

February 26, 2018

Regular Meeting was called to order by Scott Markley with Pledge of Allegiance.

Present were Fiscal Officer Cheryl Welch, Trustees Scott Markley, Kay Wright, Jim Power

Road crew: Herb Wiles

Zoning Inspector: Steve Nemec

Guest(s): Kenny Howell, Roger Eichel

Minutes of 2/12/2018 meeting read; Jim motioned to accept; Kay 2nd. Scott in agreement.

ROAD REPORT Herb Wiles

- Cleaning culverts, branch clean up, road patching when possible.
- Furnace needs a new condensation pump – Herb will replace.
- Requested approval for new fuel pump handle. Jim suggested that Herb secure from Santmyer.
- Left front backhoe tire needs a new tube. Herb will secure and replace.
- Herb received complaints about the shredded cemetery flag. He will secure and replace.
- Twp Rd 351 has some serious washout spots. Ground is too wet to work on road right now; as soon as possible grader work will begin. After grader work plan is to put grindings on the road.
- Kenny reported that beside the old Fin in Ashland there is a big pile of grindings – he suggested it might be worth well to explore the possibility of getting some of those for our road maintenance projects.
- Jim requested Herb address drainage problem around Kobersteins on 251 heading south just before you get to 42.

ZONING REPORT Zoning Inspector Steve Nemec

- 469 Twp Rd 500 complaint for mobile home – in speaking with the owner Steve reported that it belonged to the sister who had just come up to the area. Steve gave them a verbal directive to stop living in the trailer and then move it away from the road.
- New home on 251 received his letter – the owner was in compliance – he showed Steve his certificate.
- Kay received resident complaint about an extra-large sign at about the intersection of 604 and 53 that reads “call before you dig”. Resident wanted to know if a sign that large is permitted. Steve will review.
- Herb reported to Steve that William Schwartzentruber is getting ready to build a home on 604 and would like Steve to stop by for permitting purposes.
- Appeals board submitted a list of suggestions for zoning resolution enhancements/modifications. These suggestions will be passed onto the zoning commission for their review.
- On advice of the Prosecutor Steve went ahead and composed a letter outlining violations on the Burkholder property. Steve presented the letter to Kay who will mail out certified on Tuesday 2/27/2018.

FIRE DEPARTMENT Trustee Scott Markley Nothing to report.

CEMETERY Trustee Kay Wright Nothing to report.

- Herb led discussion on an idea to address the drainage problem and driveway repair.

FINANCIAL REPORT Fiscal Officer Cheryl Welch

- Receipts totaled \$25,789.41 ; Expenses totaled \$10,130.07 ; Fund balances totaled \$92,194.17
 - ✓ Explanation for unexpected increase in receipts
 - Ohio DOT [6,588.71] refund of penalties assessed for failure to submit 2014-year end IT-501 recap. Account is now current.
 - IRS [\$8,009.06] refund of civil penalties assessed for failure to submit 2015-year end W2s.
- Trustees reviewed findings related to biennial financial statements as reported by accounting firm, Wilson Phillips & Agin CPAs.
- Cheryl is overseeing the transition of house phone and internet service from Frontier to North Coast Wireless Communications. House phone number will remain. Reason for the switch: better internet connectivity and monthly financial savings of \$34 (Rounded from \$89 to \$55).
- After discussion: compensation for road crew Herb Wiles was amended by resolution #001. Jim made motion to:
 - Eliminate compensation of overtime during the week in the form of “comp time” as stipulated in the 2018 organizational meeting minutes
 - AND instead award overtime pay for anything WORKED over 40 hours / week,
 - No change to overtime pay on weekends and/or holidays.
 - Overtime must be approved by two Trustee’s otherwise overtime cannot be paid.
 - The approval process consists of 2 trustees initializing the time recorded on the time card.
 - No change to earning .5 hours in “comp time” for attending a Trustee regular session meeting. Kay 2nd; Scott in agreement. Roll call vote: Jim (Yes), Kay (Yes) and Scott (Yes).

PARK Trustee Jim Power Nothing to report.

NEW BUSINESS

- Cheryl would like to explore grant opportunities for an AED for the township house. Yearly maintenance would be required for the unit. Training on how to use the AED would be provided by PJP Fire District. Discussion amongst the Trustees was for this idea.
- Kay mentioned that the economic development breakfast is March 15th at the Ashland University Convocation Center. Reservations are required if anyone is interested in attending.
- Ron Arichi is interested in being on the zoning appeals board – Kay gave an overview of his background and thought he would be a good fit for the board as an alternate. Ken Bunch is no longer on the zoning appeals board. Jim made motion to accept Mr. Arichi as an appeals board alternate; Kay 2nd, Scott in agreement.
- Scott suggested that term limits be implemented on the zoning boards. Scott has a document he has composed which he plans to present to the trustees at the next scheduled meeting.

OLD BUSINESS

- Kenny brought literature from Harbor Freight about wireless security cameras

Jim made motion to enter into executive session, Kay 2nd; Scott in agreement.
Jim made motion to come out of executive session, Kay 2nd, Scott in agreement.

Kay made motion to adjourn; Jim 2nd, Scott in agreement.
Meeting minutes submitted by Cheryl Welch

J. Scott Markley

Jim Power

Kay Wright