**

Trophy should be returned to VASRA by 3/05/19.  
Need list of volunteer coordinators for VASRA by Mid March.  
Phil Exel will assist Angie Buck with VASRA.  
Discussed options to consider if parents don't fulfill their requirement to work at a regatta.

## **Followup/Action Items**

### Equipment:

- Need to schedule a meeting to discuss inventory & items needed.
- Flower needs to register boats and change name from BRR to BRC.

### Coach contracts:

- Flower needs by 1/25/19.
- Finalize coach contracts and meet with the coaches.
- Coaches need to sign a waiver for liability.

### Fundraising:

- Jodi needs to schedule a meeting.

Reserve library for Parent Meeting (Martha)

## **Next Meeting**

**Date/Time:** 2/20/2019 8:00 pm

**Location:** Broad Run Library

## **Tentative Agenda**

- Update on open items
- Erg-a-thon
- Spirit wear