

## Midway Trap & Skeet Club Bylaws Updated 2024

- 1) The name of this organization will be Midway Trap & Skeet Club of Falmouth, Inc., (herein referred to as “Club”). All assets will be under the sole ownership of the Club. The physical location of the Club is 284 Old Meeting House Road, East Falmouth, MA 02536.
- 2) The Club is a private, members (hereinafter referred to as “Member/s or “Membership”) only, not for profit club with the following mission:
  - a) To promote, maintain and manage our Club and its grounds for the safe use by its Members, and guests who enjoy hunting, fishing, the outdoors and shooting sports.
  - b) To teach respect for all things outdoors, including safe firearm use, respect for our natural resources and the wildlife that we enjoy.
  - c) To help promote and teach our local youth about the outdoors.
  - d) To provide a gathering place for Club Members.
- 3) Officers, Directors and Members.
  - a) The Club will have the following officers (hereinafter referred to as “Officers”) who will serve three (3) year terms, with the provision that an Officer can be dismissed by a motion in the general meeting followed by a majority vote of the Membership in the subsequent Membership meeting, which can include legitimate proxy votes for those not present in the general Membership meeting.
    - i) President (hereinafter referred to as “President”), whose role is to preside at all meetings of the Club, will direct and provide oversight of all Club activities, will make any Club appointments to special committees and projects, be responsible for ensuring all bills and loans are paid and current, and that the budget is maintained and participate as ex-officio member of the Club.
    - ii) Vice president (hereinafter referred to as “Vice President”), whose role is to temporarily assume the role of the President when he is unavailable. In the event the President resigns or becomes incapacitated, the Vice President will assume the responsibilities of the President until a new President is elected. The Vice President is also responsible for welcoming new Members to the Club and providing a walkthrough of the Club property (or assigning that responsibility) and making sure the Club is in good standing with the Commonwealth of Massachusetts, along with all the required filings.

- iii) Secretary/clerk (hereinafter referred to as “Secretary/Clerk”), who is responsible for maintaining an accurate record of all meetings; maintaining the Club’s activities calendar that involves the use of the clubhouse or ranges and for posting to the website calendar; maintaining custody of all Club records and deeds, maintaining a master listing of all Club Members, addresses, contact numbers, and email addresses, will notify Members of all regular and special meetings, and performing other duties as directed by the President.
  - iv) Treasurer (hereinafter referred to as “Treasurer”), who is responsible for the collection of all fees and dues; paying all bills as directed by the Board of Directors ((hereinafter referred to as “BOD”); keeping an accurate accounting of all financial transactions; providing detailed financial reports at all BOD and monthly Membership meetings; providing an Annual Year End Financial Report; filing the annual report with the Commonwealth; keeping not for profit status in good standing; providing access of books to the BOD as requested; and performing other duties as directed by the President.
- b) The Club will have a BOD that meets the first Wednesday of every month, except for July and August when the meeting will be held before the general Membership meeting. The BOD will consist of thirteen (13) Directors of which four (4) will be the Club’s Officers. Each Director will serve a three (3) year term. Each year, three (3) Directors will be up for election, or re-election, on a rotating basis. At BOD meetings, a quorum will be seven (7) BOD members.

The BOD will be representative of the Club Membership. The BOD will: Exercise its Duty of Care to ensure the prudent use of all assets, including facility, people, and good will; Exercise its Duty of Loyalty ensuring that the activities and transactions of the Club are advancing its mission, recognizing and disclosing any conflicts of interest and making decisions that are in the best interest of the Club, not in the best interest of any individual BOD member, any other individual, or any for-profit entity; Exercise its Duty of Obedience to ensure the Club obeys applicable laws and regulations, follows its own bylaws, and that the Club adheres to its stated corporate purpose and mission; and provide guidance in regard to the Club’s culture, strategic focus, effectiveness and financial sustainability, in addition to serving as ambassadors and advocates of the Club.

- i) Any member of the BOD may resign at any time by giving written notice to the Club. Any resignation will take effect at the date of the receipt of that notice or at any later time specified in that notice. The vacancy in any office because of death, resignation, removal, disqualification, or any other cause will be filled by an interim appointment recommended by the BOD and ratified by two thirds (2/3) vote of the Members present at any monthly Membership meeting.
- ii) Any outgoing President will serve on the BOD in a non-voting position for one (1) year to insure a smooth transition.

- iii) Any BOD member who misses three (3) BOD meetings in a calendar year will come under review by the BOD and may be removed from the BOD.
- c) The President and Treasurer will be bonded. All checks drawn down for payment on the Club accounts will be signed by either the President or the Treasurer.
- d) The Club will perform an annual audit at the calendar year end with an audit committee of three (3) Members that reviews all bank statements relative to expenditures.
- e) The Club will have a gun captain/range officer (hereinafter referred to as “Gun Captain/Range Officer”) with a primary responsibility of maintaining a safe shooting environment on Club property.
- f) The Club will have the following committees posted in the clubhouse, and headed by a Member who is appointed by the President. The current committees are:
  - i) Kitchen
  - ii) Bar
  - iii) Grounds
  - iv) Hill and Ranges
  - v) Scholarship
  - vi) Audit committee
  - vii) Building and Structures
- g) Members & Membership.
  - i) The Club will have 125 dues paying Members at full membership. There will be monthly Member meeting on the second Wednesday of each month.
  - ii) Existing Members are required to pay dues each January 1st. Any Member that does not pay their dues by March 31<sup>st</sup> will be expelled from the Club. Any new, first year Member, will owe dues at a higher rate for their first year. Dues will be proposed by the BOD and ratified by a two thirds (2/3) acceptance vote by the Membership present at the designated Membership meeting. Any change to the dues requires a one (1) month advanced notification period. Changes to dues will be attached to Bylaws by addendum.
  - iii) The minimum age of membership will be sixteen (16) years of age, but any minor must be accompanied by a Member of at least eighteen (18) years of

age when using the range. Additionally, any Member under the age of twenty-one (21) will not be eligible for a key to the Club.

