

# Mars Farmhouse Catering checklist

**Are you hosting a special event and need catering services to make it a delicious success? Look no further! We're here to assist you in creating an unforgettable culinary experience for your guests. While we may not be event planners, our dedicated team will work closely with you to curate a menu and provide items that perfectly match your occasion. We understand that no two occasions are the same, and our goal is to cater to your specific needs and preferences.**

## Items for Purchase

- Black Disposable Serving Utensils:** \$2.00 each plus tax
- White Fiber Plate & Cutlery Packet:** Packet includes a fork, knife, spoon, napkin, salt and pepper \$1.00 plus tax.
- White Fiber Plate & Individual Fork, Knife and Napkin:** Black or white fork and knife and white napkin (items are loose and not wrapped) \$1.10 plus tax.
- Heavy Duty Plastic Plate & Wrapped Silverware:** Available in black or white includes fork, spoon and knife \$2.75 plus tax.
- 16 oz clear cup:** \$.35 each plus tax
- 8 oz stereophone cup:** \$.20 each plus tax
- Chafer Wire Stand:** Steel-welded chafer includes burning fuel- full pan \$9.50 each plus tax, 1/2 pan \$6 plus tax (doesn't include serving utensils)

## Available Rentals

- Black Table Linens:** For use on the 6' and 8' food tables \$10.00 each plus tax
- Tables:** 6' or 8' tables for use for food tables \$10.00 each plus tax

*All rented items need returned to the cafe within 48 hours to avoid a \$25 per day late fee.*

## Available Services

- Staffing:** Our staff can assist with your buffet, clear tables and clean up the buffet. \$35 per hour plus tax with a minimum of two hours
- Delivery:** Delivery is calculated based on the mileage and the amount of time it will take to load and deliver your catering order.
- Food Setup:** Upon delivering staff will set up food on the table for up to a half hour \$20.00 plus tax (one person setting up)

## Booking Process

- Non-Refundable Deposit:** a \$50 or %10 percent whichever is greater holds your date and time. You can make the deposit without having a menu finalized.
- Final Menu:** Your customized menu can be finalized one week prior to the event. Any changes within one week of your event are subject to a \$75 change fee.
- Final Payment and payment types:** Final payment is due one week prior to the event. Accepted payment types credit card, cash or check. Cash and Checks receive a 3% discount.

*We're here to help!*



### Contact:

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