

SPRINGHILL BOARDING STABLES - RULES & POLICIES (Please read!! ☺)

BOARD & FEED:

1. Board is payable in advance and is not refundable if horse is removed from the premises.
2. A thirty day notice is Required if moving your horse out. *Your horse may Not be moved until due board or any other fees are fully paid. *We reserve the right to retain your horse until balance due is paid in full.
3. If boarded horse is gone for a period of time during the month (ie: camping, horse show, etc.), monthly board will not be prorated. (However, Please advise us of absences so we won't worry!).
4. A horse may not be permanently moved from the premises, or to another stall, without permission from the Management (Liz and Jerry Couzin); however, the Management reserves the right to move horses to other stalls if deemed necessary. *Please do not put your horse in an empty stall to clean yours. Please either use the tie ring in Your stall or use one of the available turnouts (and please Clean the Turnout When Done).
5. Owner's hours of access will be allowed seven days a week from 9:00 AM until 9:00 PM, unless special arrangements are made and approved in Advance. *If you are the **last one out**, please remember to shut **off** all lights and close all of the doors (w/the exception of the large lower arena door in the summer).
6. A \$25.00 late fee will be assessed if board is more than 30 days late. Late fees may be applied retroactively. If late fees become necessary, future late fees will be assessed 5 days after the due date (vs. 30).. If board is more than 60 days late, the Management reserves the right to claim the horse as partial payment, regardless of the value of the horse. The owner shall be responsible for All costs incurred until the horse is sold and will be responsible for any remaining balance owed. (Trust me... we don't want your horse... just pay your bill!! ☺ and if you have any issues, difficulties, or are just having a rough patch, Please communicate it with us!)
7. Feeding time is between 8:00 AM to 10:00 AM and 5:00 PM to 7:00 PM. If it is necessary to have your horse fed at a different time (ie: vet, training/leçons, horse show, etc.), please contact the Management, and if possible, we will comply. All feeding shall be done by Management to ensure that all the horses are fed at the same time and on the same schedule. ** Please Do **Not** feed your own horse at Any time**
8. Please do not just "help yourself" to hay or grain. If you need to take feed with you or just want a "snack" for your horse, please ask first. *As a safety precaution, absolutely No one is allowed in the lofts (without prior permission), unless Specifically loading hay or grain in the lofts. *If you provide your own hay, you are responsible for disposing of any bad hay (off the property – **not** in the manure pile).

BARN, SHAVINGS & CARE:

1. Please do not turn on lights if you don't need them. Electricity is expensive – please help keep our rates low – use only what you need and turn them **off** when finished (tack rooms, stalls, arenas, etc.)
2. Vaccinations are Required Yearly (I recommend bi-annually) and de-worming is Required every 2 months.
3. If your horse is on "partial care" (PC) it is Necessary to maintain Your own water (In your stall or in the turnouts). For the health of your horse, please dump and **scrub** your buckets a **minimum** of once a week (don't just continually "top off" your water). Please make sure that you understand how the various faucets work. If in doubt, please ask... and please don't put undo stress/pressure on them (don't "pull" on the faucets) and please make sure that you **turn off** the faucets **and** the end connectors on the hose and coil the hose neatly. Please do Not dump your water buckets by the any of the main doors of the barns – they can become muddy and slick in the winter and create holes in the summer. Please dump water in the ditches or manure pile. Partial Care means that the watering is Your responsibility, but we are obviously not going to let a horse go without water, if we notice it; however, Do Not "assume" that it will get done. If it is necessary for us to water your horse (without request), you will receive verbal warnings for the first two times and be charged \$2/water. If it becomes necessary for a third, this will be considered "habitual" and you will be charged \$5/each. If your horse is on "full care" your horse will be watered by Management..
4. Sawdust is provided for your use for both partial and full care horses. Each horse is entitled to **Two Level** wheelbarrows **per Week**. *Excessive use will result in an additional monthly charge*, so please be responsible when using them - they are expensive! Please be aware that this "limit" is not intended to be "stingy" - but, it's not fair to raise Everyone's rates for the few who require more bedding. You are welcome to use as much bedding as you wish – **as long as you Pay for it!** If you are using more than your allotted amount, you will be charged accordingly. Or you are welcome to supplement your bedding with wood pellets. They help keep your stall much drier!! Adding a bag or two a week, and picking your stall works great with messy horses!

