

READING AREA SERVICE COMMITTEE OF NARCOTICS ANONYMOUS MINUTES

April 8, 2018

Officers

Chair	Penny A.	Present
Vice Chair	Allen H.	Present
Secretary	Amanda B.	Present
Vice Secretary	VACANT	Absent
Treasurer	Ron S.	Present
Vice Treasurer	Laura D.	Present
RCM	Max F.	Present
Alt. RCM	Francois F.	Absent
Activities Chair	Carlito S.	Present
H&I Chair	Alex B.	Present
Literature Chair	Renae B.	Present
Policy Chair	Kelly M.	Present
Convention Chair	Brad S.	Present
Web Chair	Ron D.	Present

Groups

Monday Newcomers	Mike E.	Present
Living Room Group	Melvin F. filling in	Present
High on Life	Gabe B.	Present
Just for Today	Sal B.	Present-left 5:39pm
Vision of Hope	Corey C	Arrived @4:15pm, left@5:50pm
New Way of Life	Kurt W.	Present-left 5pm
Blind Faith	Shane E.	Present-left 5:22pm
Our Diversity is Our Strength	Bradley J.	Present- left 5:14pm
Only With Vigilance	Kelly T.	Present
Let's Get Honest	Derrick G.	Present-left 5:41pm
New Horizons	Dillon M	Present- arrived@4:15pm
By NA Means Necessary	Agnes K.	Present-left 5:38pm
TGIF	C.J. E.	Present-left 5:47pm
Let's Start to Live	Nate P.	Present-left 5:35pm
Straight Up	Lance C.	Present-left 5:58pm
Work the Steps or Die	Paul K.	Present-left 5:25pm
Sanity in Amity	Jimmy E.	Present
New Beginnings	Jeremy W.	Present
Into the Light	Jonathan A.	Present-left 5:47pm
Recovery First	Carlito S.	Present-left 5:38pm
Lights of Hope	Joe A.	Absent
Living Clean/Wake Up	Ron D.	Present
No Matter What	Shawn S.	Present-left 5:35pm
Luz y Esperanza	Albert J.	Present- left 5:15pm
Get Clean or Die Trying	Jesse H.	Present

Penny A. opened the meeting at 4:00 p.m. with a moment of silence followed by the Serenity Prayer.

Recognition of new groups: None.

Roll Call: 24 groups present and voting (13=simple majority, 16=two-thirds).

Kurt W. read the 12 Traditions. Sal B. read the 12 Concepts. Kelly T. read the service paragraph.

Corrections to previous month's minutes: Let's Get Honest Area donation was \$32.18. Previous month's minutes accepted with correction.

CJ E. motioned to follow the order of day; second by Ron D.; motion passed.

OFFICER REPORTS:

Chair (Penny A.) – None.

Vice Chair (Allen H.) –The Area Audit was conducted on March 25,2018 with Ad-hoc committee of six NA members. Date of the audit April 2016-March 2017. Audit Report will be attached. The following discrepancies were found, no funds are missing at this time. Activities informed to submit income/expense reports with receipts. Next audit was April 22 at Ron and Penny's House.

Secretary (Amanda B.) – Hello, family. I am submitting receipts totaling \$60.99 for printing, copies, postage. Thank you for allowing me to serve.

Vice Secretary (VACANT.) – No report.

Treasurer (Ron S.) – After balancing the area checking account with the actual reports, the numbers did not match up. There was a discrepancy of -\$1,161.88 so I noted that on last month's report & did not send a check to region, because i didn't want to bounce any checks. we met at M&T bank and The treasurer, vice-treasurer, chair & vice-chair are all now signers on the bank account. I also discovered we were being charged a \$10/month service charge. I got that taken off because we are a non-profit. The bank refunded us \$20 for the last 2 months.

Vice Treasurer (Laura D.) – No report.

