2023 Sit & Stay Privacy Policy: Effective April 1st, 2023

Sit & Stay PRIVACY POLICY

Sit & Stay (the "Company") is committed to maintaining robust privacy protections for its Clients. Our Privacy Policy ("Privacy Policy") is in place to safeguard the information you provide to us when using our Service.

The terms "we," "us," and "our" refer to the Company.

"You" refers to you, as a Client of Company our Service.

By accessing our Company Service, you accept our Privacy Policy and you consent to our collection, storage, use and disclosure of your Personal Information as described in this Privacy Policy.

I. INFORMATION WE COLLECT

We will collect "Personal Information", via the form attached. **Personal Information** includes your email, address, contact information, credit card to keep on file, and personal information for pet care, which you submit to us through the registration process through the Sit & Stay New Client Packet..

To activate the Service you need to submit a signed and dated contract, a credit card on file, and camera notification. To use the Service thereafter, you do not need to submit further Personal Information, unless there has been any change in personal information, addition of animal, or change in credit card.

II. HOW WE USE AND SHARE INFORMATION

Personal Information:

Except as otherwise stated in this Privacy Policy, we do not sell, trade, rent or otherwise share for marketing purposes your Personal Information with third parties at any time. The Personal Information you provide to us is used to help us communicate with you and care for your animals during a reservation. The new addition of having a credit card on file will be used for unpaid invoices, late fees, and cancellations left unattended. To enforce applicable Terms of Service, we ask that all current and future Clients that would like to receive service from Sit & Stay, please adhere to this policy which will be in full effect starting April 1st, 2023.

III. HOW WE PROTECT INFORMATION

We implement security measures designed to protect your information from unauthorized access. Your personal information is protected solely by Sit & Stay's owner, Katie Lynn Cotaya. No one else will have access to your privacy. We further protect your information from potential security breaches by implementing that all paperwork and credit card information is stored in a locked box.

IV. YOUR RIGHTS REGARDING THE USE OF YOUR PERSONAL INFORMATION

You have the right at any time to cancel your contract with Sit & Stay. At this time, owner Katie Lynn Cotaya will promptly shred all personal information. You can also indicate that you do not wish to receive marketing communications from us.

V. CHANGES TO OUR PRIVACY POLICY

The Company reserves the right to change this policy and our Terms of Service at any time. We will notify you of significant changes to our Privacy Policy by sending a notice to the Sit & Stay Clientele. Significant changes will go into effect 30 days following such notification.

VI. CONTACT US

If you have any questions regarding this Privacy Policy or the practices of Sit & Stay, please contact us by sending an email to Katie.SitandStay@gmail.com

Last Updated: This Privacy Policy was last updated on March 10th, 2023.

<u>Katie Lynn Cotaya</u> Owner Katie Lynn Cotaya