5. Cleaning Stalls: As stated above, please be responsible with your shavings use – Don't throw away dry bedding – Pick (not shovel) your stalls, if possible. Your stall **Must** be cleaned Minimum of Every Other Day. If your horse is “messy”, you Should clean your stall daily. If you cannot make it out, please arrange to have your stall cared for. It is not fair to your horse, or the other boarders to put up with a dirty/stinky stall. If your stall is not cleaned at least every other day, you will receive two verbal warnings. If it is necessary for a third, this will be considered “habitual” and your stall will be cleaned for you and you will be charged \$10 per cleaning. If you find it difficult for you to consistently clean your stall, you may choose to put your horse on “full care”. The charges are \$100/mo for every day and \$75/mo for every other day. If your horse is on “partial care”, it is Your Responsibility to find someone to clean for you if you are unable. Please make sure they have a waiver on file and that we know they are cleaning for you and that they know the procedure. If you can't find someone, we may be able to, if notified early enough in the day - the fee is \$5 per cleaning (\$10 on holidays). If you move your horse, it is Your Responsibility to strip your stall, clean under your mats and scrub your water bucket. If you wish the Management to take care of this, the charge is \$25.
- When dumping your cleanings, dump at the end of the manure pile – don't dump in the “pathways” or in front of doors. **Level off your pile** so the next person can dump their load. If you spill, Please *clean it up!* If you are unsure as to “where to dump”, Please ask! Please do not leave full wheelbarrows in the aisles... Please also remember to sweep the area in front of your stalls. If you have a paddock stall, please don't “hose” them out. Shovel or sweep only. Also, please make sure you put the wheelbarrows, shovels, and rakes back where they belong, and also keep the tool area cleaned and swept up. Please also keep the shavings rooms tidy.. Rake/sweep the shavings back into the pile. *It is necessary for **Everyone** to pitch in to keep the barn clean!!
6. Please clean up after yourself and your horse,... *Your mother does not live here!* ☺ This includes:
- Cleaning up in front of your stall area (hay, shavings, etc) & sweep cobwebs from your stall.
 - Putting away your tack when finished (saddles, bridles, brushes, etc.) – Keep tack areas clean/swept.
 - Cleaning up ANY manure from your horse (aisleways, arenas, paddocks or driveways, etc.)
 - Putting your pop cans in the recycling box and throwing your garbage away.
 - Cleaning up the mess after unloading/loading your horse in a trailer (shavings, hay, manure, etc.)
 - Putting away wash items and cleaning up around wash rack area (be sure to clean the drain out!)
 - Coiling up the hoses (and Please make sure ALL valves are turned OFF - as we are on a well...)
 - Sweeping aisleways (cleaning up hair, feet cleanings, etc). Do not sweep into arena or out doorways.
 - Cleaning up the mess after shoeing/trimming. Please pick up all nails with the magnet that is provided. Please throw trimmings in the trash or bury in manure pile so the dogs don't eat. If your farrier is kind enough to work for you in your absence, please be sure they know to clean up and where to put it.
7. There are garbage cans by the trees by the house and garbage containers in each barn... Please use them. There is a soda machine and a recycling box in the lower barn. Please put Only aluminum cans in the box.
8. **Never** leave a tied horse unsupervised and **Never** tie to the 2x6 railings, stall fronts or panels... Only tie to the large posts or designated tie rings. Do Not tie horses on the right (arena) side of the lower barn. Use the cross ties or stall tie rings. Do Not tie horses next to the tack rooms.. They get into things and eat the wood.
9. Please remember to close ALL doors and gates behind you. This Especially applies to the gate at our entrance. This gate **Must** be kept closed at All times – it is for the safety of all the horses. Please do Not leave the gate open to drop someone off, or because someone is leaving “in a few minutes”... The Only exception to this rule is that the gate **Must** be left open on Friday mornings as it is garbage day (they are too lazy to open the gate), and when we are getting rid of our manure piles, so, please take care with your horse on those days.
10. Absolutely NO SMOKING in barn, arena, tack or feed areas. If you do smoke, please do not dispose of your cigarette butts on the ground – please extinguish them well and throw in the trash.
11. Springhill Stables is not responsible for lost or stolen items. Please label your equipment and put it away when finished. Please do **not** use Anyone else's equipment (of Any kind) without permission.
12. You are responsible for any damage you or your horse does. If something gets broken, Please also remember, “we can't fix it if we don't know about it!”... So, don't hesitate to inform us... Thanks ☺
13. Please do not hang wet or dirty blankets over the walls (they leave stains)... and Please do not attempt any modifications to your stalls or surrounding areas without first discussing it with me (I truly appreciate the help and am grateful for any ideas; however, there may be a reason why I have not yet done something).

