

**December 7, 2017**

The monthly meeting of the Richmond Township Supervisors was held at the Township Building at 30348 State Highway 408. The meeting was called to order with a salute to the flag and a moment of silence at 6:00 P.M. In attendance were Supervisors Don James and Glenn Sharpe as well as Scott Wheelock, Kathleen Wheelock, John Lawrence, Sandy James, Bill Taylor, Eric Henry, and Rhonda Phillips. Supervisor Bryan Morton was not able to attend due to a conflict with an important meeting for his full-time job.

**MINUTES of the November 2, 2017 meeting** were distributed to those in attendance. Sharpe asked if there were any additions and/or corrections.

\*\*Motion made by James, seconded by Sharpe, to accept the minutes as read. Motion carried; two ayes.

**CORRESPONDENCE:**

**Michele Brooks letter re: casinos** – An Act was passed to allow more casinos in Pennsylvania, and the township must make a resolution to prohibit any if it is not desired in the community.

**PSATS** – A letter was sent thanking the township for sending in a response regarding the Brine lawsuit.

**Northwestern REC** – there will be inspections on electric poles in the spring, and a group called OSMOSE will be replacing any that need replaced.

**LTAP classes** – A new schedule for the spring was given.

**BILLS AND RECEIPTS:** See Treasurer's Report.

\*\*Motion was made by James, seconded by Sharpe, to approve all bills and receipts. Motion carried; two ayes.

**REPORTS**

**Planning Commission** – There was no meeting.

**Recreation Board** – Scott thanked John Lawrence for turning the grant application for the rec complex. He then proposed to the Supervisor Board that the township take on some of the projects that were submitted in the grant if the grant money does not get awarded. Scott has received three quotes for the electric work that needs done. Ron Cope is interested in doing the work. James suggested possibly giving Ron Cope a donation toward the Boy Scouts for his work. Scott also asked what was happening in regards to Rhonda taking over the pavilion rentals.

**Roadmaster Report** - Charlie Hartman submitted a report stating that in this past month the road crew has been able to do some extended grading to try and keep up with the potholes. For the most part the roads are in pretty good shape, not all pothole free, but in good shape. They have also been working on the brine truck; the plastic tank is getting brittle and starting to crack. The tank was removed and replaced with the steel tank that the township traded to East Mead for about six years ago. All equipment has been gone over a few times and is ready for the snow when it comes. The grader has been delivered to Five Star Equipment to have the fuel sending unit replaced, not sure when it will be done. We used Ace Excavating again this month for an emergency road repair. There was a hole in the side of the big pipe on Carpenter Rd. that had to be dug up and the hole was patched. Christmas falls on a Monday this year, so weather providing, we will use the day after, Tuesday, as our Christmas Eve holiday and the same for New Years. As always, drive safe and slow down!

**Tax Collection Committee** – Kathleen asked the Board to make motions for alternate deputies in case something would happen where Kathleen was unable to perform her duties as tax collector.

\*\*Motion made by James, seconded by Sharpe, to make Kim Docter from Rockdale as first alternate deputy and Kim Ferguson from East Mead as second alternate deputy for Kathleen Wheelock as Tax Collector for Richmond Township. Motion carried; two ayes.

*Web site* - Statistics for the last month were read.

### **OLD BUSINESS**

*Assessment Permit, Driveway Pipe Installation Fee, Septic Tank/Holding Tank Ordinances* – WIP. We need to come up with a dollar amount and a form for each of these. The forms will then need to be forwarded to the courthouse. The goal will be to have these all ready by the April meeting, advertise in April, and then pass them at the May meeting.

*Castile Rd. bridge repair* – WIP.

*Auditors' Recommendations* – WIP.

### **NEW BUSINESS**

*2020 Census LUCA* – The county is going to take care of work for Richmond Township.

*Category 4 “mini casino”* – PSATS and Michele Brooks contacted the township informing us that we can opt out of allowing a casino in our municipality while at the same time we can opt back in later if we want.

\*\*Motion made by Sharpe, seconded by James, to adopt Resolution 2017-2 prohibiting the location of a Category 4 licensed facility within Richmond Township. Motion carried; two ayes.

*BLS Ambulance Service* – Townville will cover east of Greytown Hill Rd, including Greytown Hill Rd, and Meadville will cover west of Greytown Hill Rd. Eric Henry and Bill Taylor made an agreement on what areas will be covered by Townville and Meadville to make up for the discontinuation of CAVAS.

*Web site Domain Renewal* -

\*\*Motion made by James, seconded by Sharpe, to renew GoDaddy to continue the Township’s domain for the Web site. Motion carried; two ayes.

*Budget 2018*– The 2018 budget is now ready for approval. The general township budget is \$254,655 for income and \$206,309 for expenses. The liquid fuel budget is \$153,271 for income and \$158,974 for expenses.

\*\*Motion made by James, seconded by Sharpe, to adopt Resolution 2017-3 to approve the 2018 final budget. Motion carried; two ayes.

\*\*Motion made by Sharpe, seconded by James, to adopt Resolution 2017-4 to retain the real estate millage at the rate of 4.0 with 1.0 mill designated for the Fire Fund in 2018. Motion carried; two ayes.

\*\*Motion made by Sharpe, seconded by James, to adopt Resolution 2017-5 to retain the township per capita at \$5.00. Motion carried; two ayes.

### **CITIZENS' COMMENTS AND CONCERNS** –

John Lawrence received a letter stating that he was elected to be an Inspector of Elections and was wondering what he needed to do with respect to this. James suggested that John call the courthouse. He was also wondering if the Township received a copy of the election results.

\*\*Motion made by Sharpe, seconded by James, to adjourn. Motion carried; two ayes.

Meeting adjourned at 6:49 P.M.

Respectfully submitted,

Rhonda Phillips  
Township Secretary