

September 7, 2017

The monthly meeting of the Richmond Township Supervisors was held at the Township Building at 30348 State Highway 408. The meeting was called to order with a salute to the flag and a moment of silence at 6:00 P.M. In attendance were Supervisors Bryan Morton, Don James, and Glenn Sharpe as well as Scott Wheelock, Kathleen Wheelock, Sandy James, John Lawrence, and Rhonda Phillips.

MINUTES of the July 6, 2017 meeting were distributed to those in attendance. Sharpe asked if there were any additions and/or corrections. James asked for an addition to be made stating that Sharpe could not attend last month's meeting due to emergency surgery.

***Motion made by James, seconded by Morton, to accept the minutes as read. Motion carried: three ayes.

CORRESPONDENCE:

Fall Convention – It will be held Wed, Oct 25th, at the Iroquois Boating & Fish Club at 8:00 am. No charge.

Tri Leaf Tower Co. – Letter stated that there are no historical issues with respect to the new tower.

Auditors' Training Session – There is a training taking place for auditors if any of them would like to attend.

BILLS AND RECEIPTS: See Treasurer's Report.

***Motion was made by Sharpe, seconded by Morton, to approve all bills and receipts. Motion carried: three ayes.

REPORTS

Planning Commission – There was no meeting this month. John Lawrence talked with Zack Pile who will be sending information regarding Act 13 monies. The township should be received monies this year. Lawrence was wondering if the monies could be used for Rec Complex for interior metal for the ceiling and some new lights.

Recreation Board – No meeting. Trunk or Treat should be the last Thursday of October, possibly from 5-8 pm. We will advertise once we find out when Townville has their trick or treat night. We will plan for ½ hour before and ½ hour after. In addition, Scott is going to look into electricity for the picnic shelters. Possible contractors are Ron Cope and Cox & Kanyuck.

Roadmaster Report - Charlie Hartman submitted a report stating that the road crew has finished up the ditching for the year and has been putting gravel down in areas around the township. Berm mowing is almost complete for the year, some brush cutting may be in the works before they put the tractor away. New batteries have been installed in the International and the spreader for the F-550 was sent to Walsh to have a new auger installed. Fall grading will begin next month to prepare for the winter. Regarding the North Richmond Road project, the original contract amount requested from the Conservation District was \$88,197.00. The project was completed at \$84,498.12. Our in kind contributions were originally \$11,771.17; the project was completed at \$7,708.00 with a project value of \$92,206.12. Charlie has pictures of this project that he will pass along to Mike Lokuta; maybe Mike can arrange them on the web site. Be safe and slow down in the work zones!

Tax Collection Committee - No report. James commended Kathleen Wheelock for doing such a good job in collecting the taxes for the township. Very few people have not paid them. He also inquired about the process of exonerations. In order to get exonerated, someone must be 100% disabled and must apply through the courthouse every five years.

Web site - Statistics were read stating that approximately 2,658 people looked at our website this past month.

OLD BUSINESS

Assessment permit – WIP.

Richmond Township Ordinances – WIP. Next month James plans to meet with the solicitor.

Castile Rd. bridge repair – WIP.

Auditors' Recommendations – WIP.

Driveway Pipe Installation Fee – This will be discussed with the solicitor as well. Someone will check with Ace Excavating to see if they will rent out their backhoe. It was mentioned that Roger Bowes rents his out.

Letter to Senator Brooks – We had not heard anything back in response to the letter that was sent. The secretary finally called and said that she had received the letter and passed it on to Senator Brooks.

PSATS Convention – James and Morton are interested in going in April 2018. The expense needs to be included in the 2018 budget.

NEW BUSINESS

Auditors' training – Laura Morton is interested in attending. The cost is \$80 for the class and pay for up to 8 hours. ***Motion made by James, seconded by Sharpe, to allow any of the auditors to attend the training class on October 18th and cover the class fee as well as pay for their time. Motion carried: three ayes.

Budget training for Secretaries – There is a budget training for secretaries and treasurers on Oct 11th for \$28. ***Motion made by Sharpe, seconded by Morton, to send Rhonda Phillips to this training. Motioned carried: three ayes.

Debit Cards – The township only has three cards with a \$500 limit and no cash withdrawal. Charlie Hartman, John Flaugh, and Rhonda Phillips are the only ones who have these cards.

Road Bond Update – From this time forward, any load of logging requires a road bond. It will be for \$2000 per mile, and the township will cash the check. When the job is complete, the township will reimburse the money. There will now be a \$25 charge for the roadmaster to do an initial inspection and a \$25 charge for a final inspection. Before and after pictures will also be taken.

Preliminary Budget Work Session – This meeting will take place on September 29th at 1:00 pm.

CITIZENS' COMMENTS AND CONCERNS -

No comments were brought before the board.

**Motion made by Sharpe, seconded by James, to adjourn. Motion carried: three ayes.

Meeting adjourned at 6:40 P.M.

Respectfully submitted,

Rhonda Phillips
Township Secretary