



# ROCKFORD POLICE RECRUITING

## ROCKFORD POLICE DEPARTMENT

# LATERAL TRANSFER GUIDE

The City of Rockford Police Department has established its lateral entry program for qualified sworn police officers. The department is looking for individuals who represent the diversity of thought and experiences that are shared by our citizens. Candidates must have strong verbal communication, interpersonal and writing skills, and should possess common sense and problem-solving ability.

The Rockford Police Department lateral entry program includes training and orientation which consists of in-house city school for up to seven weeks depending on experience. Training will be conducted with respect to your current status as an experienced police officer.

Rockford Police lateral candidates must meet all of the requirements for entry-level Rockford Police Officer and must possess a valid Illinois Law Enforcement Officer certificate from the Illinois Law Enforcement Training and Standards Board. Lateral candidates must complete all testing deemed necessary by the Rockford Fire and Police Commission.

A newly hired individual that is certified as a law enforcement officer shall be paid the appropriate Pay Step for previous years of law enforcement service up to a maximum of five (5) years. Starting pay is \$73,175-\$84,586.

### **Minimum Qualifications**

There are certain standards that an applicant must meet in order to become a Rockford Police officer which are summarized in this section. All qualifications for lateral police officers are set within the Rules and Regulations of the Board of Fire and Police Commissioners, City of Rockford Ordinances Section 2.29 and all applicable statutes. Please visit [www.rockfordil.gov/police](http://www.rockfordil.gov/police) for a complete list of qualifications and disqualifications.

### **The Lateral Entry Minimum Qualifications Are**

At the time of application, a lateral applicant must be employed as a full-time officer with an Illinois law enforcement agency and shall have been so employed for a minimum of one (1) years; or if the applicant is an out-of-state lateral candidate currently employed as a full-time police officer with any municipal, county, or state law enforcement agency, such lateral applicant shall have been so employed for a minimum of one (1) years prior to application and shall meet the Illinois Law Enforcement Training and Standards Board "Out of State Reciprocity" requirements as in effect from time to time.

Applicant must have certificate attesting to their completion of the minimum standards basic law enforcement training course, as provided in the Illinois Police Training Act. Proof of certification is required with application and will be subject to the final approval and waiver by Illinois Law Enforcement Training and Standards Board. Applicants must attach a copy of their professional resume with their application.

### **Age**

An applicant shall be at least 21-years-old at the time of application and at the time of hire. A CERTIFIED BIRTH COPY of your birth certificate and required documents will be required at the time of the application. Driver's License A valid Driver's License is required at the time of appointment to the Department.

### **F.O.I.D.**

Must have or begin the process of obtaining an Illinois Firearm Owner Identification Card by time of hire.

### **Education**

A high school diploma (or its equivalent) is required.

### **Arrest Record**

An applicant must not have any felony convictions nor have been convicted of certain misdemeanors. A list of disqualifying convictions is contained in the DISQUALIFICATIONS section. An applicant must not have ANY misdemeanor convictions within the last 3 years or have more than 3 moving violations within the last 3 years. If an applicant FAILED their Background Investigation or Psychological Exam, they will not be able to test for three years. The date the Failure notice was sent will be the start of the three year time frame.

### **Physical Condition**

All applicants will participate in the Physical Fitness Assessment, explained in the TESTING INFORMATION section. Additionally, final candidates will undergo an extensive physical/medical examination.

### **Residency**

Employees must live in Winnebago County or within fifteen (15) miles of the Public Safety Building within six (6) months of the conclusion of their probationary period. The probationary period is eighteen (18) months unless extended by the Board for performance reasons.

### **Applicants must successfully pass the following examinations**

1. Complete application-meet the minimal standards
2. Board of Fire and Police Commissioners
3. Oral Examination
4. Psychological Assessment
5. Background Investigation
6. Psychological Assessment
7. Medical Exam



Lateral applicants who are granted original appointment by the Commission shall be entitled to recognition for applicable previous law enforcement service as determined by the Police Department.