

**RESOLUTION TO APPOINT REPRESENTATIVE TO INTERACT WITH TAX COLLECTOR
REGARDING MATTERS INVOLVING CONFIDENTIAL INFORMATION**

Resolution No. 2011 - 03

A RESOLUTION OF RICHMOND TOWNSHIP, CRAWFORD COUNTY, PENNSYLVANIA,
TO APPOINT A LIAISON BETWEEN IT AND THE DULY APPOINTED COLLECTOR OF
EARNED INCOME TAX, FOR THE EXPRESS PURPOSE OF SHARING CONFIDENTIAL
TAX INFORMATION WITH THE TOWNSHIP FOR OFFICIAL PURPOSES.

WHEREAS, the Pennsylvania Local Tax Enabling Act specifically mandates that any information gained by the appointed tax officer, his agents or by any other official or agent of the taxing district, as a result of any declarations, returns, investigations, hearings or verifications required or authorized by the taxing municipality's ordinance, be kept confidential, except for official purposes; and any person who divulges confidential information may be subject to fines and/or imprisonment, upon conviction, and dismissal from office or discharge from employment;

WHEREAS, Berkheimer requires passage of a resolution to appoint a representative to act as a liaison regarding matters involving confidential information as needed for official purposes and absolving Berkheimer from any liability in connection with the release of said confidential information;

NOW THEREFORE, BE IT RESOLVED that:

1. RICHMOND **Township** hereby appoints Bonnie B. Bradish
as its **authorized representative to make requests** upon and receive any and all tax information and records **from Berkheimer**, relative to the collection of taxes for the Township, as desired and deemed necessary by the Township, for official purposes; and
2. Berkheimer is hereby directed to provide and/or transmit any and all tax information and records, or any portion thereof, relating to the collection of taxes for the Township, upon request, to this person, as the authorized contact representative for the Township.
3. RICHMOND **Township** agrees that Berkheimer shall be absolved from and against any and all liability in connection with the release of said confidential information by the Township or its representatives.

RESOLVED this 3rd day of November, 2011.

RICHMOND TOWNSHIP BOARD OF SUPERVISORS

By: William M. Taylor
Chairman William M. Taylor

By: John Lawrence
Supervisor John Lawrence

By: Paul Tomer
Supervisor Paul Tomer

ATTEST:

Bonnie B. Bradish
Secretary Bonnie B. Bradish