ARENAS & PADDOCKS:

1. Please, NO *“un-attended”* loose horses allowed in the middle or upper barn, unless they are stalled there. Do Not handle the loose horse unless you have permission to do so. (see Ruth Ann or Liz).

Please, NO *“un-attended”* loose horses allowed in the round pen or outdoor arena. Do Not use the arenas as a turnout and please make sure that if they are loose, that they do Not visit with horses over the fence.

NO Loose horses at ANY time in the lower arena (only exception: “mares w/foals” under Liz supervision). Riding shall always take precedence over loose horses in arenas; however, please understand that all horses enjoy stretching their legs and not everyone has the time to ride. Please be patient and allow the loose horses up to ten minutes in the arena(s). “Free-lunging” in either the middle arena or in the round pen shall not be considered in the same definition of “loose-horses”. (Please clean up poop when done in all arenas). Please remember arena courtesy... All horses should ride in the same direction except in situations of “schooling”. In cases where horses are riding in opposite directions, riders shall always pass one another “left shoulder to left shoulder”. In the upper and lower arenas, no more than One horse should be lunged at a time while others are riding. If you are lunging in an arena while someone is riding, please remember that riding has the “right of way” – Please confine your lunging circle and keep your horse off the “track”.

2. The outdoor arena and the round pen are useable during most of the year; however, please do not ride Or lunge horses if there is “standing water” out. The outside arenas are slick when wet and can be dangerous. This will also prevent the arenas from being torn up as well.

3. We try to arrange to have the lower arena watered by either a “hired water person”, or the various instructors that give lessons here; however, it is not always possible to have them done 24 hours a day. So, If arenas are dusty ~ **please either Water them, or ride or lunge elsewhere.** The dust is not only bad for your horse, but also for the occupants of the barn as well as the hay in the barn ... and You!

The middle and upper barns are not on a watering schedule as they aren’t used as frequently, so if you use either of those arenas, for riding, lunging or loose play, it is *your responsibility* to water it. However, before watering any arena, please make sure that you know the procedure, as too much can be dangerous, etc.

Please do **Not** water the outdoor arena or the round pen. As much as I appreciate the efforts, we are on a well and do not have enough water to keep up with the sun & we Need the water for the indoor and horses. Please also remember to clean up after your horse in **ALL arenas** (indoor, outdoor or round pen) Thanks!☺

4. Most of the paddocks are available for turnout; however, please check with the Management prior to turning out, as some of the paddocks are reserved & some of the horses do not get along well next to others. The paddocks on the right side of the lower barn, the large paddock by the round pen, the paddock with the shed and the large paddock behind the house are “off limits”... those are mine ☺ Thanks for understanding! Most of the paddocks are useable year round, but, the paddocks below the lower barn are only available in the dry weather. On the rest of the paddocks, use caution after heavy rains as they get slick, and please use common sense and don’t use if getting too torn up. If in doubt on Any of the paddocks, please just ask!!

Please remember to clean paddocks after Each use. *Water maintenance in any of the paddocks is the owner’s responsibility. Please clean on a regular basis. This will help prevent mosquitoes and disease!!

No one shall turn horses loose in the pasture. Riding is available in the pasture during the summer months, after the hay is harvested. Please check with Management before riding and use caution, but have fun!!

GENERAL:

1. Parking: Please do not block the driveways or Any barn door. Please do Not park or drive on the grass! If two vehicles are coming and going at the same time – **someone “Back Up!”** We have three driveways as well as a “pull-off” area before the front gate... There should be NO REASON to drive on our grass!!!

Also, **Please Drive Slowly!!** The speed limit is absolutely no faster than FIVE mph. Driving any faster will get you here two seconds faster, but in the process, you may run over a child, dog, cat, horse, duck, chicken, etc... It’s just not worth it!! PLEASE BE CAREFUL AND DRIVE SLOWLY... and respect each other!

