ADEA PASS Quick Start Guide and FAQs

What is ADEA PASS?

ADEA PASS[®] (Postdoctoral Application Support Service) is the centralized application service for over 700 participating advanced dental education programs. ADEA PASS simplifies the application process as applicants can submit one application for multiple programs.

Once you submit, your designated programs will have access to your application; however, your application will not be marked as complete until all required documents have been received.

Start your 2021-2022 application.

How long does the application process take?

It's important you apply as early as possible since completing your application can be a lengthy process, and since application processing times vary throughout the cycle. Below is a suggested timeline that includes key actions to keep the application process on track. This timeline may need to be adjusted based on your programs' deadlines and requirements.

Timeline	Key Actions
Prior to the Start of the Application Process	 Research programs you wish to apply to. Pay special attention to: Cycle dates and deadline requirements. Application fees. Begin contacting potential evaluators to confirm they can provide you with a Professional Evaluation. Review the ADEA PASS Release Statement and the instructions in this Help Center.
At Least 3 Months Prior to Deadline	 Create your account. Complete the <u>Colleges & Dental Schools Attended</u> section. Complete the <u>Evaluations</u> section.
At Least 10-12 Weeks Prior to Deadline	 Ask your schools to <u>send your official dental school transcript</u> directly to ADEA PASS. If there are any holds on your account at a school, resolve them now to avoid delays in sending transcripts.

2. Check in with your evaluators to confirm that they received the evaluation request via email.

At Least 6-8 Weeks Prior to Deadline

- 1. Complete and submit your application.
- 2. <u>Monitor your application</u> for receipt of dental school transcripts and evaluations (Professional Evaluations and Institution Evaluation) and follow up on any missing items.

At Least 4-6 Weeks Prior to Deadline

Continue monitoring your application until your status is Complete.

After Deadline

<u>Download a copy of your application</u> for your records.

Frequently Asked Questions (FAQs)

Transcripts	Programs and Statuses	Fees and Payments
Po I need to send transcripts? Yes, you must submit official transcripts to ADEA PASS	How do I remove a program?	Is there any other way to pay other than by credit card? We currently only
from the dental school you attended. See <u>Sending Official</u> <u>Transcripts</u> for more guidelines.	Your application must always have at least one program selected. To remove a program, click the checkmark next to the program name on the Add Program tab or click the trash icon on the Submit Application tab.	accept payments by credit card: Visa, Mastercard, American Express, and Discover.
Where do I find the Transcript Request Form? The Transcript Request Form	Can I apply to more programs after I submit my application?	I want a refund. What do I need to do?
is found in the Colleges & Dental Schools Attended	Yes. Note that if the program's deadline date has passed, you must confirm with the	Refunds are not given for any reason. Review Refunding/Withdrawing

Should I submit my application if I'm still waiting on transcripts, evaluations, and/or official test scores?

Yes. You can submit your application before your transcripts, evaluations, and/or official test scores are received by ADEA PASS.

Will ADEA PASS update me on the status of my application?

transcri	ip	ts	?
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No.

Your application status for each program is listed in the **Check Status** section of the application. ADEA PASS will notify you when official transcripts, evaluations, and official test scores are received.

When will I learn about admissions decisions? Did I get in!?

You must reach out to your program(s) to learn about a program's admissions decisions.