

SOMERSET ESTATES Homeowners Association  
Architectural and Landscaping Review Request

Name (Please print) \_\_\_\_\_

Preferred Phone \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_

For additional information, please refer to the Somerset Estates Homeowners Association Architectural and Landscaping Standards and the ACC Submittal process which are posted on [www.somersetstates-hoa.com](http://www.somersetstates-hoa.com) under Architectural Control Committee.

Description of Improvement or modification. Please be specific. Attach two sets of drawings and/or samples as required:

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I understand that:

1. Written approval of the Architectural Control Committee (ACC) must be granted before proceeding with improvements.
2. In addition to ACC approval, a building permit or other approvals from local authorities may be required by law.
3. The ACC may request reimbursements for extraordinary expenses such as use of outside experts to evaluate extensive or complex projects that are beyond the scope of the Committee members' expertise in the review and approval process.
4. The ACC approval process may take up to 30 days.
5. Kindly note that approved work must be completed within one year from the date of the approval. Should an extension be necessary, appropriate notifications must be submitted by the applicant to the ACC and subsequent approval for the extension obtained by the ACC for work to occur after the one year deadline.

Homeowner Signature \_\_\_\_\_ Date \_\_\_\_\_

Please fill out this document and email to Larry Becker, ACC Chairman at [larryb@somersetstates-hoa.com](mailto:larryb@somersetstates-hoa.com) . You may provide attachments and plans in the email.

ACC comments:

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Approved or Declined

ACC Signature \_\_\_\_\_ Date \_\_\_\_\_