

SBRA Bylaws

1. Name: The Association shall be known as the “Saskatchewan Barrel Racing Association Inc.” (Non-Profit Corporation #212208).

2. Objectives of the Association: Without limiting the activities of this Association, the Saskatchewan Barrel Racing Association Inc. will seek to achieve the following objectives:

(a) To promote barrel racing as a sport and as a family event.

(b) To serve as an educational medium for its members by distributing information relative to the barrel racing industry by organizing seminars and clinics.

(c) To raise the standards of care, of handling, and of working horses.

3. Memberships:

(a) Membership will be on an individual basis. A member may purchase one (1) membership only.

4. Membership Dues:

(a) Membership dues shall be payable annually and shall be established from time to time by the resolution of the Board of Directors.

(b) If the Board of Directors makes any change in the membership fee for the ensuing year, members of the Association shall be advised of the change at the annual general meeting.

(c) Memberships will run from January 1 – December 31.

(d) Members who resign from the Association or whose memberships have been revoked shall not be entitled to a refund of fees.

5. Officers of the Association:

a) The officers of the Association shall be President, Vice-President and Secretary/Treasurer.

The President shall be elected every two years by the members at the Annual General Meeting of the Association and who shall hold office during the ensuing two years or until his or her successor is duly elected.

The Vice-President shall be elected every two years by the members at the Annual General Meeting of the Association and who shall hold office during the ensuing two years or until his or her successor is duly elected. The President and Vice-President terms shall alternate voting years.

The Secretary/Treasurer shall be paid and shall be a position at which will run from January 1 to December 31 for a two year term. Applications shall be accepted and the Board of

Directors will select a candidate for the position. The Board of Directors shall determine the yearly wage for the Secretary/Treasurer.

(b) The immediate available Past President of the Association shall be considered to be an officer of the Association unless he/she resigns or fails to maintain membership in the Association.

All officers must be Directors of the Association. The officers of the Association shall be made up of members of at least 3 districts.(a) President – The President shall be the Chief Executive Officer of the Association and shall preside at all meetings of the Association, the Board of Directors, and the Executive Committee. He/she shall conduct meetings in accordance with established rules of procedure. He/she shall ensure that the decisions of the Association, the Board of Directors, and the Executive Committee are carried into effect.

(b) Past President – The immediate available Past President shall attend all meetings of the Association, the Board of Directors, and the Executive Committee, and shall perform such duties as the Executive Committee may assign to him/her.

(c) Vice-President – The Vice-President as elected by the members shall serve on the Executive Committee and shall have all the powers and duties of the President in his/her absence.

(d) Secretary/Treasurer – the secretary/treasurer shall keep records of the Association, the Board of Directors, and the Executive Committee. He/She shall record minutes of all meetings and shall distribute them as directed to all members of the respective groups. He/She shall be responsible for the official correspondence and related financial matters of the Association, the Board of Directors and the Executive Committee when requested.

7. Board of Directors:

(a) The affairs of the Association shall be managed by a Board of Directors, which will consist of no more than two members per district, all of whom shall be individual members of the Association. Each district shall elect their own directors. Director terms will be a two year position with each directorship alternating voting years. The director names shall be put forth at the Annual General Meeting.

(b) The immediate Past President of the Association shall be entitled to attend meetings of the Board of Directors and shall not have a vote thereat and shall not be included in the maximum number of Directors.

(c) The office of a Director shall be vacated:

- (i) If a Director shall resign his/her office by delivering a written resignation to the Secretary of the Association;
- (ii) If, at a special meeting of members or at a special meeting of Directors called for that purpose, a resolution is passed by three-quarters of those present at the meeting that he/she be removed from office;
- (iii) On death;
- (iv) Provided that any vacancy shall occur for any reason in this paragraph contained, the Directors may by resolution fill the vacancy with a person in good standing on the books of the Association as a member;
- (v) Directors shall vacate their position as Director of the Saskatchewan Barrel Racing Association, if they fail to attend 50% of the designated Board of Directors' meetings.

(d) Directors, as such, shall not receive any remuneration for their service, but by resolution of the Board, expenses of their attendance may be allowed by their attendance at each regular or special meeting of the Board.

(e) A majority of the members of the Board of Directors shall constitute a quorum.

(f) The Board of Directors shall meet at least four times each year for the purpose of establishing policies related to the purposes and work of the Association and for the dispatch of business related thereto. One of these meetings shall be held immediately before and another immediately after the annual meeting.

