



City of Rochester School
Parent Advisory Group Meeting Minutes
Friday 21st October 2021

Present:

School: Kelly Lovell - Assistant Headteacher

Parents: Mikila Cross, Lindsay Baker

Apologies:

Parents: Kelly Oake, Victoria Crone- Kontemeniotis, Tara Warner, Maria Smith, and Amanda Kemsley

Topic Discussed	Ideas/actions
Welcome our new parents	Welcome back to our members. We discussed our new members - Amanda Kemsley and Maria Smith who were unable to attend. Parental Advisory Group is growing, which is wonderful news.
Policy update	We spoke about the two new policies that are currently being written, which are Mental Health and Emotional Wellbeing Policy for Staff and one for Pupils. Parents were pleased to hear about the policies. We advised that as soon as they are ready, we will send them out to the Parental Advisory Group for their views.
COVID and general safety arrangements.	Parents are happy with the return to school. We discussed the new guidelines that have been issued by the Government and how important it is for our pupils to be in school.
Returning to school	We spoke about our new placements that we are now working with which are: <ul style="list-style-type: none">• Catch 22 for Level 1 – Catering and Hospitality• Nacro College – Level 1 and Level 2 IMI Motor Vehicle Maintenance• Driving Lessons for our Six Form pupil's. Our parents were pleased to hear that we are expanding our offer for our pupils. We spoke about our new SENCO and our phase leaders and parents are pleased with all the positive changes in school.
Parental workshops	Parents feel this would be more successful in person as a lot of people do not like to use Teams or Zoom, coffee mornings might be more successful. It was agreed that the school would keep trying whilst we plan the coffee mornings as this was on hold due to Covid and we will look at this again in the new year. Ideas to consider when we do plan for the Coffee Mornings are: <ul style="list-style-type: none">• the location is on a bus route to help parents that do not drive.• Parking• Private area so that members of the public cannot hear what parents are discussing.• Decide on how frequent the Coffee Mornings will be and how often guest speakers will attend. Some suggestions for workshops that parents would like are: <ul style="list-style-type: none">• Meet the SENCO• Speech and Language• Our new community Police Officer
Curriculum updates	We discussed Learning Means the world as part of our new curriculum, Parents have asked if we can send information home so that they can be

	aware of what their children are learning and can engage in conversation with them.
Wellbeing and welfare	Parents are pleased with all school has in place and know how to raise any concerns.
Covid Catch up fund	Parents feel that pupils will not attend any clubs to catch up outside of school time, a trip might be a possibility, but it will be hard to engage all pupil's, parents will continue to think about it.
Fund Raising	<p>We spoke to parents about our plans to improve our outside areas and that we would need to fund raise for this to happen as the cost is high, Parents were happy to be a part of this and have given some ideas already which are:</p> <ul style="list-style-type: none"> • Christmas fun day for pupils and parents • Sponsored walk • Pupils cooking and selling what they make • Woodwork items made and sold • Raffles, a big Christmas raffle and then raffles at coffee mornings <p>Parents were happy to try and get raffle prizes by contacting companies and said that they will need a letter/ badge that shows they are fundraising. This will be arranged.</p>
AOB	N/A
Meetings	New date to be agreed as not all members attended, Kelly to send out two new dates to try and get a date that all members can attend.