



# Office of the National President

### From: THE NATIONAL OFFICE

## To: ALL REGIONAL GOVERNORS AND CLUB PRESIDENTS

# Subject: CRITERIA FOR 2<sup>ND</sup> QUARTER AWARDEE FOR THE BEST REGION AND CLUB DURING COMMUNITY SERVICE

Date: 1 April 2025

Fraternal Greetings to all,

Below are the Criteria for the awardee for the best **Regions and Club** during Community Service

#### A. Awards to be given:

- 1. Best Region
- 2. Best Club
- 3. Best Regional Governor
- 4. Best Club President
- 5. Outstanding Kuya and Ate
- B. All clubs should submit a duly accomplished Quarterly Accomplishment Report (QAR) on or before the following dates:

Quarter	Submit On or Before	For Club Projects fully
		implemented between
1st	NA	NA
2nd	8 June 2025	January 1, 2025 to
		June 30, 2025
3rd	NA	NA
4 <sup>th</sup>	8 November 2025	July 1, 2025 to
		December 31, 2025

- C. All clubs shall submit the Quarterly Accomplishment Report (QAR) to the Office of the C.A.R.E. Chairman via e-mail or USB and awards will be given semi-annually. Reports shall include folder of each club with proof like photos or videos of the said project and or activity. The date and time of the email shall be the basis of the date of submission.
- D. Reports submitted within a week after the deadline will be accepted but subject to a percentage deduction as determined by the C.A.R.E. Committee.
- E. The Quarterly Accomplishment Report (QAR) should have the e-signature of the Regional Governor (RG) to attest to the truth and validity of the report.
- F. The forms for the Quarterly Accomplishment Report (QAR) shall be made available and can be downloaded from the C.A.R.E. FB page.
- G. The Regional Secretariat shall forward the Quarterly Accomplishment Report (QAR) via e-mail a day after the set deadline to C.A.R.E. Committee Chairs.
- H. Each C.A.R.E. Committee Chair, on a quarterly basis, shall choose projects they deem worthy of an award and email the same to the Chair of the C.A.R.E. Committee for inclusion in the deliberation.
- I. The C.A.R.E Awards Committee will strictly adhere to a "No Report No Award "Policy. No seek – out will be entertained. It is the responsibility of the RG's to encourage the clubs to submit the Quarterly Accomplishment Report.
- J. The clubs must indicate on their report the category and sub-category they are vying for. Otherwise, the CARE Awards Committee shall assign the specific category it deems fit for the particular project.

- K. A project or activity can only be nominated and eligible for an award as per deemed by our CARE Committee. The CARE Awards Committee, however, reserves the right to make exceptions when deemed appropriate.
- L. Each project shall be evaluated according to its:

Impact	25%
Reach	25%
Membership Engagement	25%
Adaptiveness	25%

- M. Any member of the CARE Awards Committee whose Club or Co-Member is nominated for an award shall abstain in the deliberation and voting.
- N. In the case of a tie, the Chairman shall cast his/her vote and the decision shall be Final.
- 0. The Awards Committee shall make a tabulation of the results and the Chairman shall submit the results to the Governor.

### P. TYPES OF AWARDS

- I. Best Regional Governor
  - Awards presented by TFOE PE Inc. to 10 Regional Governor who have achieved the minimum set of goals and projects for the Eagle Year.
  - Award giving body: C.A.R.E. Committee
  - Usually presented Semi-annually of the Eagle Year as released by TFOE PE Inc.
- II. Best Club Presidents
  - Awards presented by TFOE PE Inc. to 10 Club Presidents who have achieved the minimum set of goals and projects for the Eagle Year.
  - **O** Award giving body: C.A.R.E. Committee
  - Usually presented Semi-annually of the Eagle Year as released by TFOE PE Inc.
- III. Best Region
  - Awards presented by TFOE PE Inc. to 10 Regions who have achieved the minimum set of goals and projects for the Eagle Year.
  - Award giving body: C.A.R.E. Committee
  - Usually presented Semi-annually of the Eagle Year as released by TFOE PE Inc.

- IV. Best Club
  - Awards presented by TFOE PE Inc. to 5 clubs who have achieved the minimum set of goals and projects for the Eagle Year.
  - Award giving body: C.A.R.E. Committee
  - Usually presented Semi-annually of the Eagle Year as released by TFOE PE Inc.
- V. Outstanding Eagle of the year and Outstanding Lady Eagle of the year
  - Awards presented by TFOE PE Inc. to 1 bona fide Kuya and 1 bona fide Ate who have achieved the minimum set of goals and projects for the Eagle Year.
  - Award giving body: C.A.R.E. Committee
  - Usually presented Semi-annually of the Eagle Year as released by TFOE PE Inc.
- Q. Qualifications for Best Region Awards
  - 1. Must have at least 6 clubs.
  - 2. With 20-25 members per club.
  - 3. Completed 6 community service.
  - 4. All Clubs have been renewed
  - 5. No financial obligation in the National
- R. Qualifications for Best Club Awards:
  - 1. Must have 25 active members
  - 2. All members have been renewed
  - 3. Completed 3 community service
  - 4. No financial obligation in the region
- S. Qualifications for Best Regional Governor Awards:
  - 1. Must have a minimum of 6 clubs
  - 2. Renewed membership club
  - 3. With 20-25 members per club
  - 4. No financial obligation in the National
- T. Qualifications for Best Club President Awards:
  - 1. Must have at least 25 active members
  - 2. All members have been renewed
  - 3. Completed 3 community service
  - 4. No financial obligation in the region

U. Outstanding Eagle of the year and Outstanding Lady Eagle of the year

- 1. Have attended 3 community service
- 2. Renewed annual membership
- 3. Majority vote from members of concerned club
- 4. No financial obligation in the club
- 5. Recommended by club President
- 6. Endorsement of Governor to the National

Eagle Manuel Coronia National CARE Chairman

**Eagle** Luis F. Panganiban Secretary General EY 2025-2026

Eagle Jason M. Masa, Phd National President EY 2025-2026