GSR REPORTS:

Home Group	Literature Order	Area Donation
Monday Newcomers	42.34	46.60
Living Room Group	0.00	0.00
High on Life	62.72	131.00
Just for Today	0.00	0.00
Vision of Hope	74.00	79.27
New Way of Life	10.96	0.00
Blind Faith	35.67	48.18
Our Diversity is Our Strength	39.87	0.00
Only With Vigilance	118.11	11.22
Let's Get Honest	172.06	65.00
New Horizons	57.00	141.44
By NA Means Necessary	35.97	40.84
TGIF	50.34	6.82
Let's Start to Live	14.67	36.82
Straight Up	73.65	27.00
Work the Steps or Die	49.81	29.72
Sanity in Amity	41.00	8.25
New Beginnings	37.75	40.25

Into the Light	29.00	10.77
Recovery First	81.63	0.00
Lights of Hope	0.00	0.00
Living Clean/Wake Up	19.08	97.02
No Matter What	0.00	30.00
Luz y Esperanza	0.00	10.00
Get Clean or Die Trying	0.00	18.10

SUBCOMMITTEE REPORTS:

Activities (Carlito S.) – Activities met with 4 members and 2 visitors. Unity Day will be May 12th from 12-8pm at 435 Court Street Reading PA

H&I (Alex B.) – We met today with 12 members . We discussed in detail our next phone line workshop that will take place on May 6 at 1:30pm here before the subcommittee meet. We also discussed our next poster day that will take place June 23rd. More information to follow. All of our commitments are being met. Our Area’s H&I was represented at Region last month.

Policy (Kelly M.) – No report.

Convention (Brad S.) –The Convention Committee is doing well. We made a profit of \$558.67 at our March Fundraiser. Our next Fundraiser Speaker Jam will be on 6/9/18 at EDI – Hilltop from 12-8pm. Admission is \$5.00. We will also be selling food, soda, and water. Pre-Registration for RACNA 2018 Convention and Hotel Room Registrations are still will available. You can visit the rascna.org website and go to the convention link to down a convention registration form and to register online for your hotel room. You do not need to pay for the rooms at this time. You just need a valid debit/credit card to hold the room.

Our next RACCNA Meeting will be held on 4/22/18 due to the CPRCNA Convention. We meet at 1300 Hilltop Road, Leesport, PA. 19533. The Executive Committee meets from 11am-12pm. The Organizational Meeting is from 12-3pm. We meet in the Serenity Room. We are still in need of trusted servants willing to serve. Come out and be of service! Please also visit the RASCNA website to view our subcommittees monthly meeting schedules if you are interested in getting involved in a particular RACCNA subcommittee. Treasurer’s Report: Opening Balance: \$8468.98, Closing Balance: \$9546.23

Literature (Rena B.) – Lit met today with 6 people this months is meeting updates. Beginning balance of \$240.15. 21 homegroups ordered totalling \$1242.26 we had a naws order of \$1641.82 Ending balance \$-159.41

RCM (Max F.) – Not much to report. I attended region in the central susquehanna region in March. I submitted the CAR tally sheets to the regional delegate. Hopefully I will recieve the results from the WSC in May. Regional Motion 1217NP1 failed at the regional level. Thank you for allowing me to serve.

Alternate RCM (Francois F.) – No report.

Recount of Groups: 18 groups present and voting (10=simple majority, 12=two-thirds).

NOMINATIONS/ELECTIONS: Ron D. motioned to open nominations/elections. Mike E. seconded.

Elections

Area Vice Secretary: Vote for Kelly T. as vice secretary passed.

Nominations

None.

Shawn S. motioned to close nominations/elections. Mike E. seconded.

EMERGENCY BUSINESS:

None.

Recount of Voting Groups: 20

OLD BUSINESS: Motions for Input/Review Possible Action:

A. Regional Motions: Monday Night Newcomers offered an amendment to motion #605. The amendment is to change the wording from “area regional representative and alternate regional representative” to “RCM and Alt RCM”. Ron D. seconded the amendment. Blind Faith accepted the amendment. With the amendment the motion will now read “That the RCM and Alt RCM conduct a CAR workshop the year the World Service Conference meets for the Reading Area of NA.

