

# Broad Run Crew

Minutes of the Board of Directors Meeting  
September 20, 2018  
7:30 PM

## Location of Meeting

Barnes & Noble  
20427 Exchange St.  
Ashburn VA 20147

## Attendees

Mike Reynolds, Dave Burke, Jodi Lutz, Aimee Love Masouda Gizabi, Martha Raterman, Carolyn Galleher

## Approval of Agenda

The agenda for the meeting was distributed and unanimously approved.

## Topics discussed

Bank account update  
Paypal non-profit account  
Corporate fundraising brochure/letter  
Equipment needs/cost  
Option to lease motors/launches for this year  
Donation of a Shed  
List of Budgeted Expenses for Spring Season  
Booster Club  
Fee/Donation to Booster Club  
Crew representative for Booster Meetings (Board members will rotate)  
Returning team member fees/payment options/discounts  
\$1000/Spring Season  
**Discount:** 1 full payment of \$900 if paid in full by 11/01/18  
2 payments (\$500 each due by 11/01/18 and 01/01/18)  
Parent Meeting on 10/15/18  
BRC Organization  
Update on Equipment, fundraising  
Fees for spring season for returning crew members  
Upcoming Events:  
Rock Ridge Erg Squall 12/02/18  
Coxswain Clinic – Hosted by Broad Run  
Winter Training (PowerTrain & school)  
Homecoming Parade  
Website updates  
Begin online registration process/paperwork/setup  
Email accounts needed  
Coach Contracts  
Finalize contract, meet with coaches  
VASRA & D & O updates

**Followup/Action Items**

Complete Corporate fundraising brochure (Jodi)  
Complete fundraising letter (board members)  
List of equipment needed (Aimee)  
Operation Contacts (Aimee)  
Coxswain Clinic Room Rental (Aimee)  
Emails needed for website (Dave)  
Bank Account setup/paypal account setup (Masouda & Flower)  
Coach Contracts (Mike & Martha)  
Homecoming (Carolyn)  
Reserve library for Parent Meeting (Martha)

**Next Meeting**

**Date/Time:** 10/04/18 7:30 pm  
**Location:** Barnes & Noble

**Tentative Agenda**

Agenda for parent meeting needed  
Update on open items