



### AIRCRAFT DISPATCH ENROLLMENT AGREEMENT

GLOBAL AVIATION TRAINING ACADEMY LLC (GATA)  
2221 Smithtown Avenue  
Ronkonkoma, NY 11779



Student Name	
Address	
Email Address	
Date of Birth	

The above listed school and student enter into agreement under which the student will pay tuition and fees as indicated below. The school will instruct the student in the curriculum listed below.

Program	Hours	Tuition
<input type="checkbox"/> Aircraft Dispatch Certification Full Curriculum	200	\$5,085.00 USD
<input type="checkbox"/> Aircraft Dispatch Certification Reduced (Cat D)	164	\$4,175.00 USD
<input type="checkbox"/> Aircraft Dispatch Certification Reduced (Cat C)	127	\$3,825.00 USD
<input type="checkbox"/> Aircraft Dispatch Certification Reduced (Cat B)	90	\$3,225.00 USD
<input type="checkbox"/> Aircraft Dispatch Certification Reduced (Cat A)	75	\$2,625.00 USD
<input type="checkbox"/> Aircraft Dispatch Recurrent (3-Day)	24	\$1,450.00 USD
<input type="checkbox"/> Aircraft Dispatch Recurrent (5-Day)	40	\$2,100.00 USD

#### PRIOR EXPERIENCE:

To be eligible for prior experience and approval for a reduced attendance (Category A, B, C, or D) course the applicant must provide, an unexpired, passing score on the FAA Aircraft Dispatch (ADX) written exam. In addition, the applicant must provide evidence of the prior experience (Airline ID, Pilot Certificate, Degree, and or license)

#### PARTIAL PAYMENT:

Aircraft Dispatch Certification training program partial payment installment plan (Not applicable to Reduced training program or recurrent course): \$5,260.00 (Includes \$175.00 USD surcharge)

Prior to first day of enrollment. Date: _____	\$2,630.00 USD
After the first week of class. Date: _____	\$1,315.00 USD
After the second week of class. Date: _____	\$1,315.00 USD

#### PAYMENT METHOD:

<input type="checkbox"/> Credit Card (Add 3.3% service fee: \$5,225.80 Aircraft Dispatch Certification & \$1,497.85 Aircraft Dispatch Recurrent)
<input type="checkbox"/> Certified Check
<input type="checkbox"/> Money Order
<input type="checkbox"/> Cash
<input type="checkbox"/> Electronic payment (Method: _____)



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### **ADDITIONAL EXPENSES**

The following are additional student expenses that are not included in tuition for the Aircraft Dispatch Certification training program.

ASA Airline Transport Pilot Test Prep book	FAA ADX Written Test
Federal Aviation Regulations/Airman’s information Manual	FAA Practical Test by Designated Aircraft Dispatch Examiner (DADE)
Federal Aviation Regulations/Flight Crew book	Flight calculator (optional)

### **REFUND POLICY**

Refund schedule (Partial payment surcharge is not refundable)

Prior to the first day of class. Date _____	Full refund of \$5,085.00 USD
End of the first week of class. Date _____	Half refund of \$2,612.90 USD
End of the second week of class. Date _____	1/4 refund. \$1,306.45 USD
After the beginning of the third week. Date _____	No refund available

### **ENROLLMENT**

Please select the 2023 enrollment start date:

<input type="checkbox"/> January 09	<input type="checkbox"/> February 20	<input type="checkbox"/> April 03	<input type="checkbox"/> May 15
<input type="checkbox"/> June 26	<input type="checkbox"/> August 07	<input type="checkbox"/> September 18	<input type="checkbox"/> October 30

Please select your enrollment status:

<input type="checkbox"/> Full - Time 8:00 AM to 5:00 PM	<input type="checkbox"/> Full-Time 1:00 PM - 10:00 PM
<input type="checkbox"/> Part- Time 8:00 AM- 12:00 PM	<input type="checkbox"/> Part-Time 1:00 PM - 5:00 PM
<input type="checkbox"/> Part- Time 6:00 PM - 10:00 PM	<input type="checkbox"/>

Student is required to present valid Identification on the first day of the selected course. Global Aviation Training Academy LLC will retain a copy of the ID in the students record.

### **STUDENT CONDUCT**

Student agrees to respect the classroom environment to allow for a cooperative learning relationship. The student will not distract the instructor or other students in the classroom. The student will agree to keep his/her workspace clean and organized. The student agrees not to record via audio or visual media of any of the curriculum. The student agrees not to cause harm to any other occupant in the classroom.

If the student does not comply with school policies for conduct, then the school reserves the right to reject the student from attendance and initiate a withdrawal from the selected curriculum (Refund policy will be applicable).



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### **STUDENT PREREQUISITES**

Students registering for the course must be at least twenty-one years of age or turn twenty-one prior to its end. In addition, students must be able to write, read and speak the English language. Individuals completing the course and passing the practical exam prior to the 23<sup>rd</sup> birthday will be issued a Letter of Aeronautical Competency in lieu of a temporary certificate by the local Flight Standard District Office.

### **STUDENT ATTENDANCE**

Students are required to attend the minimum curriculum hours to be eligible for a course completion diploma and an endorsement to apply for the FAA Practical examination by a Designated Aircraft Dispatch Examiner (DADE).

If for reasons beyond the student’s control, one or two modules are missed, the classes can be made up later or via alternative methods. This may include but not be limited to guided self-study, assignments, or “one-on-one” instruction (additional fees may apply). Students missing more than two modules will be required to make up all missed modules beyond the first two.

### **COMPLETION REQUIREMENTS**

You will be required to attend 200 hours of curriculum, a passing grade on the FAA ADX written examination, and a passing grade (70%) on the GATA final exam. If you receive a score between 70% and 85% on the GATA final exam, then you will be required to conduct a mock oral exam with an authorized instructor. The passing score will allow the receipt of the 90-day endorsement to apply for the FAA Practical examination.

### **ADDITIONAL GROUND SCHOOL**

A student that has registered for an Aircraft Dispatch Certification full course (Not applicable for reduced attendance), may attend any scheduled module (**within 12-months of the enrollment date**), other than the one he/she has registered for. However, a different student must be currently enrolled and attending the scheduled module. No expense will be invoiced to the student to attend. The privilege will provide the opportunity to retake a module that the student needs to review required for academic proficiency. It can also allow a student to “make-up” a class that was previously missed.

12-month Class attendance will expire on: \_\_\_\_\_

If the student requires additional “one-on-one” ground school, from an authorized GATA instructor, an hourly fee of \$60.00 USD per hour may be applied.

### **INTERNATIONAL STUDENTS**

A \$300.00 USD fee will apply if a student is requesting an I-20 application to apply for an M-1 Visa. Receipt of full tuition and registration, for the selected curriculum, will be required prior to the issuance of an I-20 or visa invitation letter. If the applicable visa is rejected a full refund will be provided.

**Student Signature** \_\_\_\_\_ **Date:** \_\_\_\_\_

**GATA Representative Signature** \_\_\_\_\_ **Date:** \_\_\_\_\_