16 in favor, 2 opposed, 1 abstaining. Amendment Passed.

B. Non-Policy Motions: None.

C. Policy Motions: None.

AREA BUSINESS/HOUSEKEEPING MOTIONS: None.

NEW BUSINESS: Motions for Input/Review Possible Action:

A. Regional Motions: None.

B. Non-Policy Motions: None.

C. Policy Motions: **The following Motion goes back to groups for voting.**

Motion #605 with new amendment(as amended reads): That the RCM and Alt RCM conduct a CAR (Conference Agenda Report) workshop the year the World Service Conference meets for the Reading Area of NA. Intent: To uphold Tradition 2 and concepts. Additional Comments: CAR workshops have been held in the past. Presented by Blind Faith, Seconded by Let’s Start to live.

Final Treasurer’s Report: Attached.

Next Area Service will be held on Sunday, May 6, 2018, at 4 p.m., at Holy Spirit Lutheran Church, 4th and Windsor Streets, Reading, PA.

Meeting adjourned at 6:01 p.m.

In Loving Service, Amanda B., Secretary

READING AREA SERVICE COMMITTEE OF NARCOTICS ANONYMOUS TREASURY REPORT

Part 1

Date: 4-8-18 Treasurer: Ron S. Vice-Treasurer: Laura D.

Area Funds				Activities Committee Funds				
Check No.	Description	Area	Total	Date	Check No.	Description	Activities Pre-Registration	Activities Spendable
	Opening Balance (Area and Literature)	1	671.81			Opening Balance (Activities)		A 901.43
	Corrections	2	-4.00			Corrections		B
	Total ASC Funds (Area Donations and Literature)	3	2,344.27			Beginning Balance		C 901.43
	Activities Transfer (Above Maximum Balance)	J				Activities Deposits:		
	Beginning Balance (Add 1 through J)		5 3,012.08					
	Preapproved Area Expenses:							
2722	ASC Rent – Holy Spirit Church	6	75.00					
2723	Secretary Expenses – Amanda B.	7	60.99					
	H&I - Literature	8	92.20					
	PR Expenses	9						
	Policy Expenses	10						
DW	Verizon 3/27/18	11	37.96					
DW	Advantage Telemessaging 4/1/18	12	83.32					
2721	Treasurer File Box/Supplies - Penny A.	13	73.65			Total Deposits (Non Pre-Registration)		D 0.00
		14				Total Deposits : E - Pre-Registration - Holding		0.00
		15				F - Transfer to Spendable		
		16				Subtotal (Add C + D + F)		G 901.43
		17				Activities Expenses:		
		18						
		19						
	Literature Expenses:							
2725	NAWS – Literature Order	20	1641.82					
2724	Keystone Printing – meeting lists	21	220.00					
		22						
		23						
		24						
		25				Total Activities Expenses		H 0.00
		26				Balance Before Transfer (Subtract H from G)		I 0.00
	Total Expenses (Add 6 through 26)		27 2284.94			Activities Transfer (Subtract \$1,285.32 from I)*		J 0.00
	Balance (Subtract 27 from 5)		28 727.14			Balance of Activities Spendable		K 901.43

*(Note: \$1,285.32 Maximum Balance 2010)

READING AREA SERVICE COMMITTEE OF NARCOTICS ANONYMOUS TREASURY REPORT Date: 4-8-18

Part 2

Group/Individual Name	ASC Donation	Lit. Order	Total
At the End of the Road			
Blind Faith	48.18	35.67	
By NA Means Necessary	40.84	35.97	
Diversity is Our Strength		39.87	
Get Clean or Die Trying	18.10		
High on Life	131.00	62.72	
Into the Light	10.77	29.00	
Juntos Podemos			
Just for Today		6.78	
Let's Get Honest	55.00	172.06	
Let's Start to Live	36.82	114.67	
Lights of Hope			
Living Clean/Wake Up	97.02	19.08	
Living Room Group			
Luz y Esperanza	10.00		
Message of Hope			
Monday Newcomers	46.60	42.34	
New Horizons	141.15	54.07	
New Way of Life		10.96	
No Matter What	30.00		
Only With Vigilance	11.22	118.21	
Recovery First		81.63	
Sanity in Amity	8.25	41.00	
Straight Up	27.00	73.65	
TGIF	6.82	50.34	
Vision of Hope	79.27	74.00	
Work the Steps or Die	29.72	49.81	
New Beginnings	40.25	38.23	
Misc. Individual Literature Sales			
Excess Lit. Funds Donated to Area			
H&I Literature		92.20	
Erie Ins. Refund	234.00		
TOTALS	1102.01	1242.26	2344.27

