

March 2, 2017

The monthly meeting of the Richmond Township Supervisors was held at the Township Building at 30348 State Highway 408. The meeting was called to order with a salute to the flag and a moment of silence at 6:00 P.M. In attendance were Supervisors James, Sharpe, and Morton, Rhonda Phillips, John Lawrence, Sandy James, Scott Wheelock, Cyndas Urey, and Tom Morgan.

Minutes of the February 2, 2017: Copies were distributed to those in attendance. Sharpe asked if there were any additions and/or corrections. There were none.

**Motion made by James, seconded by Sharpe, to approve the minutes as read. Motion carried: three ayes.

Correspondence:

---No correspondence this month.

Bills and Receipts: See Treasurer's report.

** Motion made by Morton, seconded by Sharpe, to approve all bills and receipts. Motion carried: three ayes.

Reports:

Planning Commission – We will work on the ordinances next month. The planning commission would like a copy of the revised assessment permit when it is revised.

Rec Board – Easter Egg Hunt will be Saturday, April 8th- fliers are available. Southern Care Hospice will be helping to sponsor this. Southern Care Hospice is requesting the use of the Rec Complex for a 4th Annual 5K the first week of May. This will be a free event. The supervisors gave approval for them to use the Rec Complex for this event.

Road Superintendent's Report - Back and forth cold to warm weather has really done a number on the roads. We have scarred areas and graveled others and also have done some grading to make the roads drivable and will continue to do so as the weather will let us. Ralph Hunter donated five loads of 2RC for repairs done to Brown Rd, and so I bought five loads of Hunter gravel for repairs to Tomer and N. Richmond roads. I also had Hasbrouck haul gravel for repairs to Mercer and Tomer roads in total of twenty-four loads from Hasbrouck. We used what we had for 2RC, and we hit the 2B pile pretty hard so far for road repairs. Four of the Hasbrouck loads I had dumped on our lot for future repairs. Due to some health issues, I will be missing some work here and there for tests and treatments, but shouldn't be but only for the next few months. Fingers crossed all will be good! Drive safe out there...Charlie Hartman

Tax Collection Committee - No report.

Web Site Report – Mike will be putting in the new computer this week.

Old Business -

Business ads for website – WIP

Ordinance updates – WIP.

Greytown Rd situation – WIP

CPR classes- Bill Taylor is working on this.

Inspection report for Castile Rd. bridge – We can do our own preventive maintenance, so we would like to see if there are any students who would be interested in working on this bridge for a senior project.

New Business:

Fuel bids –

***Motion made by James, seconded by Morton, for get fuel bids from three companies for up to 8,000 gallons. Motion carried: three ayes.

Gravel bids –

***Motion made by Sharpe, seconded by James, for gravel bids for 2,000 tons of #8 washed; 1,500 tons of #3; and 8,000 tons of 2RC all delivered. Motion carried: three ayes.

Auditors' recommendations –

- 1) When receiving a quote, it should either be on the vendor's stationery written in ink or printed, and include the following: date of quote, dollar amount, what the quote is for, who completed the quote with signature, and who requested the quote. If you are calling to receive a quote, then you should use the attached Quote Sheet filled out in INK, not pencil, and signed when finished.
- 2) We are recommending the Tax Collector print out monthly balance sheets so it is easier to review her accounts and match up the year-end audit with what we need to balance.
- 3) We recommend that the township reassess the property and buildings in the township to have a more recent (up-to-date) value on our assets. This is due to the auditors' questioning the increase and decrease of value with our assets. How do we know it is correct?

Thank you to Ralph Hunter– Rhonda will send a thank-you note to Ralph Hunter for the donation of gravel on Sheets Rd.

Meeting with employees – A meeting was held with the employees this afternoon. Discussion centered around expectations of employees and plan for future work.

Proposal of per capita fee for state police – Governor Wolf proposed in his budget that a \$25 per capita fee for state police be issued. The township is against this. An email will be sent to Brad Roae informing of the following resolution.

***Motion made by Sharpe, seconded by James, to make Resolution 2017-1 that the township supervisors are against the payment of \$25 per capita fee for the state police. Motion carried: three ayes.

Citizens` Comments and Concerns

There was no further business brought before the Board.

** Motion made by Sharpe, seconded by Morton, to adjourn. Motioned carried: three ayes.

Meeting adjourned at 6:40 P.M.

Respectfully submitted,

Rhonda Phillips
Township Secretary