



# ADAM GRIFFIN THEY/HE

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## EDUCATION

**East Carolina University**  
Greenville, NC

**BFA in Theatre Arts**  
**Minor in Marketing**  
Magna Cum Laude | 2014

**UCLA Extension** | 2024

## SKILLS

- Google Docs & Outlook
- Slack & Trello
- Casting Platforms
- Writing & Editing Documents
- Field Research
- Recruiting
- Audio Editing
- Video Editing
- Photoshop
- Canva
- Social Media Management
- Brand Design
- Teleplay & Book Writing
- Podcast Editing & Producing
- Animation & Charcoal Art
- 92 WPM
- Basic ASL
- Team Player
- Self Motivated & Self Sufficient
- Optimist

## REFERENCES

Happy to provide!  
Available upon request at  
adamgriffincasting@gmail.com  
– for job inquires only.

## PROFESSIONAL EXPERIENCE

### CASTING ASSOCIATE, LA | 2020-Current

**Pitman Casting** *New CBS Trivia Game Show*, 2026

**Persons of Interest** *The Bachelorette*, 2025

**Creative Content Group** *America's Culinary Cup*, 2025

**Ain't That Something Entertainment**, **32 Flavors** *RHOBH, RHOC*, 2025

**Casting Duo** *The Great American Baking Show, Gordon Ramsay's Secret Service*, 2024-2025

**Kinetic Content** *Love is Blind* (Emmy nominated team), *The Ultimatum, The Ultimatum: Queer Love* (GLAAD Media nominated team), 2021-2024

**Renegade** *Scrabble, Trivial Pursuit*, 2024

**The Casting Collective** *Exposure, We Are Family, The Floor, Studio Owner Dance Series Development, Breakdance Series Development*, 2022-2024

**All3Media** *Dating Show Development*, 2022

**Litton Entertainment** *Free Enterprise*, 2021

**Big Fish** *To Tell the Truth*, 2020

- High volume calls, social media recruiting and outreach
- Efficient, detail-oriented
- Compile assets of pictures, videos and contact info
- Edit producer notes and documents for pitch pages/sheets
- Maintain schedules via shared grids with optimal organization and finesse

### SCRIPT COORDINATOR, LA | 2019

Warner Bros. Discovery's *HBOMax Announcement*, 2019

NBC's *The Voice*, 2019

- Maintained, updated and distributed the schedule & master book
- Aided Stage Managers, Producers, and Camera Crew for live tapings
- Worked directly with AD and Teleprompter in real time

### PRODUCTION ASSISTANT, LA | 2017-2026

*E!'s Live from the Red Carpet* (EGOT, basically), 2018-2026

Fox's *The Masked Singer*, 2018-2019

LA Opera's *Live Tapings*, 2019

Telemundo's *Latin AMA's*, 2019

ABC's *To Tell the Truth*, 2019

NBC's *The Voice*, 2017-2019

- Runner, re-stocked production craft services
- Worked with transportation and credentials for guests and audience members
- Team player with high energy during long hours for live events

### EXECUTIVE ASSISTANT, NC & NYC | 2013-2016

The Andersen Firm: Estate Attorney, 2015-2016

Unifund: Top 3% Financial Advisor Worldwide, 2015

White & Allen Law Firm: Estate and Injury Attorney, 2013-2014

- Scheduled appointments on quick time-tables, including international travel
- Crafted expense reports, and confidential documents