Reconciliation	Ending Totals	
Balance of Area Funds	28	747.14
Miscellaneous		
Total Balance		
Regional Donation		
Ending Area Balance (Note: \$670.00 Prudent Reserve)	29	747.14
Balance of Activities Spendable	K	901.43
Balance of Activities Pre-Registration (Holding)	E	
Ending Activities Balance (Add K + E)	L	901.43
Ending Area Balance	29	747.14
Activities Ending Balance	L	901.43
Balance All Accounts (Add 29 + L)		1648.57

READING AREA OF NARCOTICS ANONYMOUS AUDIT

(April, 2016 – March, 2017)

Audit Date: 3/25/18

APRIL, 2016	
Beginning Balance	\$1,551.77
Expenses	
DW	36.04
DW	71.02
2599	75.00
2600	56.80
2601	220.00
2602	45.03
2603	349.72
Total Expenses	-\$853.61
Total Income	\$1,263.12
Ending Balance	\$1,961.28

MAY, 2016	
Beginning Balance	\$1,961.28
Expenses	
DW	85.01
DW	33.82
2604	75.00
2605	23.27
2606	100.00
2607	300.00
2608	150.00
2609	44.88
2610	7.93
2611	521.96
Total Expenses	-\$1,341.87
Total Income (1,236.20 + 378.13)	\$1,614.33
Ending Balance	\$2,233.74

JUNE, 2016	
Beginning Balance	\$2,233.74
Expenses	
Service Charge	1.00
DW	77.80
DW	38.01
2612	75.00
2613	107.15
2614	6.16
2615	908.30
2616	910.38
Total Expenses	-\$2,124.24
Total Income	\$1,445.85
Ending Balance	\$1,555.35

JULY, 2016	
Beginning Balance	\$1,555.35
Expenses	
DW	71.02
DW	35.60
2617	75.00
2618	14.31
2619	2.89
2620	220.00
2621	273.67
Total Expenses	-\$692.49
Total Income	\$1,053.25
Ending Balance	\$1,916.11

AUGUST, 2016	
Beginning Balance	\$1,916.11
Expenses	
DW	73.99
DW	33.56
2622	75.00
2623	500.00
2624	25.71
2625	540.90
Total Expenses	-\$1,249.16
Total Income	\$1,192.29
Ending Balance	\$1,859.24

SEPTEMBER, 2016	
Beginning Balance	\$1,859.24
Expenses	
DW	73.14
DW	33.47
2626	75.00
2627	22.39
2628	29.85
2629	341.99
2630	1,114.27
Total Expenses	-\$1,690.11
Total Income (1,305.49 + 362.24)	\$1,667.73
Ending Balance	\$1,836.86

READING AREA OF NARCOTICS ANONYMOUS AUDIT

(April, 2016 – March, 2017)

Audit Date: 3/25/18

OCTOBER, 2016		
Beginning Balance		\$1,836.86
Expenses		
DW	34.92	
DW	70.17	
2631	75.00	
2632	37.48	
2633	VOID	
2634	130.00	
2635	220.00	
2636	511.07	-\$1,078.64
Total Expenses		
Total Income		\$1,061.60
Ending Balance		\$1,819.82

NOVEMBER, 2016		
Beginning Balance		\$1,819.82
Expenses		
DW	35.72	
DW	69.96	
2637	75.00	
2638	30.73	
2639	350.00	
2640	851.90	
Total Expenses		-\$1,413.31
Total Income		\$1,527.24
Ending Balance		\$1,933.75