General parking may park in front of the middle barn (on the “crest” of the hill) or the lower barn (on the flat area “above” the barn). Please limit parking by the lower barn to Two cars Total (no trucks) - one on either side of the arena door. *No parking* along the rock wall or in front of horse trailers.

Please ask where is appropriate for loading and unloading horses or temporarily parking of trailers.

Horse trailer parking is allowed as long as there is room. Please ask before dropping off your trailer. We reserve the right to move trailers as needed. We do not accept responsibility for theft or damage of vehicles.

2. All guests must sign a liability waiver before being allowed on the premises (regardless if riding). Forms are available from Liz, Jerry or Ruth Ann. Please make sure that your name is on the form and the form is **returned to us** so we may file it in *your* file. Please make sure your guests know to drive slow and where to park, etc. If you have anyone taking care of your horse for you, it is *your responsibility* to make sure that we meet them and that they know all of the rules and proper procedures. Please note: Unless the owner of a horse specifically advises the Management, others may Not handle or ride the horse, so make sure we know!
3. Anyone under the age of 18 must wear a helmet anytime while on a horse. The only exception to this rule is with the signed permission of the parent **and** the approval of the Management. However, ANYONE who is jumping must wear a helmet – regardless of age. Jumping will be allowed only if in a lesson or if a qualified assistance is present (Management approval required). No one is to ride horses thru aisleways.
4. We have trainers on site - Outside trainers may be welcome on approval – feel free to ask.
5. Lessons and training do Not have exclusive use over Any arena (unless a special clinic, etc.) Feel free to use any arena that a lesson is being given in. If you have Any problems with it, Please let me know.
6. Children are more than welcome here; however, please do not let them just “run amuck”. Please be sure that they understand the rules - including: no climbing on the fences, gates or trees. Please keep them out of the feed and shavings rooms, sand piles, lofts, etc. Please do not allow them to “harass” the “residents” of Springhill (dogs, cats, chickens, ducks, goats, sheep, horses, etc.). This is Their home. If your child is interested in seeing a “new creature”, please just ask. I am more than happy to show a child our “critters”.
7. All dogs must be on a **hand held or tied** leash at **all times**. The Only exception to this is, upon approval, the dogs may be Led to the pasture to run – after haying and as long as the dog is well behaved and listens to voice commands and does not interfere with anyone or any animal in the pasture. Otherwise, please keep your dog in your vehicle, or at home. Also, if your dog is a “barker”, please quiet them or leave them home.
8. We have a “Farrier Station”, located on the right hand side of the lower barn. There are cross ties and specific lights for the farriers. Please have your horses trimmed or shod in that location. If more than one farrier is here at a time, please ask where else is appropriate. Please do not use/block the main (left side) entrance of the barn. **Please remember to clean up when finished.** Manure, trimmings, nails, etc . Thanks!
9. *Please be courteous to one another*. Remember that we are all here for our love of horses... We can have different opinions and different ideas, but, that is what makes us unique. Please try to remember our common bond – the love of animals! If there is a disagreement that cannot be settled, please see the Management. If there is a problem, please let us know. Please remember that we are here to help!! ☺
If you ever have a concern, a solution, a question, or an answer, please let me know, or ask me!
Please don't Ever feel like I am too busy to listen, or to be “bothered” with petty things... I may have to get back to you, but I will Always make the time to listen, and if something is bothering you, it's not petty... It's my job!! We can't fix something unless we know it's broken. We are not good mind readers; however, we are good at compromising and working things out. We just want everyone happy and safe!!
If you ever need assistance with riding, shots, worming, etc, please do not hesitate to ask. I love to help!!
We would also like to apologize for the necessity of having so many “rules”, but we want to make sure that everyone knows what is expected of them... (If in doubt... just ask!!)... Basically, pay your board on time, communicate, and use **common sense** (as if this was YOUR place) and we will get along great!! ☺ ☺

BASIC RULES: RECAP:

- ** Pay your board on time ** Clean up after yourself and your horse ** Drive Slowly ****
- ** Clean your stall and water regularly – Do not use Excessive shavings ** Keep aisles swept ****
- ** Clean paddocks after EACH use ** Turn Off lights when not in use (tack rooms, stalls, arenas) ****
- ** If indoor arenas are dusty, please water them, or ride elsewhere ****
- ** Do not use outdoor arena or round pen as a turn-out ** Guests must complete waivers ****
- ** Most Importantly Communicate with ANY questions, concerns, requests, or complaints ****