

# **Boyce Outdoors, LLC**

## **Job Description**

### **Landscaping Foreman** *Landscaping & Lawncare Team*

#### **Job Purpose:**

Responsible for the cultivation and care of the landscaping, irrigation, and grounds of our clients. Plants flowers, mows, pulls weeds, repairs any damage to lawn/landscape.

#### **Specific Responsibilities:**

- Ability to drive company truck and pull trailer
- Landscape by planting flowers, shrubs and tree. Install sod
- Perform minor repairs and maintenance procedures on equipment and tools
- Re-mulch properties as needed throughout the year
- Install edging, rock and other materials as needed on certain projects
- Conduct and oversee preventative maintenance on equipment and tools
- Install new irrigation systems and repair irrigation problems on existing systems
- Maintain parts inventory
- Order irrigation parts with supervisor's approval
- Maintain daily record of activities and expenses
- Check irrigation systems periodically for leaks and dry areas
- Operate and maintain light utility vehicles and powered equipment
- When needed, train and/or oversee employees in irrigation processes
- Record changes in irrigation system component routings or locations on the working copy of the system as-built drawings as necessary
- Shovel snow and spread icemelt on walkways
- Plow snow and spread salt on parking lots
- Speak with customers to ensure their needs are met

#### **Education/Experience:**

- High school diploma or equivalent qualification
- Valid driver's license
- A minimum of 1-year experience maneuvering truck and trailer
- A minimum of 1-year experience in irrigation and/or landscaping
- A minimum 1-year experience in customer service
- Backflow Prevention Certification Required
- Must be able to operate maintenance equipment including lawnmowers, leaf blowers, and hedge trimmers
- Ability to lift and move up to 80 pounds
- Strong knowledge of basic lawn maintenance
- High attention to detail with excellent organizational skills
- Strong communication skills
- Ability to train and supervise team members
- Good stamina and physical health

#### **Hourly Position**

Boyce Outdoors, LLC is an Equal Opportunity Employer. Boyce Outdoors, LLC does not discriminate on the basis of race, religion, color, sex, gender identity, sexual orientation, age, non-disqualifying physical or mental disability, national origin, veteran status or any other basis covered by appropriate law. All employment is decided on the basis of qualifications, merit, and business need.