

Broad Run Crew Board Meeting Minutes
Mike Reynold's House
Tuesday August 28, 2018

Attending

Flower Nguyen, Martha Raterman, Mike Reynolds, Aimee Love, Dave Burke, Carolyn Galleher, Masouda Gizabi, Jodi Lutz

Mike Reynolds initiated the meeting, meeting had an informal agenda with "talking points" for discussion.

For Discussion:

- General plan for the year**
- Listing priorities**
- Communication Options**
- Addressing Assets**
- Preparations for the Spring Season (To Do List)**

General plan for the year

- Discussion about the need for Parent volunteers, committees and assignments.
- Suggestion/possible rotations for parent volunteer positions at Regattas.
- Sign-ups, "to do" lists for Regatta positions and food donations.
- Discussed Angie Buck as possible Parent Role at VASARA, with a parent as a rotation for that position (share the role).
- Roll of Fundraising
- Process Paper work (submission of forms, accounts, communications)

Listing Priorities

- MOA submission
- Equipment timeline
- Coaching contracts
- Insurance

Communication Options

- Website was established by Dave Burke
- Update website with Board collaboration on text content
- Come up with a Corporate Sponsor "brochure" or letter

Addressing Assets

- Discussed the equipment needs of the team
- Discussed a general budget, and the roll of fundraising for 2018-19

To Do List, first steps:

Flower Nguyen

- Meet with BRR to discuss transfer of assets.
- Work on MOA submission

Sponsor letter / brochure

- Martha and Jodi
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Fall Fundraising ideas

- Aimee

Asset List

- Aimee, Mike L, Mike R.

Calendar

- Aimee

Facebook Page Updates

- Martha

Coaching recruitment

- Mike R. to discuss with Mike L., Tom and Pete

Budget

- Masouda and Aimee

VASARA Rep

- Confirm with Angie Buck

Submit payments, paperwork and insurance

- Dave Burke

**Next Meeting
TBD September 20, 2018**