DECEMBER, 2016		
Beginning Balance		\$1,933.75
Expenses		
DW	36.70	
DW	75.26	
2641	75.00	
2642	23.59	
2643	649.77	
2644	671.04	
Total Expenses		-\$1,531.36
Total Income		\$1,097.35
Ending Balance		\$1,499.74

JANUARY, 2017		
Beginning Balance		\$1,499.74
Expenses		
DW	36.18	
DW	71.87	
2645	16.70	
2646	75.00	
2647	220.00	
2648	798.70	
Total Expenses		-\$1,218.45
Total Income (1,351.11 + 380.85)		\$1,731.96
Ending Balance		\$2,013.25

FEBRUARY, 2017		
Beginning Balance		\$2,013.25
Expenses		
DW	35.28	
DW	73.56	
2649	65.86	
2650	99.00	
2651	VOID	
2652	VOID	
2653	25.06	
2654	234.00	
2655	75.00	
2656	90.00	
2657	609.83	-\$1,307.59
Total Expenses		
Total Income		\$1,473.11
Ending Balance		\$2,178.77

MARCH, 2017		
Beginning Balance		\$2,178.77
Expenses		
DW	35.37	
DW	76.11	
2658	15.97	
2659	75.00	
2660	300.00	
2661	617.37	
2662	950.99	
Total Expenses		-\$2,070.81
Total Income (1,472.67 + 0.32)		\$1,472.99
Ending Balance		\$1,580.95

READING AREA OF NARCOTICS ANONYMOUS AUDIT
(April, 2016 – March, 2017)
Audit Date: 3/25/18

Present at the audit were Allen H., Ron S., Charlene S., Gabe B., Ron D. and Penny A.

The following discrepancies were found:

- July, 2016 - \$35.60 Verizon DW not listed in checkbook ledger or area treasurer's report.
- December, 2016 - \$1,097.35 not listed in checkbook ledger, but listed on area treasurer's report.
- January, 2017 – \$71.87 Advantage Telemessaging DW not listed in checkbook ledger or area treasurer's report.
- March, 2017 - \$35.37 Verizon DW and \$76.11 Advantage Telemessaging DW not listed in checkbook ledger or area treasurer's report.
- March, 2017 – deposit was listed as \$1,514.44 in checkbook ledger and area treasurer's report but actual deposit was \$1,472.99.
- Activities Committee has not submitted written income/expense reports and has not provided the following receipts:
 - \$500 check was written for 2016 picnic, but no receipts were provided.
 - \$350 check was written for 2017 spiritual breakfast, but no receipts were provided.
 - \$350 check was written for 2017 unity day, but no receipts were provided.

READING AREA CONVENTION COMMITTEE TREASURY REPORT

Treasurer: Ian H.

Date: 3/18/18

RACCNA Funds					
Date	Check No.	•	Description	RACCNA Pre-Registration	RACCNA Spendable
			Opening Balance (RACCNA)		A \$8468.98
					B.
			Beginning Balance		C \$8468.98
			RACCNA DEPOSITS		
3/10/18			Fundraiser Deposit		\$1461.30
			Total Deposits (Non Pre-Registration)		D. \$1461.30
			Total Deposits (Pre-Registration) E. – Holding/F. – Transfer to Spendable	E. \$	F. \$185.00
			Subtotal (Add C + D + F)		G. \$10115.28
			RACCNA EXPENSES		
2-26-18	567		VOID		
3-10-18	570		Re-issue of #567 Max F		
3-10-18	571		Basim F., Food for March Fundraiser		\$50.90
3-10-18	572		Pat C., Food/Supplies for March Fundraiser		\$98.15
3-18-18	573		EDI Rent/March Meeting		\$20.00
3-18-18	574		EDI June’s Event Rental Fee		\$400.00
			Total Expenses		H \$569.05
			Balance of RACCNA Spendable (Subtract H from G)		\$9546.23