

Broad Run Crew
Minutes of the Board of Directors Meeting
October 17, 2018
7:30 PM

Location of Meeting

Barnes & Noble
20427 Exchange St.
Ashburn VA 20147

Attendees

Martha Raterman (VP), Mike Reynolds (VP Op), Carolyn Galleher (Co-Sec), Jodi Lutz (Co-Sec), Aimee Love, Dave Burke

Approval of Agenda

The agenda for the meeting was distributed and unanimously approved.

Topics discussed

1. Update on purchase of boats from Crotty
2. Update on Fundraising (Jodi)
 - Status of collateral (brochure, letterhead, envelope)
3. Review Agenda for Parent Meeting (Martha)
 - 10/25 in library for returning families only
 - Review registration costs (dates, coxswain dues, etc)
 - Due date for registration forms and physicals
 - Volunteers
 - Outline of Parent meeting agenda below
4. Update on Equipment (Mike)
 - Inventory
 - Insurance
5. Update on Budget (Flower/Martha)
 - Discuss coaches' salary (part time/full time)
 - Discuss equipment costs
6. VASRA updates
7. Website and email updates
 - Images, text content
 - Registration content, winter training
8. Upcoming Events:
 - Coaches to asses Boats 11/15
 - Thank you recognition dinner for 11/29
 - Rock Ridge Erg Squall 12/02/18
 - Possible Coxswain Clinic – Hosted by Broad Run
 - Winter Training (PowerTrain & BRHS) Days of week & times

Next Meeting

Date/Time: 11/07/18 7:30 pm
Location: Barnes & Noble

Proposed Parent Meeting (TBD) Agenda for 10/25/18

DRAFT

Broad Run Crew
Returning Families - Parent Meeting
AGENDA

Welcome and Introduction

BRC Board

Flower Ngyuen: President
Mike Reynolds: VP, Operations
Martha Raterman: VP, Administration
Masouda Gizabi: Treasurer
Jodi Lutz: Secretary
Carolyn Gallher: Secretary
Ryan Young: Broad Run Athletic Director

BRC Coaches

Mike Love
Tom Cooney
Pete Hanson

Plan for Spring Season

- Winter Training will be held December to February. It is optional but highly encouraged, and will consist of bi-weekly workouts at PowerTrain and weekly erg sessions at BRHS.
- Tryouts will be held the week of February 18-22
- VASRA regatta schedule: posted online. First Regatta (Polar Bear) will be held March 23.

Registration

- Two options for payment:
- The rowers will not have a mandatory fundraising goal like last year, but will be required to participate in the Erg-a-thon.
- Checks made payable to **Broad Run Crew** can be turned into the AD office
- Registration forms can be found online and can be turned into the AD office
- Physicals and registration forms are due by _____

Volunteers

- Everyone must fulfill VASRA commitment once during season!
- Need assistance with:
 - Hospitality
 - Fundraising
 - Spirit Wear
 - Operations
 - VASRA
 - Photographer
 - Registration