- iv) Applicants to the Club must be sponsored by a Member in good standing, fill out a membership application and submit it to a member of the BOD in order to be put on the list of applicants. The application process requires the sponsor and applicant to stand before the BOD for an introduction when called. Then the sponsor will introduce the applicant to the Membership at the next Membership meeting. There will be a waiting period of one (1) month for the Membership to consider the application. Then at the next Membership meeting, a vote will be taken. If the applicant receives five (5) "no votes", they will not be granted Membership. In the event that an applicant does not receive membership, the ballots will be saved for a period of one (1) year before disposal.

Any child of a Member in good standing will automatically be moved to the top of the application list.

- v) The Club will have a Membership category of "Life Member". A Life Member will not be required to pay dues after turning sixty-two (62) years of age and after serving in the Club for a minimum of ten (10) years. There is no limit to the number of Life Members. Life Members are not included in the one hundred twenty-five (125) dues paying Members referenced in 3(g)(i).
- h) Any Member or Member's immediate family (parents, wife, children, brothers or sisters) that dies will receive a one hundred (\$100) dollar donation from the Club to the family or a donation to the charity of the Club's discretion.
- i) Any Member who violates a range rule, Club rule, causes damage or injury, or behaves in a way unbecoming to the Club, will face suspension from participating in the Club and using Club property, or expulsion from the Club, in the reasonable judgment of the BOD. In the event of a suspension, the offending Member will receive notification to stand before the BOD for a hearing. If the offending Member does not acknowledge and/or appear before the BOD within three (3) months, he/she will be expelled from the Club. Any decision the BOD makes regarding a disciplinary matter is final and binding.

#### 4) Membership meeting rules.

- a) Quorum for a general Membership meeting will be twenty (20) Members.
- b) There will be no beverages served during the Membership meeting.
- c) Any Member ruled out of order twice during a regular meeting will be asked to leave the meeting. If he/she refuses to leave, the matter will be brought to the BOD for disciplinary action.

#### 5) Guests and Visitors.

- a) Any Member bringing a guest to the Club will sign them into the guest log or range log book and will be responsible and accountable for the guest, the guest's behavior, and any damage or injury caused by the guest's actions.
- b) When the Member leaves, the guest must also leave.
- c) No animals are allowed at ticketed public Club events, except for legally designated service animals.

6) Any Member shooting Trap on the Hill that shoots:

- a) Twenty-five (25) birds in one round will receive twenty-five (\$25) dollars from the club, plus a patch. The Member will receive this only once.
- b) Fifty (50) consecutive birds will receive fifty (\$50) dollars plus a patch. The Member will receive this only once.
- c) Seventy-five (75) consecutive birds will receive seventy-five (\$75) dollars plus a patch. The Member will receive this only once.
- d) One hundred (100) consecutive birds will receive one hundred (\$100) dollars plus a patch. The Member will receive this only once.

7) Alcoholic Beverages.

- a) All sales of alcoholic beverages will be controlled by the BOD in accordance with the laws and regulations of the Commonwealth of Massachusetts.
- b) There will be no underage drinking of alcoholic beverages at the Club.
- c) No outside alcoholic beverages are permitted on Club property.

8) Expenditures.

- a) Any new expenditure of one thousand (\$1,000) dollars or more will be brought before the BOD for approval before the regular Membership meeting. The decision by the BOD can be overruled by a majority vote by those present at a Club meeting.
- b) The cost of supplies for monthly meeting, electricity, gas, oil, cleaning services, shooting supplies, bar stock, guns for raffle purposes and taxes are excluded from BOD approval and will be paid as billed.
- c) In the event of a time sensitive expenditure (i.e. preparation for an event), the Officers of the Club can approve an expenditure up to one thousand five hundred (\$1,500) dollars with a seventy-five (75%) per cent majority vote. This can be done via electronic communication.

## 9) Scholarship Committee.

- a) The Club will issue at least one (1) scholarship to be known as the Midway Trap & Skeet Club Scholarship (hereinafter referred to as "Scholarship"). The Scholarship can be used for college expenses or other expenses incurred for formal vocational training. As a condition of the award, the student must share the grades achieved which show continued academic achievement or proof of enrollment and success in a training program. Funds will only be dispersed after the successful completion of the first semester. If multiple people are in contention for the Scholarship, the Scholarship Committee will determine the recipients based on grades, aptitude, and the quality of the application materials. In the event of a conflict, the Members will vote on who receives the Scholarship.
- b) The priorities for selection are as follows:
  - (i) The Scholarship will go to a son, stepson, daughter or stepdaughter of a Club Member.
  - (ii) If the first priority is not met, then the Scholarship will be open to a niece, nephew or grandchild of a Club Member.
  - (iii) If none of the above priorities are met, the Scholarship will be open to the public.
  - (vi) The amount of the Scholarship will be determined by a vote of the Membership each year.

## 10) Bylaw Changes.

In the event changes to the Bylaws are considered, the BOD will review the changes and provide a recommendation. Then the Secretary will notify the Membership via electronic means prior to any meeting where there will be a vote to modify the Bylaws. The proposed changes will be provided at least thirty (30) days in advance of a Membership meeting before any vote. Changes to the Bylaws will require a two thirds (2/3) approval of the Membership present at the designated monthly meeting or by a proxy letter signed by the Member which is submitted to a BOD member before the designated Membership meeting.