

We are happy to welcome you to our office!
Please completely fill out this form and if you have any questions, we will be glad to help you!

Patient Information

Date _____

Patient's last name _____ First name _____ Middle initial _____

Prefers to be called _____ Date of Birth _____ Sex Male Female

Social Security# _____ School _____

Email address(es) _____

Home address _____ City, State, Zip code _____

Home phone () _____ Cell phone () _____

Parent / Guardian (if patient is under 18)

Custodial parent(s) name(s) _____

Patient lives with (check all that apply) Mother Father Stepmother Stepfather Grandparent(s)

Other _____

Primary Guardian Full Name _____ Date of Birth _____

Occupation _____ Email address _____

Address (if different) _____

Home Ph. () _____ Cell Ph. () _____ Work Ph. () _____

Secondary Guardian Full Name _____ Date of Birth _____

Occupation _____ Email address _____

Address (if different) _____

Home Ph. () _____ Cell Ph. () _____ Work Ph. () _____

Financial Responsibility

Who is financially responsible for this account? _____

Address _____

City _____ State _____ Zip code _____

Home phone () _____ Cell phone () _____

Email address(es) _____

Social Security # _____ Employer _____

Who will be responsible for bringing the patient to appointments? _____

Dental / Orthodontic Insurance

Primary policy holder's full name _____ Date of Birth _____

Social Security # _____ Relationship to patient _____

Address and phone (if not listed above) _____

Employer _____ Address _____

Insurance company _____ Group # _____ ID# _____

Does this policy have orthodontic benefits? Yes No Don't Know

Secondary policy holder's full name _____ Date of Birth _____

Social Security # _____ Relationship to patient _____

Address and phone (if not listed above) _____

Employer _____ Address _____

Insurance company _____ Group # _____ ID# _____

Does this policy have orthodontic benefits? Yes No Don't Know

Secondary Insurance

Primary policy holder's full name _____ Date of Birth _____
 Social Security # _____ Relationship to patient _____
 Address and phone (if not listed on front.) _____
 Employer _____ Address _____
 Insurance company _____ Policy # _____ ID# _____

Secondary policy holder's full name _____ Date of Birth _____
 Social Security # _____ Relationship to patient _____
 Address and phone (if not listed on front.) _____
 Employer _____ Address _____
 Insurance company _____ Policy # _____ ID# _____

Physician

Patient Physician _____ City, State _____
 Last seen _____ Reason _____ Next appointment _____
 Most recent physical exam _____

Other physicians/health care providers being seen now:
 Name _____ City, State _____
 Reason _____
 Name _____ City, State _____
 Reason _____

Notice of Privacy

Acknowledgment of Receipt of Notice of Privacy Practices Posted. Copies available upon request.

I have read over this office's Notice of Privacy Practices records and materials.

X _____
 Patient/Guardian Signature _____ Date _____

----- For Office Use Only -----

We attempted to obtain written acknowledgment of receipt of our Notice of Privacy Practices, but acknowledgment could not be obtained because:

() Individual refused to sign () Communication barriers prohibited obtaining acknowledgment.
 () An emergency situation prevented us from obtaining acknowledgment. () Other (Specify) _____

Authorization

I authorize the Provider to release any information including the diagnosis and records of treatment or examination rendered to the patient during the period of such are to third party payers and/or other health practitioners. I authorize and request my insurance company to assign benefits and pay directly to the Provider or Provider's group those insurance benefits otherwise payable to me. I understand that my insurance carrier may pay less than the actual bill for services. I authorized the use of my signature on all insurance submissions. I agree to be responsible for payment of all services rendered on my behalf or my dependents.

X _____
 Patient/Guardian Printed Name _____
 X _____
 Patient/Guardian Signature _____ Date _____