(g) The President of the Association shall be the Chairman of the Board of Directors. The Board may name such committees and appoint such officials as are necessary to achieve the purposes of the Association.

8. Executive Committee:

- (a) The Executive Committee shall be the officers of the Association and shall be made up of members of at least 3 districts.
- (b) The Executive Committee shall, during those times of the year when the Board of Directors is not in session, have the same powers as the Board and shall by its actions and decisions bind the Board until it next meets.
- (c) The Executive Committee shall implement the decisions of the Board and of the Association.
- (d) The Executive Committee shall have the power to initiate activities that will further the objectives of the Association.

(e) The Executive Committee will perform their duties without remuneration, but they shall be entitled to reimbursement for out-of-pocket expenses in performing their duties in accordance with an expense schedule approved by the Board of Directors.

9. Meetings:

(a) The Annual General Meeting of the Association shall be held during the Association finals. Any issues regarding policy and procedures to be discussed and voted on at AGM must be submitted as motions at least 30 calendar days before the AGM. These motions will be published on the website 2 weeks before finals. Any new motions made after the cut off date will be added to the agenda for the following AGM meeting.

(b) Quorum at the Annual General Meeting shall be 2/3 of the members in attendance at that meeting with at least 50% of the districts represented, and written ballots shall be permitted. Written Ballots shall only be utilized for the election of officers.

(c) The Board of Directors shall meet at least four times each year as set forth in Article 7 and seven days notice of such meetings shall be given.

(d) The Executive Committee shall meet as required on the call of the President for the adequate dispatch of Association business.

(e) The President or, in his/her absence, the Vice-President, shall have authority to call such meetings as he/she deems necessary.

(f) A majority of the Board of Directors or Executive Committee may jointly, in writing, request the President to call a meeting of the Board of Directors or Executive Committee and the President shall forthwith cause such a meeting to be held.

10. Voting:

(a) At the Annual General Meeting of the Association, all members have the right to vote.

(b) At meetings of the Board of Directors, all elected members, with the exception of the Acting President and the immediate Past President, have a right to vote. In the event of a tie, the Acting President will cast the deciding vote.

(c) At meetings of the Executive Committee, all officers have a right to vote.

11. Fiscal Year:

The Fiscal Year shall be from January 01 to December 31.

12. Auditors:

The Board of Directors shall name an auditor who shall audit the accounts and financial records of the Association and shall present his/her report at the Annual General Meeting of the Association as requested by the Board of Directors or the majority of the voting members. The remuneration shall be fixed by the Board of Directors.

The auditor shall be one qualified to review and evaluate financial records. He/she shall be independent of the membership of the Association.

13. Signing Authority:

Any two members of the Executive Committee, shall have signing authority on any written document or instrument of the Association. Normally, cheques shall be signed by the President or Vice-President and the Secretary or Treasurer.

14. Head Office:

The head office of the Association shall be the home address of the Secretary unless the Executive Committee rules otherwise.

15. Amendments to the Constitution:

Amendments to the Constitution may be presented at the Annual General Meeting of the Association where it can be voted on and passed by a two-thirds majority vote of the members present.

16. By-Laws and Regulations:

(a) The Board of Directors shall have authority to amend the By-Laws as may be necessary to implement the by-laws effectively and not inconsistent with it to ensure the smooth functioning of the Association.

(b) If a decision of some urgency must be made and the By-Laws or related rules do not seem to cover the matter adequately, the Executive Committee shall have authority to take such action as it deems necessary and shall report such action at the next meeting of the Association within whose jurisdiction final responsibility for the By-Laws rests.

17. Interpretation of Constitution and Related Regulations and By-Laws:

(a) In these documents the singular shall include the plural, the plural shall include the singular, and the masculine shall include the feminine.

(b) In the event of conflict of opinion about the interpretation of these By-Laws or any of the related rules, the decision of the President shall prevail unless and until the matter can be referred to the next Annual General Meeting of the Association.

18. Dissolution:

On dissolution of the Saskatchewan Barrel Racing Association Inc., its properties and assets shall, after payment of all liabilities, be donated to the Western College of Veterinary Medicine, Equine Health Research Fund, University of Saskatchewan, or to the body that absorbs the Saskatchewan Barrel Racing Association Inc. and follows the aims and objectives of the Saskatchewan Barrel Racing Association Inc.