

April 2, 2026

The monthly meeting of the Richmond Township Supervisors was held at the Township Building at 30348 State Highway 408. The meeting was called to order with a salute to the flag and a moment of silence at 6:00 P.M. In attendance were Supervisors Potts, Morton and Rankin, Rhonda Phillips, John Flaugh, and Laura Morton.

Minutes of the March 5, 2026: Copies were distributed to those in attendance. Potts asked if there were any additions and/or corrections.

**Motion made by Morton, seconded by Rankin, to accept the minutes as written. Motion carried; three ayes.

Correspondence:

Crawford County Conservation District – invitation to attend a Contractor and Municipality Breakfast Workshop on Thursday, April 9th, 7:30-9:00 am

Thank you from Sharpe and Lokuta family – for donation to Meadville Sportsman's Club

Thank you from Barb Makohus – for donation on behalf of Rick Makohus

PSATS – Thank you for our continued membership

Bills and Receipts: See Treasurer's report.

** Motion made by Morton, seconded by Rankin, to approve all bills and receipts. Motion carried; three ayes.

Reports:

Planning Commission – Meeting was held with discussion on the LSA Grant, grant opportunities from Senator Brooks, action proposed on House Bill 2284 (police tax), schedule of the updates to the Rec Complex, and an update on the plow painting project.

Rec Board – The Easter Egg Hunt had around 50-70 kids. Photos were added to the website.

Road Master's Report – The month of March the weather has been up and down, so we have been out spot patching with 2B. We closed Kirk Rd due to a soft spot. We have been working on equipment to get ready for the change in weather. We got a 2024 Dodge Ram 5500 Dump Truck. We put running boards and mud flaps on it. We are hopeful that the frost is out of the roads. Rain is coming. We are hoping to be out grading in the month of April. Watch out for us.

Tax Collection Committee – No report.

Web Site Report – There were 393 visitors who accessed the website.

Old Business –

Chevy truck – It was advertised on Municibid. We received bids, but it did not reach the reserve price.

**Motion made by Morton, seconded by Potts, to see if the highest bidder will meet the reserve for \$10,000. Motion carried; three ayes.

Action on 2011 F550 –

**Motion made by Morton, seconded by Rankin, to contact the person from PennDOT to sell the Ford F550 for \$30,000 for one week. Motion carried; three ayes.

Parking fees – WIP.

Grant opportunities – the LSA Grant application submitted was incomplete so Bob will resubmit on Monday.

Reuben Byler's sawmill – Bob will send a letter to get road bonds from his carriers.

Chuck Toms' hidden driveway sign – WIP.

Upcoming vacations – Rankin April 8-11, 19-22; Potts April 9-23; Rhonda Phillips April 16-19.

New Business:

Vehicle for checking roads – WIP.

Bidding thresholds for aggregates – The recommendation was made to keep the same amounts as the past several years.

** Motion made by Morton, seconded by Rankin, to keep the same bidding thresholds for aggregates. Motion carried; three ayes.

Oath of Office for Deanna Potts – Appointed Deanna Potts needs to get Oath of Office from the District Court in Titusville.

PSATS Conference – Potts and Rankin are attending.

Dumpster Day – It will run from 7 am to 1 pm. We need volunteers. Dumpsters have been ordered.

Rec Complex Dumpster – The dumpster needs to be put out. Discussed changing frequency of pick up.

** Motion made by Morton, seconded by Rankin, to change the pick-up from weekly to bimonthly. Motion carried; three ayes.

Rec Clean-up Day – on May 9th; a list will be made of work that needs done

Auditor Recommendations - none

Add item to agenda – add discussion for the V-box

** Motion made by Morton, seconded by Rankin, to add this item to the agenda. Motion carried; three ayes.

V-box spreader – Should it be sold? The decision was made to use it for a year and see how it works.

Citizens` Comments and Concerns

No comments were brought before the board.

** Motion made by Rankin, seconded by Morton, to adjourn. Motion carried; three ayes.

Meeting adjourned at 6:47 P.M.

Respectfully submitted,

Rhonda Phillips
Township Secretary