

## Broad Run Crew

Minutes of the Board of Directors Meeting

April 10, 2019

7:30 PM

**Location of Meeting:** Broad Run High School Library

**Attendees:** Flower Nguyen (Pres), Martha Raterman (VP), Carolyn Galleher (co-Sec), Jodi Lutz (Co-Sec), Aimee Love, Dave Burke, Coach Mike Love, Phil Exel

**Agenda:** The agenda for the meeting was distributed via email before meeting.

**Topics discussed** (point-of-contact indicated in brackets)

1. Call to Order (Flower)

2. Ongoing Business:

a) Budget Update: (Flower) Bills paid and on track with items from the approved budget.

b) Thank you notes: to ERGathon donors (Jodi) Word document to be available to students to thank donors to be distributed via Team Snap. Also provide a donation receipt for Corporate sponsors.

c) Sponsor donation obligations for next year (Jodi)

d) Ergathon prizes (Martha) approved funds of \$150 to award the top 3 students that brought in donations.

e) Coach & Parent volunteer recruitment (Martha) posting coach recruitment on Row2k. Also discussed parents that had shown interest in participating in potential future training.

f) Board recruitment (all) Discussed options, possible interested parents and plans for elections for June. Introduce at Parent Meeting set for May.

g) Cancel extra email address in June – to consolidate into one email (Dave B)

h) Fundraising (all) discuss options and revisit the Corporate sponsor drive (i.e., envelope packets)

i) Trailer driver options and discuss possible compensation for vehicle wear/tear  
Trailer registration due this month (Dave)

j) Stotesbury hotels (Carolyn was working on details).

k) Spirit Wear (Aimee, Jodi)

l) Website updates on going (Dave B, Jodi)

Calendar deadline dates for next year presented.

3. New Business

a. List of Best Practices (All – due to Martha by next board meeting)

b. Learn-To-Row: in planning (Aimee, Martha, Jodi), Confirm coaches (Aimee, Martha), Date, Time, Cost, t-shirt (Aimee)

c. Banquet (Carolyn) Team gifts & Senior gifts (Aimee), Banquet Location, Date, Time (Trisann was-working details)

d. Proposed budget for next year (on going)

e. Boat naming – need to re-brand the MAJESTIK & Santiago

f. Tent & Trailer branding (Jodi)

g. MS/DK Lawsuit – date 5/6

Adjournment

**Next Meeting: Date/Time:** May 15, 2019 7:30 pm, **Location:** BRHS