



## *Handbook & Policies*

*Locust Springs exists for the purpose of providing a Christian atmosphere in a natural setting where Christian groups and churches can assemble and fellowship to the Glory of God. Please ensure that all activities taking place on the property are in accordance with Biblical principles.*

*A great rule to live by: always leave a place better than you found it!  
Those using the facilities are responsible for cleaning prior to leaving.*

### *Conduct guidelines:*

- 1. Most importantly, it is our desire that Godly character be displayed at ALL times.*
- 2. Alcohol, drugs, and tobacco of any kind are prohibited.*
- 3. Firearms and weapons of any nature are prohibited.*
- 4. With the exception of married couples, we ask that you refrain from any public (or private) display of affection with members of the opposite sex.*
- 5. Ladies will be staying in one cabin and guys in another. Guys are never allowed in the ladies cabin and vice versa.*
- 6. Everyone must be in the cabin by the curfew set by LSCRC staff or group leader.*
- 7. For your safety we ask that you obey all posted rules for recreational activities and the speed limit. We want everyone to enjoy themselves and stay safe.....ER visits are usually not fun! 😊*

### Medical/Photo Release Waiver

Every individual staying at LSCRC **MUST** have a release of liability as well as a COVID-19 Disclaimer form on file.

### Chapel

Please honor this facility as a place to worship God our Father. Please share any special moments that occur so we may rejoice with you!

### Youth Cabins

Please take care of the property so others can have fun and the camp can maintain low rates by not spending money on repairs.

1. Each person is responsible for his/her own twin bedding, towels, washcloths, and toiletries.
2. Refrain from "fights" inside the cabins (i.e. water, silly string, shaving cream, pillow, etc.).
3. Do not take the mattresses off the bunks or jump on them.
4. Do not write on the walls or furniture.

When leaving please clean up after yourself (sweep floor, pick up all trash, bag, and place in big trash can outside Haven of Rest). Check that you have all personal items. Turn **A/C** or **heat OFF** and close the door.

### Haven of Rest (Restrooms/showers)

Please make sure water is turned off completely when not in use. Turn heat OFF when leaving (if applicable). Make sure you take all personal items with you or properly dispose of those you no longer want.

## Celebration Hall

1. Each person is responsible for his/her own twin bedding, towels, washcloths, and toiletries.
2. Washer/Dryer available. Groups are responsible for supplies.
3. **NEW** health code regulation requires a certified kitchen manager. Members of the group who will work in the kitchen or serving line **MUST** attend a mandatory orientation prior to use. The kitchen manager will also be present throughout the day to oversee proper use and be available for any questions the group may have.
4. No home canned goods like pickles, jelly, salsa, beans, etc. **ALL** food must be prepared in **THIS** kitchen. No food made at home can be served here per health code regulations.
5. Linens for kitchen are supplied. Dish soap and cleaning supplies are in the utility room.
6. Tables and chairs may not be taken outside. Please clean thoroughly before storing.
7. Garbage will be picked up by LSCRC staff. Bag all items and place in trash bins behind the building. Please do not block driveway.
8. Paper towels and toilet paper are in utility room; key for paper towel holder is in kitchen hanging by hand washing sink. Please return key when finished.
9. All equipment is in working order, if a problem arises, please contact manager as soon as possible (423-620-3622).

## Water Slide

1. LSCRC manager has full authority over all activities connected with the water slide and has full control over all articles or activities deemed unsafe or unsuitable.
2. All persons using slide MUST have a signed waiver on file.
3. At all times, One adult counselor must be at the top of slide to monitor when it is safe to slide and another adult counselor at the bottom of slide to assist with getting out.
4. A responsible adult MUST be present to ensure ALL posted rules are enforced.
5. Participants must wear suitable clothing. No sharp objects, toys, or other articles that could possibly damage the slide are permitted.
6. NO tubes, rafts, or mats allowed! No baby oil, shaving cream, cooking oil, or any other liquid may be used on slide!
7. Violators may be asked to leave the area or entire retreat property, without refund, at the manager's discretion.

## Ropes Course and Playground Policy

1. The retreat manager shall have complete authority over the operation of the ropes course and playground and may STOP any practice deemed unsafe at any time.
2. Only those in appropriate age groups will be allowed on the course and playground equipment.
3. NO more than the allotted number of climbers will be permitted on the course at any time.

**\*\*A responsible adult MUST be with the children while they are playing!**

## Lake/Canoes/Moses Pavilion

1. LSCRC manager has complete authority over the lake and has the right to refuse entry to any person or group not properly authorized to use.
2. A signed waiver form **MUST** be on file for **EACH** person.
3. Life jackets **MUST** be worn by **ALL** boaters and passengers. If you are on or in the water, a life jacket **MUST** be worn.
4. Canoes and lifejackets should be put back properly.
5. All visitors to the lake **MUST** check in at the retreat office.
6. Hours are Dawn to Dusk. No exceptions – please don't ask!
7. **NO** alcoholic beverages or illegal drugs are permitted at any time on the retreat property (including the lake). **NO** hunting! Violators will be reported to authorities!
8. **ANY** fish caught are to be thrown back. **Fee is \$5 per person.**
9. You may picnic around the lake. Anyone using the area **MUST** clean up **ALL** trash and remove it from property. Place bagged trash in dumpster at Victory Center on way out.
10. Property lines near the dam **MUST** be strictly observed! Please do not go to the other side of the lake, via walking over the dam or boating over and getting out, it is **NOT** our property.
11. **NO** motor boats allowed. You can **NOT** bring your own boat in.
12. Fee for using canoes is **\$5 per person.**
13. Please be mindful of our neighbors and people walking the lake road and adhere to the 15 mph speed limit.
14. Lake Area (Moses Pavilion, canoe, & fishing) is \$125 per day.