

City of Rochester School

Parent Advisory Group Meeting Minutes

Present:

Kelly Lovell - Assistant Headteacher

Shelia Humphrey - Registrar

Vicki Crone-Kontemeniotis

Mikila Cross

Apologies:

Lindsay Baker, Amanda Kemsley, Maria Smith, and Tara Warner

Topic Discussed	Ideas/actions
Policy update	No Policies to be updated
COVID and general safety arrangements.	Parents are happy with how the school are managing the Covid regulations and that we are keeping parents informed of any changes. Vicki asked if they would have to pay for LFD tests? As a specialist SEN school, we are still expected to test twice a week, we are happy to send tests home when requested.
Fundraising	We discussed coffee morning and that we are going to be selling drinks and a selection of food and the money raised will go into the playground/music studio fund. We had 11 orders for planters at £3.00 each but are expecting more in the run up to Mother's Day. Some parents have been happy to pay via PayPal (we need parents to mark the payment as friends and family or we incorporate charges). Vicki advised us to advertise on our school Facebook page. We are planning an Easter egg hunt for the last day of term and we are hoping to get the eggs donated and to charge £1.50 to take part in either the hunt or an Easter Qui, every child that enters will get an easter egg. We agreed on doing 3 main raffles a year Easter- summer and Christmas.
Parental workshops	The first coffee morning is being held on the 30 th March 10-12 at St Francis Church Hall, Galahad Avenue, Strood, Rochester, Kent ME2 2YS from 10-12. The first meeting will be a meet and greet session for everyone to get to know each other and to discuss what parents would like to get from these meetings and any suggestions for workshops. We will have a programme for each session.
Curriculum updates	Parents are pleased that the pupils are going to KidZania and would like to see photos on Facebook. Parents have asked for more details about the term to be sent home so they can talk to their children about the themes and visits they will be going on.
Wellbeing and welfare	We spoke about pupils having an individual sensory circuit and access to our Occupational therapist, we have our speech and language therapist working with a class a term delivering ASD and me. We feel the playground and music will both be a massive asset to pupil's wellbeing and welfare.
Meetings.	Next meeting is on Thursday the 31 st March 2022 at 10.30am