

August 2, 2018

The monthly meeting of the Richmond Township Supervisors was held at the Township Building at 30348 State Highway 408. The meeting was called to order with a salute to the flag and a moment of silence at 6:00 P.M. In attendance were Supervisors Morton, James, and Sharpe, Rhonda Phillips, Scott Wheelock, and John Lawrence.

Minutes of the July 5, 2018: Copies were distributed to those in attendance. Morton asked if there were any additions and/or corrections.

**Motion made by James, seconded by Sharpe, to approve the minutes as they stand. Motion carried: three ayes.

Correspondence:

---Tami Fosburg sent a note thanking the Township and Rec Board for the use of the pavilion. She mentioned that we have very nice facilities for outdoor events.

---Northwest PA LTAP class "Drainage: The key to roads that last" is being offered at the Vernon Township Municipal Building on November 5th. John is interested in going; Brett Keister will be asked to attend as well. The cost is \$45/person.

---Motion made by James, seconded by Sharpe, to send John Flaugh and Brett Keister to the LTAP class on November 5th regarding drainage on our roads. Motion carried: three ayes.

---Federal law requires employers who have CDL employees to attend the Probable Cause Training for Supervisory CDL Personnel. It is held on September 11th in Erie County.

Bills and Receipts: See Treasurer's report.

** Motion made by James, seconded by Sharpe, to approve all bills and receipts. Motion carried: three ayes.

Reports:

Planning Commission – No report.

Rec Board – The sign is up. We have new picnic tables at the shelters. The old ones are in the Rec Building- what should we do with them? Should we sell them? Donate them to someone in need? Regarding the electrical boxes, Country Boy would be willing do them for \$1600.

---Motion made by Sharpe, seconded by Morton, to have Country Boy do the electrical work at the Rec Complex.

Country Boy needs to call the secretary to determine dates that would be good for doing the work.

Road Superintendent's Report - The month of July has been a very busy time from ditching to trying to get problem spots fixed so the water runs off the road. We bought some brine off of Bruce Coffin in Waterford to try on a few roads to control dust. These roads included Stanford, Mercer, and John Brown. We only put it down in front of houses. We will grade a few more roads and put more down. Ace Excavating finished up hauling the brine tanks. We also had them ditch some on Oregon Rd. We were very lucky on storm damage in the heavy down pours. I had Dan and Brett come in to help out to repair a few spots. There has been no word on when we will be starting Carpenter Rd. Thank you, John.

Tax Collection Committee – No report.

Web Site Report – There were 809 visitors for the month of July.

Old Business -

Assessment permit – WIP.

Driveway pipe installation fee – WIP.

Ordinance updates – WIP.

Castile Rd. bridge repair – WIP.

Healthcare for employees – WIP.

New Business:

PA code review of tank removal – We have the new tanks in place and are working on taking out the old ones.

Help/support for upcoming months – We want to hire a full-time winter employee for the months of December through March. The employee handbook may need to be revised.

Potential road monitoring for traffic – We want to possibly use this to determine the priority roads in our township based on how heavily they are traveled.

Ditch dirt request – John has not heard any requests yet.

Letter from Mrs. Northrup – James will go see her to address her concerns.

Cross pipe on Pinney and Oregon Roads – The 2' pipe presently at this location needs to be removed and replaced with a 4' pipe.

***Motion made by James, seconded by Sharpe, to order a 160' 18-inch pipe and 8 flared end sections for the two drainage areas on Carpenter Rd, along with a 4' cross pipe for Pinney/Oregon Roads. Motion carried: three ayes.

Maria re: pipe to release pressure on Carpenter Rd – a pipe costing \$19,958.00 for Carpenter Rd project needs to be ordered. John will need to call and find out how long it is going to take to make the pipe. If we can get it quick enough, we will do the project this year.

***Motion made by Sharpe, seconded by Morton, to buy pipes for the Carpenter Rd project: 50' of 81" x 59" pipe, as well as two 81" x 59" aluminized bands, and two 81" x 59" flat neoprene gaskets, as well as aluminum structure plate headwall package, contingent on the fact that we are able to get the pipe made in order to do the project this year. Motion carried: three ayes.

Possibility of more road brine – John said that he would like to do Hickory, Mailliard, and Tomer Roads so that he can grade. We will order two more loads of brine.

Ag Security Area/Farmland Preservation – A seminar given by Maria (or her boss Tracy) is available for municipalities to learn about how to protect the agricultural areas in the township from an ordinance being passed that would infringe on agricultural businesses in the township through creating an Ag Security Area. It would need to be a minimum of 10 acres. This is something that the township would have to sign up for; an individual can't do it.

Citizens' Comments and Concerns

No citizens' comments were given.

***Motion made by James, seconded by Sharpe, to adjourn. Motioned carried: three ayes.

Meeting adjourned at 6:47 P.M.

Respectfully submitted,

Rhonda Phillips
Township Secretary