

July 12, 2021

BUDGET Meeting was called to order by Scott Markley with the Pledge of Allegiance Present were Fiscal Officer Cheryl Welch, Trustees Scott Markley, Jim Power, Kay Wright Zoning Inspector: Rick Wickutki. Road Supervisor: Not present.

Cheryl presented 2022 budget worksheet. Comments made:

- This is only a worksheet to indicate anticipated receipts and expense projections.
- Carried over all the expenses from 2021 to 2022 with addition of mandatory 2yr financial audit.
- Have not budgeted for the OTA Conference

1000 General Fund: Financial Facts

- ✓ Property Tax Revenue \$57,477 (2020) \$62,244 (Projected 2021)
- ✓ LGF \$23,142 (2020), \$47,090 (Projected 2021) – County Auditor anticipates small increase 2022.
- ✓ \$255,000 revenue is anticipated as a result of Division of the Fire Marshall: Bureau of Underground Storage Tank Regulations (BUSTR) grant for cleanup of the Maynard property; 100% of the grant money will be paid out to BJAAM (company doing the work). This is at **no cost** to the township.
- ✓ Variable expense - mowing: Under new mowing contract anticipate expenses to come in under \$7000 for the season.

Zoning is a concern:

- ✓ Facts
 - Zoning revenues average \$5000/yr [looking at last 2 years]
 - Year-round Zoning inspector salary with benefits is \$4955.
 - Expenditures are consistently more than revenue.
- ✓ **What's going on in 2021 as of June 30th**
 - Revenues are \$2,795
 - Payroll expenditures as of June are \$2,034
 - Commission & Appeals expenditures as of June are \$800
 - Other expenditures (ads, mailings, transcriber) \$200

Financial suggestions:

- ✓ Zoning inspector training.
- ✓ Zoning inspector wages should be more in line with zoning revenues.
- ✓ Zoning inspector wages could be based on performance. This might involve a total restructure of how inspector is paid. Paid X amount of dollars for each citation, paid for seeing a citation through to the end, paid as % of certificate value, paid for every illegal utility pole sign taken down.
- ✓ Limit the number of meetings for zoning commission.
- ✓ Reduce stipend for meetings from \$25 to \$15.

2011 Motor Vehicle Fund: Financial Facts

- ✓ That additional \$5 tax on each licensed vehicle could generate an additional \$18,800/year. Enact the 2nd \$5 and double that figure to \$37,600.
- ✓ Average revenue over the last 3 years is \$9,000/year – very predictable.

2021 Gas: Financial Facts

- ✓ For the last 3 years gas revenue has exceeded budget: 2019 (\$109,076), 2020 (\$134,259) and 2021 (\$66,000 received to date - on track for \$120,000)
- ✓ Financial Facts: Road Payroll estimated to be \$75,000/yr (covers FT @20/hr, PT @\$12/hr working 20 hrs/wk, both with benefits) This leaves about \$45,000 for anything related to road.

2031 Road & Bridge Fund

- ✓ Property Tax Revenue \$67,391 (2020) \$73,230 (Projected 2021-have received 49%)

2041 Cemetery Fund: Financial Facts

- ✓ All mowing is paid out of general since cemetery fund does not have resources. Cemetery revenues are being used to move gravestones, redoing footers, and fence improvements.
- ✓ Financial suggestion: Raising fees for cemetery, asking each funeral home for X number of donation dollars to cover mowing.

2051 Park Fund: Not an active account

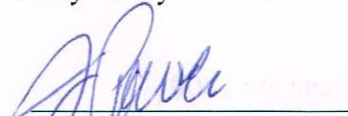
Trustees will be notified when budget review with the county auditor is scheduled – anticipate this meeting to be sometime in August.

Jim made RESOLUTION #2021-3 to accept the budget worksheet as presented; Kay 2nd; Roll call vote: Jim (Yes); Kay (Yes); Scott (Yes).

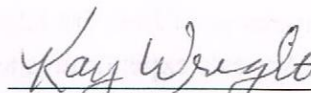
Kay made motion to adjourn; Jim 2nd; Scott in agreement.
Meeting minutes submitted by Cheryl Welch



J. Scott Markley



Jim Power



Kay Wright