

September 6, 2018

The monthly meeting of the Richmond Township Supervisors was held at the Township Building at 30348 State Highway 408. The meeting was called to order with a salute to the flag and a moment of silence at 6:00 P.M. In attendance were Supervisors Morton, James, and Sharpe, Rhonda Phillips, Scott Wheelock, Kathleen Wheelock, Laura Morton, and John Lawrence.

Minutes of the August 2, 2018: Copies were distributed to those in attendance. Morton asked if there were any additions and/or corrections.

**Motion made by James, seconded by Sharpe, to approve the minutes as they stand. Motion carried: three ayes.

Correspondence:

---LTAP classes regarding grading of roads for John and Brett on November 5th; they are signed up.

---CDL course – James is signed up to attend on September 11th

---A letter needs to be sent to the two companies who gave bids on the electrical work at the shelters who did not get the job

---PSATS Regional Fall Forum Nov 8-9 in Clarion

---Adam Zinz is looking for a service project to work toward the rank of Eagle Scout.

---President of Maplewood Little Gridders is looking for a donation.

Bills and Receipts: See Treasurer's report.

** Motion made by James, seconded by Sharpe, to approve all bills and receipts. Motion carried: three ayes.

Reports:

Planning Commission – John Lawrence was able to get a map of the park. John also mentioned that there is an informal workshop in Erie on September 11th for the Community Development Grants and was looking for people to go with him.

Rec Board – James suggested getting a key box for the Recreation building. Also, he mentioned that there needs to be instructions and rules for those using the building as well as a diagram for where things are located. A recommendation was made to have a rental contract made for those renting the building and the pavilions. In the contract, there needs to be an explanation of what is expected of the renter.

Road Superintendent's Report - Well August has been a busy month. I have been on vacation but I did some major ditching on N. Richmond coming out of the game land. I rebuilt the ditch on both sides of the hill. We got our pipes for Carpenter Rd to put in. The 18" pipe is in; we are still waiting for the big pipe. We got the blocks down there. We installed the head wall around the inlet pipe. We have had some equipment problems: wheel bearing in mowing tractor; clutch in Mack; running problems in the Ford. We also did some ditching on Oregon. We also graded Hickory Corners Rd and Mailliard Rd and had brine put down. We are hopeful to start some work on Carpenter Rd building edges of the road up so that we can raise the road to install the pipe. Dan is finishing the fall mowing up. Then he will help me finish up some ditching. Be careful out there and watch out for us working. Thanks, John.

Tax Collection Committee – No report.

Web Site Report – There were 796 visitors for the month of August.

Old Business -

Assessment permit, Driveway pipe installation fee, Ordinance updates – WIP.

Castile Rd. bridge repair – WIP.

Healthcare for employees – WIP.

Support of upcoming months – Brett Keister

***Motion made by James, seconded by Sharpe, that Brett Keister be hired full-time at \$17/hr for November 1st through April 1st. Motion carried; three ayes.

Pipes for Carpenter Rd project – We have the small pipes. The road crew is now draining the road in preparation for the big one that is on its way. The road is closed. 911 was called.

Feedback re: brine – There has been positive feedback from what we have been using.

New Business:

Barrier to keep people from parking behind township building – we need to put a barrier before deer season starts so that people can't park behind the building

Issues re: one-ton truck and options for future repairs – looking at options for 2019 and a potential replacement at some point

White board wish list revision – It needs to be updated with projects for the road crew for rainy days.

Tax Collection dues and convention -

***Motion made by James, seconded by Sharpe, to pay the tax collector dues to PSTCA of \$70. Motion carried; three ayes.

***Motion made by James, seconded by Sharpe, to pay \$160 for the tax collector to attend the PSTCA convention. Motion carried; three ayes.

Citizens' Comments and Concerns

No citizens' comments were given.

***Motion made by Morton, seconded by James, to adjourn. Motion carried; three ayes.

Meeting adjourned at 6:42 P.M.

Respectfully submitted,

Rhonda Phillips
Township Secretary